

**AGENDA**  
**ST. LOUIS AREA REGIONAL RESPONSE SYSTEM**  
**BOARD OF DIRECTORS**  
**Thursday, February 9, 2023 – 9:00 A.M.**

1. CALL TO ORDER BY WARREN ROBINSON
2. APPROVAL OF MINUTES, FROM THE JANUARY 2023 MEETING
3. DISCUSSION ITEMS
  - a. Program Updates JIM WILD
  - b. EWG Administrative Update STACI ALVAREZ
  - c. Subcommittee Reports SUBCOMMITTEE CHAIRS
4. ACTION ITEMS
  - a. Approval of Nominations SARAH RUSSELL
5. OTHER BUSINESS
6. NEXT MEETING AND ADJOURNMENT

**The next regular STARRS Board meeting is scheduled for March 9, 2023.**

**PUBLIC MEETING LOCATION:**  
St. Louis Fire Department Headquarters  
1421 N Jefferson Ave, St. Louis, MO 63106

**STARRS BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**January 12, 2023**

The meeting of the STARRS Board of Directors was called to via in-person & virtual conference call, with those in attendance check-marked:

**ATTENDANCE:**

<input checked="" type="checkbox"/> Abe Cook	<input type="checkbox"/> Jason Campbell	<input checked="" type="checkbox"/> <i>Matt Tobben</i>
<input checked="" type="checkbox"/> Ben Granda	<input type="checkbox"/> Jeff McCreary	<input checked="" type="checkbox"/> Michele Ryan
<input type="checkbox"/> Ben Perrin	<input checked="" type="checkbox"/> <i>Jerry Lohr</i>	<input type="checkbox"/> <i>Mike Arras</i>
<input checked="" type="checkbox"/> Brian Gettemeier	<input checked="" type="checkbox"/> <i>Jim Wild</i>	<input checked="" type="checkbox"/> Nick Harper
<input type="checkbox"/> Bryan Whitaker	<input checked="" type="checkbox"/> Joann Leykam	<input checked="" type="checkbox"/> <i>Nick Kohlberg</i>
<input type="checkbox"/> Chris Hunt	<input checked="" type="checkbox"/> <i>John Nowak</i>	<input type="checkbox"/> Roger Smith
<input type="checkbox"/> Dennis Jenkerson	<input checked="" type="checkbox"/> <i>Josh Wilderson</i>	<input type="checkbox"/> Ryan Nicholls
<input type="checkbox"/> Derek Rieger	<input type="checkbox"/> Justen Hauser	<input checked="" type="checkbox"/> Ryan Weber
<input checked="" type="checkbox"/> Frederick Patterson	<input checked="" type="checkbox"/> Kevin Scheibe	<input checked="" type="checkbox"/> Sarah Russell
<input checked="" type="checkbox"/> Greg Brown	<input checked="" type="checkbox"/> Kurt Frisz	<input checked="" type="checkbox"/> <i>Tina Davis</i>
<input type="checkbox"/> Herb Simmons	<input checked="" type="checkbox"/> Mary Kate Brown	<input checked="" type="checkbox"/> Warren Robinson

Also in attendance were East-West Gateway Council of Governments & STARRS staff including Leah Watkins, Kristen Capps-Jones, Jason Williams, Brian Marler & Brad Zoref.

Members excused in advance from this month's Board meeting include Chief Dennis Jenkerson, Capt. Derek Rieger, Capt. Chris Hunt, Ben Perrin, and Jason Campbell,

**CALL TO ORDER**

Warren Robinson called the meeting to order at 9:05 AM. Attendance was recorded by sign-in & rollcall and a quorum was confirmed.

**APPROVAL OF MINUTES**

Warren requested approval of the October 2022 minutes which was motioned to approve by LTC Kurt Frisz and seconded by Michele Ryan. The motion carried unanimously and was approved at 9:09 AM.

