St. Louis Comprehensive Safety Action Plan RFP
Solicitation # 2023RFP1-SS4APLAN
Pre-Submittal Meeting Information
August 29, 2023

The Council conducted a mandatory pre-submittal meeting on August 25, 2023 for this solicitation. The Council is making the pre-submittal information available to potential consultants. This information includes:

1. *The meeting presentation (*.pdf)*
2. *The meeting attendance list (*.pdf)*
3. *The meeting recording (*.mp4)*

Please refer to the meeting recording to hear important information about the project, the submittal process, and the Council's expectation for the work and deliverables.

Responding firms should periodically visit https://www.ewgateway.org/contracting-opportunities to find updates and to download the documents for this solicitation.

The information in contained in the pre-submittal meeting recording will have precedence over any information contained in the solicitation documents.

The schedule listed in the RFP, Section IX, Part F – Solicitation Schedule contained 2 errors to the due dates for questions and for submittals. The corrected dates are listed in the table below in **bold, red text**.

Description	Time (Local)	Date
Pre-submittal meeting	10:00 a.m.	08/25/23
Deadline for questions	1:00 p.m.	~~08/30/23~~ **09/06/2023**
Submittals due	1:00 p.m.	~~09/08/23~~ **09/11/2023**
Selection Committee review / firm short-listing*	n/a	09/22/23
Interview notices sent*	n/a	09/25/23
Interviews* / firm selected for contract award	n/a	10/03/23
Board meeting / contract award approval	n/a	10/25/23
Selection notifications sent	n/a	10/26/23

**Note that short-listing and interviews are optional and may not be conducted.*