



AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM BOARD OF DIRECTORS

Tuesday, February 13, 2024– 9:00 A.M.

MEETING LOCATION:

St. Louis Fire Department Headquarters
1421 N Jefferson Ave, St. Louis, MO 63106

1. CALL TO ORDER BY CAPTAIN CHRIS HUNT
2. APPROVAL OF MINUTES, FROM THE OCTOBER 2023 MEETING
3. DISCUSSION ITEMS
 - a. Program Updates SAMANTHA LEWIS
 - b. STARRS Review Presentation SAMANTHA LEWIS
 - c. Financial Report STACI ALVAREZ
 - d. Subcommittee Reports SUBCOMMITTEE CHAIRS
4. ACTION ITEMS
 - a. Approval of Nominations MICHELE RYAN
 - b. Regional Security Expenditures SAMANTHA LEWIS
5. OTHER BUSINESS
6. NEXT MEETING AND ADJOURNMENT

**The next STARRS Board meeting is scheduled for Tuesday, March 12, 2024.
The March meeting location is To Be Determined (TBD).**

EWG is committed to ensuring that all meetings are both ADA and LEP accessible. To request a reasonable accommodation for this meeting please contact EWG's Title VI Coordinator at least 48 business hours prior to the meeting at [\(314\) 421-4220](tel:3144214220) or [\(618\) 274-2750](tel:6182742750) or titlevi@ewgateway.org.

**STARRS BOARD OF DIRECTORS
MEETING MINUTES
October 12, 2023**

The meeting of the STARRS Board of Directors was called to via in-person & virtual conference call, with those in attendance check-marked:

CATEGORY A

- Abe Cook
- Frederick Patterson
- Herb Simmons
- Jeff McCreary
- Joann Leykam
- Ryan Weber

CATEGORY B

- Bryan Whitaker
- Chris Hunt
- George Koranyi
- Kevin Scheibe
- Michele Ryan
- Sarah Russell
- Warren Robinson

VOTING CAT. C

- Ben Perrin
- Brian Gettemeier
- Dennis Jenkerson
- Derek Rieger
- Greg Brown
- Jeremy Hollrah
- Kurt Frisz
- Nick Allen
- Zach Koch

FUSION CENTER

- Benjamin Granda

SPECIAL VOTING

- Nick Kohlberg
- Roger Smith

NON-VOTING CAT. C

- Jerry Lohr
- Jocelyn Evans
- John Nowak
- Josh Wilderson
- Matt Tobben
- Mike Arras
- Kyle Foerst
- Tina Davis

EXOFFICIO

- Jim Wild

ATTENDANCE:

Also in attendance were East-West Gateway Council of Governments & STARRS staff including Samantha Lewis, Staci Alvarez, Leah Watkins, Himmer Soberanis, Kristen Capps-Jones, & Brad Zoref, as well as Jason Campbell (BJC/BJH).

Members excused in advance from this month's Board meeting include Brian Gettemeier (Cottleville FPD).

CALL TO ORDER

Chris Hunt called the meeting to order at 9:00 AM. Attendance was recorded by sign-in and virtual meeting attendance list. A quorum was confirmed by Staci Alvarez.

APPROVAL OF MINUTES

Chris Hunt requested approval of the September 2023 minutes which was motioned to approve by Joann Leykam and was seconded by Bryan Whitaker. The motion was carried

unanimously and was approved at 9:04 AM.

DISCUSSION ITEMS

PROGRAM UPDATES

Samantha Lewis provided STARRS program updates, sharing that Brian Marler had already reached out to all agencies required to participate in the Nationwide Cybersecurity Review (NCSR) process. Participation in that process is a requirement of the Homeland Security Grant Program (HSGP), of which the Urban Area Security Initiative (UASI) is a component. The deadline to complete that process is December 1, 2023. The Regional Catastrophic Preparedness Grant (RCPG) program core planning team and Kristen Capps-Jones are reaching out to agencies seeking additional representation from participating agencies. The goal of the group is to have a draft document out by December. STARRS is also doing a review of the STARRS By-Laws and will be seeking a group for input on updates to them.

