



**AGENDA**  
**ST. LOUIS AREA REGIONAL RESPONSE SYSTEM**  
**BOARD OF DIRECTORS**

**Thursday, March 10, 2022 – 9:00 A.M.**

**\* VIRTUAL MEETING \***

**Contact STARRS 24 hours in advance for call-in information  
314-421-4220**

1. CALL TO ORDER BY WARREN ROBINSON
2. APPROVAL OF MINUTES, FEBRUARY 2022 MEETING
3. DISCUSSION ITEMS
  - a. Director's Report GREGG FAVRE,  
STARRS
  - b. Subcommittee Reports SUBCOMMITTEE CHAIRS
4. ACTION ITEMS
  - a. Nominating Committee Report SARAH RUSSELL,  
St. Louis EMA
  - b. Regional Security Expenditures GREGG FAVRE
5. OTHER BUSINESS
6. NEXT MEETING AND ADJOURNMENT

The next STARRS Board meeting is currently scheduled for **April 14, 2022.**

**STARRS BOARD OF DIRECTORS  
MEETING MINUTES  
February 10, 2022**

The meeting of the STARRS Board of Directors was called to order at 9:00 a.m. via telephone conference call, with attendance as follows (absent stricken through):

**ATTENDANCE:**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Abe Cook         | <input type="checkbox"/> Jeff McCreary             | <input checked="" type="checkbox"/> Michele Ryan    |
| <input checked="" type="checkbox"/> Ben Perrin       | <input type="checkbox"/> Jerry Lohr                | <input checked="" type="checkbox"/> Mike Arras      |
| <input type="checkbox"/> Bill Roche                  | <input checked="" type="checkbox"/> Jim Wild       | <input checked="" type="checkbox"/> Nick Harper     |
| <input checked="" type="checkbox"/> Brian Gettemeier | <input checked="" type="checkbox"/> Joann Leykam   | <input checked="" type="checkbox"/> Nick Kohlberg   |
| <input checked="" type="checkbox"/> Chris Hunt       | <input checked="" type="checkbox"/> John Nowak     | <input checked="" type="checkbox"/> Roger Smith     |
| <input type="checkbox"/> Cody Minks                  | <input checked="" type="checkbox"/> Josh Wilderson | <input checked="" type="checkbox"/> Ryan Nicholls   |
| <input type="checkbox"/> Dennis Jenkerson            | <input type="checkbox"/> Justen Hauser             | <input checked="" type="checkbox"/> Ryan Weber      |
| <input checked="" type="checkbox"/> Derek Rieger     | <input type="checkbox"/> Kevin Scheibe             | <input checked="" type="checkbox"/> Sarah Russell   |
| <input checked="" type="checkbox"/> Greg Brown       | <input checked="" type="checkbox"/> Kurt Frisz     | <input type="checkbox"/> Tina Davis                 |
| <input checked="" type="checkbox"/> Gregg Favre      | <input checked="" type="checkbox"/> Larry O'Toole  | <input checked="" type="checkbox"/> Tony Falconio   |
| <input checked="" type="checkbox"/> Herb Simmons     | <input type="checkbox"/> Lynden Prange             | <input checked="" type="checkbox"/> Warren Robinson |
| <input checked="" type="checkbox"/> Jason Campbell   |  |   |

Also in attendance were STARRS / East-West Gateway Council of Governments staff Staci Alvarez, Leah Watkins, Samantha Peterson, Kristen Capps-Jones, Brad Zoref & Brian Marler.

**CALL TO ORDER**

Warren Robinson called the meeting to order at 0900. Staci Alvarez took attendance, confirming a quorum.

**APPROVAL OF MINUTES**

Warren requested approval of the January 2022 minutes. A motion was made by Herb Simmons and seconded by Abe Cook. The motion carried unanimously and was approved.

**DISCUSSION ITEMS**

**DIRECTORS REPORT**

Gregg Favre shared an update on the anticipated UASI FY2022 grant and that more will be known by the March Board of Directors meeting. Members of EWG and STARRS staff met with a new FEMA administrator. The expectation was reinforced that the National Priorities are to remain the funding priority and that integration of the THIRA/SPR into the process is crucial to successful UASI grant applications. It was also shared that application detail increases the likelihood of funding success, that a lack of detail increases the likelihood of an “ineffective” rating and a “funding hold” by DHS.

The importance of the THIRA/SPR process and its integration with the grant application process was reinforced multiple times.