**DISCUSSION ITEMS**

**PROGRAM UPDATES**

Jim Wild shared updates from STARRS including the region's completion of the Stakeholder Preparedness Report (SPR) process and the Integrated Preparedness Plan (IPP) process. The region also has been working on the upcoming Community Specific Integrated Emergency Management training in addition to arranging for upcoming ICS 300 and 400 events. Jim also shared that twenty six (26) STARRS agencies completed

the Nationwide Cybersecurity Review (NCSR) process, a requirement to receive DHS grant funds. STARRS is also assisting the state of Missouri with the new State and Local Cybersecurity Grant Program (SLCGP) with review processes to begin in February. The FY2023 Urban Area Security Initiative (UASI) grant process is anticipated to begin in coming months but that the process is likely to be considerably delayed as it was in 2022. Jim provided a Healthcare Preparedness Plan (HPP) update including info on monitoring pediatric surge and flu surge, Tamiflu shortages, and the ongoing response activities by St. Louis Medical Operations Center (SMOC) participating agencies. Jim also shared an update on the survey related to moving the recurring meeting date/time of the STARRS Board of Directors. No definitive date/time was identified for the move, and the Board will continue to remain on its current schedule as the Board looks at additional options. John Nowak shared a recommendation with the group that they consider returning to an 11:00AM start time on the existing date of the month. Warren shared that he would arrange for a second survey to include additional times/dates. Jim shared an update on the needed Category C elections. Nominations will be needed in time for the Nominating Committee at the end of this month. Jim will send out a reminder email on this next week. The Executive Director search for STARRS continues. A selection committee has been established and looked at several applications, and a multi-tier selection process will begin shortly.

#### RCPG UPDATE

Kristen Capps-Jones shared an update on the Regional Catastrophic Preparedness Grant (RCPG) program that focuses on logistics of healthcare supply chains in collaboration with the whole community. In October the board approved entering in to contract with IEM for consulting services on the project. Kristen introduced Jason Williams, the new project manager for the RCPG program at STARRS. Jason has a background in the military and as a police officer. A kickoff meeting will occur on the 24<sup>th</sup> followed by training and tabletop exercises.

#### SUB-COMMITTEE REPORTS

Chief Greg Brown shared that the Communications Core Group met yesterday and confirmed the committee's chair and co-chair. Joann Leykam shared that counties are working on the replacement of microwave systems. Brian Marler also shared that the region updated its Tactical Interoperable Communications Plan (TICP) at the meeting. John Nowak shared that they met in November for elections, and they meet again next week. Nick Kohlberg shared an update from the Healthcare Coalition including they elected chairpersons in December, and they have adopted a new response plan called an Healthcare Multi-Agency Coordination System (HMACS). Chief Kurt Frisz shared that the Law Enforcement subcommittee met in November for elections and project updates. Roger Smith shared that the Mass Fatality subcommittee met in November and formalized the RFP for upcoming UASI funded tabletop exercises. Nick Kohlberg shared that the Public Health subcommittee elected chairpersons and worked on Ebola outbreak plans and response. Tina Davis provided an update on the St. Louis Area Regional Coalition of COADs (SLARCC), sharing that their last meeting was in November and will meet this month to discuss UASI grant planning & exercising and to select an RCPG participant. The COADs continues response activities related to flooding recovery. Josh Wilderson shared a brief Training & Exercise update including the group having met earlier this week. Brian Gettemeier shared an Urban Search and Rescue (USAR) update, including the recent election of chairpersons.

## **ACTION ITEMS**

### **NOMINATING COMMITTEE REPORT**

Sarah Russell shared information on committee member applications for STARRS sub-committees this month. A motion was made by Joann Leykam and seconded by Chief Brown to accept the recommendation. The motion passed unopposed at 9:26 AM.

### **REGIONAL SECURITY EXPENDITURES**

Kristen Capps-Jones shared a summary of purchases this month which includes nine (9) procurements including an AT&T FirstNET CRD device for the Fusion Center and St. Louis County PD, a subaward for the Fusion Center SAR-ILO position (Jefferson County), a subaward for the Fusion Center Strategic Intelligence Analyst position (City of Chesterfield), a consultant contract to continue of the CCTA Planning, Training & Exercise program, a consultant contract related to the CCTA Intelligence Liaison Officer planning, training and exercise program, a contract to provide training for USAR Heavy Equipment Rigging Specialists, a contract to provide training related to the US Fire Administration Type 3 All Hazards Incident Management Team training, a contract to provide training for USAR Medical Team Specialists, and a contract to provide an USAR Initial Training series for the region. Total cost for the nine purchases would not exceed \$1,049,900. Joan Leykam offered a motion to approve the expenditures, which was seconded by Chief Brown. Nick Kohlberg asked for clarification on the CCTA procurement pricing, which was provided by Kristen. The expenditure motion to approve carried unopposed at 9:37AM.