Also, Sam shared that the dates of the 2024 STARRS Board of Directors meeting are being set and to expect a full agenda for the January meeting. Chris Hunt shared that he believes the STARRS Board meeting should be moved to Tuesday, and that the meeting should be moved around throughout the region to generate better attendance. The suggestion was made to host the meetings at the St. Louis County OEM facility.

Sam shared an update related to the FY2024 UASI grant, sharing that the project application process was being moved to an annual/all-year process. Starting in 2023, project applications will always be due in December and will make use of a standard template application. Once the Notice of Funding Opportunity (NOFO) drops later in the winter, STARRS may need to open up a special application period for new requirements or National Priority changes/additions.

SUB-COMMITTEE REPORTS

Jeremy Hollrah reported that the EMS subcommittee will meet next Wednesday for their next regularly scheduled meeting. Nick Kohlberg shared that the Healthcare Coalition next meets Friday October 20th at 9:00AM and that they will be discussing the upcoming November 9th Healthcare Summit. Speakers from the State of Missouri and within the region will speak at the event. They will also be preparing their annual report for 2023. Kyle Foerst shared that the Healthcare Subcommittee next meets November 8th, and that they are assisting with the Healthcare Summit and that they are waiting to hear back from DHS on intel components for the event. Roger Smith shared that the Mass Fatality subcommittee would meet October 25th at 1:00PM. Nick Allen shared that the Public Health subcommittee met on September 18th. Ben Perrin shared that the SLARCC chairperson has stepped down and they are looking at the process to get a new chairperson in place. Derek Rieger shared that the Training & Exercise subcommittee met Tuesday but lacked a quorum and that they are looking at that issue. Franklin County will be hosting two virtual tabletop exercises in November, including exercises on river flooding and on structural collapse.

ACTION ITEMS

NOMINATING COMMITTEE REPORT

Michele Ryan shared information related to STARRS subcommittee membership additions and removals as described in the nomination memo. A motion and a second occurred. Joann Leykam motion and was seconded. The motion carried and was approved.

REGIONAL EXPENDITURES

Samantha Lewis provided a summary of regional expenditures for the month. The first procurement is for a FirstNET MiniCRD for the Fusion Center to assist with first responder communications issues often seen during incidents and events. The second expenditure is for tactical vests for special teams law enforcement and EMS personnel. Staff recommended approval of the two procurements for a total UASI expenditure not to exceed \$570,500. Michele Ryan motioned to accept the proposed expenditures, which was seconded by Joann Leykam. The motion passed.

OTHER BUSINESS

No other business was presented.

NEXT MEETING & ADJOURNMENT

The next meeting of the STARRS Board of Directors is scheduled for Thursday, November 9, 2023. A motion to adjourn was made by Roger Smith and was seconded. The motion carried and the meeting was adjourned at 9:19 AM.

Captain Chris Hunt



Memo to: Board of Directors
From: STARRS Staff
Subject: Nomination of Committee Appointments
Date: February 13, 2024

The Nominating Committee has approved the following slate of officers and subcommittee nominations and offers the following for board consideration and approval.

BOARD OF DIRECTORS

After discussion with the Executive Committee, the Nominating Committee recommends the following nominations of new Board of Director officers:

- **President** – Sarah Russell, St. Louis City, Commissioner of Emergency Management
- **Vice President** – Michele Ryan, St. Louis County PD, Director of Office of Emergency Management
- **Treasurer** – Abe Cook, Franklin County, Director of Emergency Management
- **Secretary** – Kevin Scheibe, Monroe County, Director of Public Safety EMA/911

SUB-COMMITTEES

The Nominating Committee also recommends the following additions to STARRS subcommittees:

- **Emergency Management Subcommittee** – Jen Smith, St. Charles Co Emergency Management Agency
- **Emergency Management Subcommittee** – Matt Gabrian, St. Louis Co Office of Emergency Mgmt
- **EMS Subcommittee** – John Herr, Clayton Fire Department
- **Law Enforcement Subcommittee** – Kyle Davidson, Franklin County Sheriff's Office
- **Law Enforcement Subcommittee** – Michael Niethe, St. Louis Metro Police Dept (SLMPD)
- **Mass Fatality Subcommittee** – Sarah Russell, City Emergency Management Agency (CEMA)
- **Public Health Subcommittee** – Miranda Fleschert, St. Charles Co Dept. of Public Health
- **St. Louis Area Regional Coalition of COADs** – Katelind Hosie, United Way of Greater St. Louis
- **St. Louis Area Regional Coalition of COADs** – Stephanie Norton, Franklin Co EMA
- **St. Louis Area Regional Coalition of COADs** – Fred Patterson, Madison Co EMA
- **St. Louis Area Regional Coalition of COADs** – Michele Ryan, St. Louis Co OEM