The Board chairperson assisted with region's application for FEMA's Integrated Emergency Management coursework for the region. The request has been submitted and if successful we would see the result next year with a large-scale regional training project. Also, the last two pages of the Board Packet document the available STARRS non-grant based available funds. The RCPG grant continues to move forward, with an RFP for a contractor to perform needed work in coming weeks. We are expecting several regional expenditures for the March Board meeting and will be sending out a calendar invite, in addition to several late committee appointments. Tony Falconio is moving on from his current position at Madison County EMA. Gregg thanked Tony for his service to the Board and region. His departure has opened a Board Member spot which will be addressed this meeting. A new STARRS newsletter is expected to go out in the next few weeks, a result of feedback from the recent Training & Exercise surveys. Lastly, the STARRS organization has been named by Focus St. Louis as a finalist for their "What's Right with the Region" award. Gregg thanked the team and the stakeholders for this. Winners will be announced later this spring.

#### EWG ADMINISTRATIVE UPDATE

Staci Alvarez shared an update on new requirements for grant recipient agencies. DHS now require a Data Universal Numbering System (DUNS) number for all grant recipients. This change must be implemented by April 4<sup>th</sup>. Most grant subrecipients already have a DUNS number so this should not be an issue for most grant recipient agencies. Leah has been gathering DUNS info from sub-recipients for use in the FY2020 and FY2021 grant subawards with agencies. The process to get a DUNS number for those that currently lack one is not reported to be that difficult. This change does not affect existing signed sub-awards.

#### THIRA/SPR UPDATE

Samantha Peterson shared an update on the region's THIRA/SPR process. During covid the number of required capabilities for assessment dropped to fifteen, however for this year the number will return to the previous number of thirty-three assessments. Rankings, capability gaps, priorities and other analysis will occur as part of this year's process. To accommodate this the THIRA/SPR process will now occur into three stages. Sub-committees and working groups will initiate assessments in stage one with subject matter experts examining details and data points. Sam will assist these groups in this process through different formats such as discussions, seminars, workshops, and tabletops. Stage two will be a STARRS THIRA workshop, likely in the fall. Conversations specific to threat/hazards of the THIRA will be the focus. Stage three will be similar to stage two, but will focus specifically on the SPR requirements. Sam thanked the group for continuing participation in the THIRA/SPR process.

#### SUB-COMMITTEE REPORTS

Greg Brown shared an update from the Communications Core Group, sharing that the state of Missouri is looking at statewide development of Next Generation 911, ESINET and GIS projects. Updates were provided recently on regional grants including a discussion on a CAD-to-CAD integration tool that is being considered by the committee as a funding project. Michele Ryan shared an update on the Emergency Management

committee, including cleaning up group membership. Michele wished Tony Falconio well in his career change. Tony thanked the group for their kind words. John Nowak shared an update on the Emergency Medical Services committee, sharing that they continue to work on cleaning up their group membership to get a quorum at upcoming meetings. They expect two new members in coming weeks to help address the quorum issues. Mike Aras shared an update on the Hazardous Materials committee, referencing some recent issues with Fentanyl exposures and that they are looking in to mitigations. Mike also shared he will be retiring in 2022 and that he will be stepping down from the HazMat and USAR committees this year. Ryan Nicholls shared an update from the Healthcare Coalition noting that they met last month and discussed goals and moving forward as a group. Jason Campbell shared an update on Healthcare Preparedness, noting that their workgroup leaders are working with their goal teams to advance that work at their next scheduled meeting of March 9<sup>th</sup>. Kurt Frisz shared that the Law Enforcement Committee has also recently updated their committee roster and will meet with new members soon. Roger Smith shared an update for the Mass Fatality sub-committee, noting that the new co-chair Dr. Lindsey Trammel has also become their Training & Exercise liaison. Nick Kohlberg shared an update from the Public Health committee, noting that they are looking at resuming meetings soon to help with the THIRA/SPR updates. Ben Perrin provided a SLARCC updated sharing they are transitioning chairpersons and that they will meet again soon. Derek Rieger shared a Training & Exercise update, thanking Chief Arras for his service and sharing they have three vacant positions related to representatives from other STARRS committees. Brian Gettemeier shared that the USAR group met and discussed membership and training needs, and that STARRS assets were used in a recent grain bin incident by Team 1.