## **OTHER BUSINESS**

No other business was presented.

## **NEXT MEETING & ADJOURNMENT**

The next meeting of the STARRS Board of Directors is February 9, 2023. A motion to adjourn was made and seconded. The motion carried and the meeting was adjourned at 9:38 AM.

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Warren Robinson



Memo to: Board of Directors  
From: STARRS Staff  
Subject: Nomination of Committee Appointments  
Date: February 9, 2023

The Nominating Committee has approved the following slate of officers and subcommittee nominations and offers the following for board consideration and approval.

## **BOARD OF DIRECTORS**

### Officers

After discussion with the Executive Committee the Nominating Committee recommends the following nominations of new officers:

- **President** – Captain Chris Hunt, St. Charles County Police Department; Director, Division of Emergency Management
- **Vice President** – Ryan Weber, Assistant Director, Monroe County Emergency Management Agency
- **Treasurer** – Sarah Russell, Commissioner, St. Louis City Emergency Management
- **Secretary** – Michele Ryan, St. Louis County Police Department, Director, Office of Emergency Management

### Sub-Committees

*(Please see the lists on the following pages.)*

**Staff Recommendation:** Staff recommends the Board of Directors approve the Nominating Committee recommendations.

**2023****STARRS Board of Directors Category C Director Appointments**

<b>Sub-Committee</b>	<b>Voting Rep</b>	<b>Alternate</b>
Communications Core Group	Chief Greg Brown	Joann Leykam
Emergency Medical Services	Jeremy Hollrah	John Nowak
Hazardous Materials	Dennis Jenkerson	Mike Arras
Healthcare Coalition/ESF8	Nick Kohlberg	
Healthcare Preparedness	Kyle Foerst	Nick Allen
Law Enforcement	Chief Kurt Frisz	LTC Gerald Lohr
Mass Fatality	Roger Smith	
Public Health	Zach Koch	Kyle Foerst
St. Louis Regional Coalition of COADS	Ben Perrin	Tina Davis
Training and Exercise	Derek Rieger	
Urban Search and Rescue	Brian Gettemeier	Matt Tobben

**STARRS Sub-Committee Chair and Vice Chair Appointments**

<b>Sub-Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
Communications Core Group	Chief Greg Brown	Joann Leykam
Emergency Management	Michele Ryan	Warren Robinson
Emergency Medical Services	Jeremy Hollrah	John Nowak
Hazardous Materials	Mike Arras	Dennis Jenkerson
Healthcare Coalition/ESF8	Nick Kohlberg	Jason Campbell
Healthcare Preparedness	Kyle Foerst	Nick Allen
Law Enforcement	Chief Kurt Frisz	LTC Gerald Lohr
Mass Fatality	Roger Smith	Dr. Lindsay Trammell
Public Health	Zach Koch	Jocelyn Evans
St. Louis Regional Coalition of COADS	Nick O'Hanlon	Warren Robinson
Training and Exercise	Derek Rieger	Joshua Wilderson
Urban Search and Rescue	Brian Gettemeier	Matt Tobben

**Request for Additions to**

<b>Sub-Committee</b>	<b>Name</b>	<b>Agency</b>
Healthcare Subcommittee	Marie Johnson	Barnes Jewish Hospital
Healthcare Subcommittee	TJ Moore	Barnes Jewish Hospital
Public Health	Scott Geary	City of St. Louis Dept. of Health

**Request For Removals/Resignations from**

<b>Sub-Committee</b>	<b>Name</b>	<b>Agency</b>
Public Health	Harold Bailey	City of St. Louis Dept. of Health

**Request for Reinstatement of Voting Rights for  
Sub-Committee**

**Name**

**Agency**

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