The Nominating Committee recommends the following removals from STARRS subcommittees:

- **EM Subcommittee** - Sean Mazzola, St. Louis Metropolitan Police Dept.
- **EMS Subcommittee** – Brody Eller, South City Hospital
- **EMS Subcommittee** – Nick Harper, Monarch Fire Protection District
- **Healthcare Subcommittee** – Ntassiah (Tay) Shaw, Louis County Dept. of Public Health
- **Law Enforcement Subcommittee** – Brad Kelling, St. Louis County Police Department
- **Law Enforcement Subcommittee** – Tyson Jones, Franklin Co Sheriff’s Dept.
- **Law Enforcement Subcommittee** – Chris Ball, Franklin Co Sheriff’s Dept.
- **Law Enforcement Subcommittee** – Eric Wagner, Franklin Co Sheriff’s Dept.
- **Law Enforcement Subcommittee** – Sean Mazzola, St. Louis Metropolitan Police Dept.
- **St. Louis Area Regional Coalition of COADs** - Nick O’Hanlon, American Red Cross

Staff Recommendation: Staff recommends the Board of Directors approve the Nominating Committee recommendations.

2024

STARRS Board of Directors - Category A

Chief Elected Official Director Appointments (Voting)

| | | |
|--------------------|---------------------|--|
| City of St. Louis | (open position) | |
| Franklin County | Abe Cook | |
| Jefferson County | (open position) | |
| Madison County | Frederick Patterson | |
| Monroe County | Ryan Weber | |
| St. Charles County | Joann Leykam | |
| St. Clair County | Herb Simmons | |
| St. Louis County | Michele Ryan | |

STARRS Board of Directors - Category B

County EMA Director Appointments (Voting)

| | | |
|------------------------|-----------------|--|
| City of St. Louis EMA | Sarah Russell | |
| Franklin County EMA | Barry Johnston | |
| Jefferson County EMA | Warren Robinson | |
| Madison County eMA | George Koranyi | |
| Monroe County EMA | Kevin Scheibe | |
| St. Charles County EMA | Jani Albright | |
| St. Clair County EMA | Bryan Whitaker | |
| St. Louis County OEM | (open position) | |

STARRS Board of Directors - Category C

Sub-Committee Director Appointments

| | Voting Rep | Alternate |
|---------------------------------------|------------------|-----------------|
| Communications Core Group | Greg Brown | Joann Leykam |
| Emergency Medical Services | Jeremey Hollrah | John Nowak |
| Hazardous Materials | Dennis Jenkerson | Mike Arras |
| Healthcare Preparedness | Nick Allen | Kyle Foerst |
| Law Enforcement | Chief Kurt Frisz | LTC Gerald Lohr |
| Public Health | Zach Koch | Jocelyn Evans |
| St. Louis Regional Coalition of COADS | Stephanie Norton | Sam Stephens |
| Training and Exercise | Jen Smith | Josh Wilderson |
| Urban Search and Rescue | Brian Gettemeier | Matt Tobben |

STARRS Board of Directors - Special Sub-Committees (Voting Rep)

| | | |
|---------------------------|---------------|--|
| Healthcare Coalition/ESF8 | Nick Kohlberg | |
| Mass Fatality | Kelly Rogers | |

STARRS Board of Directors - Fusion Center (Voting Rep)

| | | |
|-------------------------|------------|--|
| Director, Fusion Center | Ben Granda | |
|-------------------------|------------|--|

STARRS Board of Directors - Ex Officio (non-Voting Rep)

| | | |
|---|----------|--|
| Executive Director, East-West Gateway COG | Jim Wild | |
|---|----------|--|