## **ACTION ITEMS**

### **NOMINATING COMMITTEE REPORT**

Ryan Weber shared a summary of recent Nominating Committee activity, noting that there are 14 strong new members being added to STARRS committees. The Executive Committee met to assign assignments resulting in Warren Robison serving an additional year as President, Chris Hunt becoming Vice President, Ryan Weber serving as Treasurer, and Sarah Russell taking the Secretary position. Ryan also shared that a brief review of other committee leadership changes in the packet. Gregg Favre noted that some nominations came in after the deadline and will occur in March, and that one name is incorrect on the committee leadership document. Joann Leykam motioned and Abe Cook seconded to amend the list to assign Matt Tobben the vice-chair of the USAR committee to address the error. Joann also motioned and Nick Harper seconded a motion to approve the corrected nominating committee report. The motion carried without opposition. The motion was approved.

## **OTHER BUSINESS**

No other business was presented.

## **NEXT MEETING & ADJOURNMENT**

The next meeting of the STARRS Board is scheduled for March 10, 2022. Warren requested a motion to adjourn, which was provided and seconded. The motion carried and the meeting was adjourned at 9:35AM.

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Warren Robinson



Memo to: Board of Directors  
From: Gregg Favre, Executive Director  
Subject: Nomination of Committee Appointments  
Date: Mar 10, 2022

The Nominating Committee has approved the following subcommittee nominations and offers the following for board consideration and approval.

### **Subcommittees**

The Nominating Committee recommends the following additions to subcommittees:

- **Emergency Medical Services** – Jeremy Gottschammer, Mascoutah EMS
- **Emergency Medical Services** – Kim Lamprecht, Columbia EMS
- **Hazardous Materials** – Jeremy Paschall, Madison County Hazmat Team
- **Law Enforcement** – Cpt. Brad Kelling, St. Louis County Police Department
- **Law Enforcement** – Sgt. Shawn McGuire, St. Louis County Police Department
- **Urban Search & Rescue** – DC Christian Jundt, St. Clair Special Emergency Services

**Staff Recommendation:** Staff recommends the Board of Directors approve the Nominating Committee recommendations.

**2022****Sub-Committee Chair and Vice Chair Appointments**

<b>Sub-Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
Communications Core Group	Greg Brown	Joann Leykam
Emergency Management	Michele Ryan	Warren Robinson
Emergency Medical Services	John Nowak	vacant
Hazardous Materials	Michael Arras	vacant
Healthcare Coalition/ESF8	Ryan Nicholls	Nick Kohlberg
Healthcare Preparedness	Jason Campbell	Cody Minks
Law Enforcement	Kurt Frisz	Jerry Lohr
Mass Fatality	Roger Smith	Dr. Lindsay Trammel
Public Health	Justen Hauser	Nicholas Kohlberg
St. Louis Regional Coalition of COADS	Tina Davis	Warren Robinson
Training and Exercise	Derek Rieger	Josh Wilderson
Urban Search and Rescue	Brian Gettemeier	<b>Matt Tobben</b>

**Sub-Committee Category C Director Appointments**

<b>Sub-Committee</b>	<b>Voting Rep</b>	<b>Alternate</b>
Communications Core Group	Greg Brown	Joann Leykam
Emergency Medical Services	Nick Harper	John Nowak
Hazardous Materials	Dennis Jenkerson	vacant
Healthcare Coalition/ESF8	Ryan Nicholls	Nick Kohlberg
Healthcare Preparedness	Jason Campbell	Cody Minks
Law Enforcement	Kurt Frisz	Jerry Lohr
Mass Fatality	Roger Smith	Dr. Lindsay Trammel
Public Health	Justen Hauser	Nicholas Kohlberg
St. Louis Regional Coalition of COADS	Ben Perrin	vacant
Training and Exercise	Derek Rieger	John Wilderson
Urban Search and Rescue	Brian Gettemeier	<b>Matt Tobben</b>

**Request for Additions to**

<b>Sub-Committee</b>	<b>Name</b>	<b>Agency</b>
Emergency Medical Services	Gottschammer, Jeremy	Mascoutah EMS
Emergency Medical Services	Lamprecht, Kim	Columbia EMS
Hazardous Materials	Paschall, Jeremy	Madison County Hazmat Team
Law Enforcement	Kelling, Cpt. Brad	St. Louis County Police Department
Law Enforcement	McGuire, Sgt. Shawn	St. Louis County Police Department
Urban Search & Rescue	Jundt, DC Christian	St. Clair Special Emergency Services

**Request For Removals/Resignations from**

<b>Sub-Committee</b>	<b>Name</b>	<b>Agency</b>

**Request for Reinstatement of Voting Rights for**

<b>Sub-Committee</b>	<b>Name</b>	<b>Agency</b>

Memo to: Board of Directors  
From: Staff  
Subject: Regional Security Expenditures  
Date: March 7, 2022

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Area Security Initiative (UASI) grant program. Attachment A summarizes the purchases, totaling \$322,016.00.

