

FY 2023 Arterial Study RFP
Solicitation # 2022RFP2-ARTERIALSTUDY
Q & A – Addendum #2
October 26, 2022

*Below is a list of questions that the Council has received regarding the above captioned solicitation. The Council's answers are noted below (in **bold, italic text**). Note that the questions may have been modified for clarity or to correct grammatical, syntax, and other errors. The information in this Q & A – Addendum document will have precedence over any information contained in the solicitation documents.*

1. What is the Council's preference for Attachment A for Subcontractors that have Subcontractors working under them?

This other firm needs to be listed as a subcontractor not a staff person as the firm is a subcontractor and not staff. An Attachment A is required for all subcontractors, even those that are sub'd out under a different subcontractor. Additionally, any other information and forms that are required for subcontractors are required from this sub-subcontractor.

2. Could the Council provide a definition of the Fixed Fee Rate?

Fixed fee rate is the profit rate the firm plans to use for the project.

3. Can additional specialty firms be added to the team later as the project develops, provided that there is no increase in the total cost of the project?

No. All firms that will be working on the project have to be included in the responding firm's submittal so that those firms can be evaluated through the competitive procurement process.

FY 2023 Arterial Study RFP
Solicitation # 2022RFP2-ARTERIALSTUDY
Q & A – Addendum #1
October 19, 2022

*Below is a list of questions that the Council has received regarding the above captioned solicitation. The Council's answers are noted below (in **bold, italic text**). Note that the questions may have been modified for clarity or to correct grammatical, syntax, and other errors. The information in this Q & A – Addendum document will have precedence over any information contained in the solicitation documents.*

1. What is the Council's preference for turning in printed copies of Attachment A? Would you like consultants to recreate the tables or convert the Excel document into a PDF?

This question is not clear. The printed submittal needs to be in hard copy, so recreating the tables or converting to PDF does not apply to printing a copy of the Attachment A for hard copy submission.

2. What is the Council's preference for turning in Prior Work Experience? Should the prior work experience forms be included with the projects or included with the resumes in a separate attachment?

As described in Section III, Sub-Part 1, #3, these forms need to be included in the qualifications section of the submittal. Section III does not indicate that these forms should be in a separate attachment.

3. Does the Council accept electronic signatures?

E-signatures are permitted. Typed "signatures" are not permitted; meaning those where someone has typed the name of the signatory into the signature box even if it is stylized to appear like a signature. An e-signature must be a digital representation of the signatory's actual signature.