STARRS Sub-Committee Chair and Vice Chair Appointments

| Sub-Committee | Chair | Vice Chair |
|---------------------------------------|------------------------------|-------------------|
| Communications Core Group | Chief Greg Brown | Joann Leykam |
| Emergency Management | Michele Ryan | Warren Robinson |
| Emergency Medical Services | Jeremy Hollrah | John Nowak |
| Hazardous Materials | Mike Arras | Dennis Jenkerson |
| Healthcare Coalition/ESF8 | Nick Kohlberg | Kyle Foerst |
| Healthcare Preparedness | Nick Allen | Kyle Foerst |
| Law Enforcement | Chief Kurt Frisz | LTC Gerald Lohr |
| Mass Fatality | Kelly Rogers | Kathleen Hargrave |
| Public Health | Zach Koch | Jocelyn Evans |
| St. Louis Regional Coalition of COADS | Stephanie Norton | Sam Stephens |
| Training and Exercise | Jen Smith (<i>interim</i>) | Joshua Wilderson |
| Urban Search and Rescue | Brian Gettemeier | Matt Tobben |

Request for Additions to

| Sub-Committee | Name | Agency |
|--|-------------------|----------------------|
| Emergency Management Subcommittee | Jen Smith | St. Louis Co PD OEM |
| Emergency Management Subcommittee | Matt Gabrian | St. Charles Co EMA |
| EMS Subcommittee | Jon Herr | Clayton FD |
| Law Enforcement Subcommittee | Kyle Davidson | Franklin Co Sheriffs |
| Law Enforcement Subcommittee | Michael Niethe | SLMPD |
| Mass Fatality Subcommittee | Sarah Russell | City EMA |
| Public Health Subcommittee | Miranda Fleschert | St Charles Co PH |
| St. Louis Area Regional Coalition of COADS | Kateline Hosie | United Way |
| St. Louis Area Regional Coalition of COADS | Stephanie Norton | Franklin Co EMA |
| St. Louis Area Regional Coalition of COADS | Fred Patterson | Madison Co EMA |
| St. Louis Area Regional Coalition of COADS | Michele Ryan | St. Louis Co PD OEM |

Request For Removals/Resignations from

| Sub-Committee | Name | Agency |
|--|---------------------|----------------------|
| Emergency Management Subcommittee | Sean Mazzola | SLMPD |
| EMS Subcommittee | Brody Eller | South City Hospital |
| EMS Subcommittee | Nick Harper | Monarch FPD |
| Healthcrae Subcommittee | Ntassiah (Tay) Shaw | St. Louis Co DPH |
| Law Enforcement Subcommittee | Brad Kelling | St. Louis Co PD |
| Law Enforcement Subcommittee | Tyson Jones | Franklin Co Sheriffs |
| Law Enforcement Subcommittee | Chris Ball | Franklin Co Sheriffs |
| Law Enforcement Subcommittee | Eric Wagner | Franklin Co Sheriffs |
| Law Enforcement Subcommittee | Sean Mazzola | SLMPD |
| St. Louis Area Regional Coalition of COADS | Nick O'Hanlon | American Red Cross |

Memo to: Board of Directors
From: Staff
Subject: Regional Security Expenditures
Date: February 6, 2024

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Area Security Initiative (UASI) grant program. Attachment A summarizes the purchases, totaling \$670,100.

ST. LOUIS FUSION CENTER:

Critical Infrastructure Coordinator Position – The Critical Infrastructure Coordinator facilitates emergency planning and preparedness activities among key resource (KR) and critical infrastructure (CI) sites within the region. The overarching goal of this position is to provide information on hardening security at vulnerable facilities and provides guidance on how to deter a terrorist attack to the region's susceptible critical infrastructure. One of the key roles of the CI/KR Coordinator is to work with the U.S. Department of Homeland Security (DHS) in providing regional CI/KR data, which DHS uses to determine the region's threat, vulnerability and consequence to a terrorist attack. The CI/KR Coordinator participates in quarterly DHS conference calls on critical infrastructure and key resource identification. Because DHS grant funding is tied to the region's existing critical infrastructure and key resources, these DHS data calls are critical to keep the region's infrastructure data up to date. This has allowed the region to maintain a level of grant funding which is critical to local police, fire, public health and related health care and medical response agencies. Staff is requesting approval to enter into a sub-award agreement with St. Louis County, Missouri to provide funding from the UASI grant program to support the CI/KR Coordinator position within the St. Louis Regional Fusion Center for the period of August 1, 2024 through July 31, 2025. The total cost for the salary and benefits for the CI/KR Coordinator position will not exceed \$147,000.

Project Manager for the St. Louis Regional License Plate Recognition Database (LPRD) and Mugshot Recognition Technology (SMRT) Databases – The Project Manager for the LPRD / SMRT is a part-time position within the St. Louis Fusion Center. This position facilitates and oversees the implementation of the regional law enforcement license plate reader and mugshot recognition databases. Duties include facilitating an independent audit of LPRD / SMRT users and ensuring compliance with the Fusion Center's privacy policies and end user agreements. Maintaining these databases allows all law enforcement agencies across the region to share critical suspect information. The LPRD / SMRT Project Manager requires an in-depth knowledge of the operations, capabilities, restrictions and maintenance of the LPRD and SMRT systems. The position will work with regional law enforcement agencies to solicit their participation while managing the progress of the system. The City of Richmond Heights Police Department has agreed to provide the LPRD / SMRT Project Manager, therefore staff is requesting approval to enter into a sub-award agreement with the City of Richmond Heights,

Missouri to provide funding from the UASI grant program to support the part-time LPRD / SMRT Project Manager position within the St. Louis Regional Fusion Center for the period August 1, 2024 through July 31, 2025. The total cost for the salary and benefits for the LPRD / SMRT Project Manager position will not exceed \$35,000.

Suspicious Activity Reporting / Intelligence Liaison Officer (SAR/ILO) Position - The SAR/ILO position within the St. Louis Regional Fusion Center addresses critical gaps in suspicious activity reporting and outreach capabilities, the need for a more complete regional intelligence platform and enhancement of communications between federal, state and local public safety agencies as well as private sector entities. The SAR/ILO is responsible for collection, analysis and dissemination of information obtained through suspicious activity reporting, increasing the Fusion Center's outreach capabilities, and directly leading to the prevention of terrorist, criminal, and domestic violent extremist activities on a multi-jurisdictional, multi-disciplinary level. Staff is requesting approval to enter into a sub-award agreement with Jefferson County, Missouri to provide funding from the UASI grant program to support the SAR/ILO position within in the St. Louis Regional Fusion Center for the period of August 1, 2024 to July 31, 2025. The total cost for the salary and benefits for the SAR/ILO position will not exceed \$140,000.

Strategic Intelligence Analyst Position - This position is crucial to the function of the St. Louis Regional Fusion Center, which analyzes information and identifies trends to share timely law enforcement intelligence data with federal, state and local law enforcement entities. Duties of a Strategic Intelligence Analyst include, but are not limited to, researching tactics, techniques and procedures of domestic and international terrorist groups, developing Safety Alerts and Bulletins for St. Louis regional law enforcement agencies, answering daily requests for information from private sector, local, state and federal sources, interaction and research with other Fusion Centers around the country to develop timely and accurate intelligence products, analysis of received federal law enforcement data for determination of relevance for the St. Louis region, and interaction, analysis, and dissemination of cyber-crime threat information. Staff is requesting approval to enter into a sub-award agreement with the City of Chesterfield, Missouri to provide funding from the UASI grant program to support a Strategic Intelligence Analyst position in the St. Louis Regional Fusion Center for the period of August 1, 2024 through July 31, 2025. The total cost for salary and benefits for the Strategic Intelligence Analyst position will not exceed \$120,000.

REGIONAL CYBERSECURITY INITIATIVE:

Regional Cybersecurity Analyst Position –The Cybersecurity Analyst will work with the Regional Cybersecurity Coordinator to address gaps and deficiencies in St. Louis regional cybersecurity, reducing the region’s threat landscape, enhancing the overall security posture, and improving response, mitigation, recovery and resiliency to cyber-attacks. Staff is requesting approval to enter into a sub-award agreement with St. Louis County, Missouri to provide funding from the UASI grant program to support a Cybersecurity Analyst position within the St. Louis Regional Fusion Center for the period of August 1, 2024 through July 31, 2025. The total cost for salary and benefits for the Cybersecurity Analyst position will not exceed \$115,000.

REGIONAL RESPONSE TEAMS:

Mapping System Upgrade – Staff is seeking approval to purchase quantity one (1) mapping system upgrade for the region’s Metro Air Support Unit (MASU). Three (3) of the four (4) aircraft utilized by the MASU currently operate on the most up-to-date augmented reality mapping system, which allows MASU to provide situational awareness to first responders on the ground. The procurement of the upgraded mapping system will ensure interoperability and compatibility among all of the operational aircraft. The total cost of one (1) mapping system upgrade will not exceed \$32,300 from the UASI grant program.

Auxiliary Fuel Systems - Staff is seeking approval to purchase quantity four (4) auxiliary fuel systems for the region's MASU. Currently the on-board fuel supply limits MASU’s aircraft to two (2) hour flight operations. The addition of the auxiliary fuel systems would increase the flight operations to three (3) hours, thus providing increased areas of operation within the region and extended capabilities for ongoing incidents and missions, including but not limited to terrorism prevention, search and rescue operations, preservation of life, and protection of critical infrastructure. The total cost of four (4) auxiliary fuel systems will not exceed \$80,800 from the UASI grant program.

STAFF RECOMMENDATION:

Staff recommends that the Board approve the expenditure of funds as follows:

- allow the Executive Director to enter into a sub-award agreement with St. Louis County, MO to support the CI/KR position for 12 months in an amount not to exceed \$147,000;
- allow the executive director to enter into a sub-award agreement with the City of Richmond Heights, MO to support the part-time Project Manager for the LPRD/SMRT Project Manager position for 12 months in an amount not to exceed \$35,000;
- allow the Executive Director to enter into a sub-award agreement with Jefferson County, MO to support the SAR/ILO position for 12 months in an amount not to exceed \$140,000;
- allow the Executive Director to enter into a sub-award agreement with the City of Chesterfield, MO to support the Strategic Intelligence Analyst position for 12 months in an amount not to exceed \$120,000;
- allow the Executive Director to enter into a sub-award agreement with St. Louis County, MO to support the Regional Cybersecurity Analyst position for 12 months in an amount not to exceed \$115,000;
- for the purchase of quantity (1) mapping system upgrade from Shotover Systems of Boulder, CO in an amount not to exceed \$32,300;
- for the purchase of quantity four (4) auxiliary fuel systems from Fargo Manufacturing Company of Franklin Park, IL in an amount not to exceed \$80,800;

for a total amount not to exceed \$670,100 from the UASI grant program.

ATTACHMENT A

**Expenditures for Equipment and Services
February 6, 2024**

| <u>Vendor</u> | <u>Description</u> | <u>Jurisdiction/Agency</u> | <u>Quantity</u> | <u>Cost</u> |
|---|---|----------------------------|-----------------|-------------------|
| Emergency Response Planning and Equipment (UASI) | | | | |
| St. Louis County, Missouri | Sub-award Critical Infrastructure Coordinator Position | St. Louis County | 1 | \$147,000 |
| City of Richmond Heights, Missouri | Sub-award Project Manager for the St. Louis Regional License Plate Recognition Database and Mugshot Recognition Technology Databases Position | City of Richmond Heights | 1 | \$35,000 |
| Jefferson County, Missouri | Sub-award Suspicious Activity Reporting / Intelligence Liaison Officer Position | Jefferson County | 1 | \$140,000 |
| City of Chesterfield, Missouri | Sub-award Strategic Intelligence Analyst Position | City of Chesterfield | 1 | \$120,000 |
| St. Louis County, Missouri | Sub-award Regional Cybersecurity Analyst Position | St. Louis County | 1 | \$115,000 |
| Shotover Systems (Boulder, CO) | Mapping System Upgrade | Regional | 1 | \$32,300 |
| Fargo Manufacturing Company (Franklin Park, IL) | Auxiliary Fuel Systems | Regional | 4 | \$80,800 |
| TOTAL EXPENDITURES | | | | \$ 670,100 |

Total UASI Expenditures: \$670,100