**ST. LOUIS FUSION CENTER:**

**Critical Infrastructure Coordinator Position** – The Critical Infrastructure Coordinator facilitates emergency planning and preparedness activities among key resource (KR) and critical infrastructure (CI) sites within the region. The overarching goal of this position is to provide information on hardening security at vulnerable facilities and provides guidance on how to deter a terrorist attack to the region's susceptible critical infrastructure. One of the key roles of the CI/KR Coordinator is to work with the U.S. Department of Homeland Security (DHS) in providing regional CI/KR data, which DHS uses to determine the region's threat, vulnerability and consequence to a terrorist attack. The Coordinator participates in quarterly DHS conference calls on critical infrastructure and key resource identification. Because DHS grant funding is tied to the region's existing critical infrastructure and key resources, these DHS data calls are critical to keep the region's infrastructure data up to date. This has allowed the region to maintain a level of grant funding which is critical to local police, fire, public health and related health care and medical response agencies. Therefore, staff is requesting approval to enter into an agreement with St. Louis County, Missouri to provide funding from the UASI FY 2020 grant to support the CI/KR Coordinator position within the St. Louis Fusion Center for the period of August 1, 2022 through July 31, 2023. Total cost for the salary and benefits for the CI/KR Coordinator position will not exceed \$139,016.



**Intelligence Analyst Position** – The Intelligence Analyst position is a core function of the St. Louis Fusion Center, analyzing information and identifying trends to share timely law enforcement intelligence data with federal, state and local law enforcement entities. Duties include researching tactics, techniques and procedures of domestic and international terrorist groups, developing safety alerts and bulletins for St. Louis regional law enforcement agencies, responding to requests for information from private sector, local, state and federal sources, working in collaboration with Fusion Centers from around the country to develop timely and accurate intelligence products and analyzing federal law enforcement data for determination of relevance for the St. Louis region. Staff is requesting approval to enter into an agreement with St. Charles County, Missouri to provide funding from the UASI FY 2020 grant to support the Intelligence Analyst position in the St. Louis Fusion Center for the period of August 1, 2022 through July 31, 2023. The total cost for salary and benefits for the Intelligence Analyst position will not exceed \$75,000.

**Project Manager for the St. Louis Regional License Plate Recognition Database (LPRD) and Mugshot Recognition Technology (SMRT) Databases** – The Project Manager for the LPRD / SMRT is a part time position within the St. Louis Fusion Center. This position facilitates and oversees the implementation of the regional law enforcement license plate reader and mugshot recognition databases. Duties include facilitating an independent audit of LPRD / SMRT users and ensuring compliance with the Fusion Center’s privacy policies and end user agreements. Maintaining these databases allows all law enforcement agencies across the region to share critical suspect information. The LPRD / SMRT Project Manager requires an in-depth knowledge of the operations, capabilities, restrictions and maintenance of the LPRD and SMRT systems. The position will work with regional law enforcement agencies to solicit their participation while managing the progress of the system. The City of Richmond Heights Police Department has agreed to provide the LPRD /SMRT Project Manager, therefore staff is requesting approval to enter into a sub-award agreement with the City of Richmond Heights, Missouri in an amount not to exceed \$30,000 for salary and benefits for the period of August 1, 2022 through July 31, 2023. Funding will come from the UASI FY 2020 grant.

#### **REGIONAL RESPONSE TEAMS:**

**Mass Spectrometer Chemical Detection System** – Staff is seeking approval to purchase quantity one (1) handheld high pressure mass spectrometer system for the St. Clair Special Emergency Services Association’s Hazardous Materials Response Team. The mass spectrometer detects chemicals, explosives, narcotics and other dangerous elements within seconds during incident responses and events. The total cost of one (1) system will not exceed \$78,000. Funding will come from the UASI 2019 grant.

**STAFF RECOMMENDATION:**

Staff recommends that the Board approve the expenditure of funds as follows:

- For a sub-award to St. Louis County, Missouri for the Critical Infrastructure / Key Resource Coordinator position in an amount not to exceed \$139,016;
- For a sub-award to St. Charles County, Missouri for the Intelligence Analyst position in an amount not to exceed \$75,000;
- For a sub-award to the City of Richmond Heights, Missouri for the Automated License Plate Recognition and Mugshot Recognition Databases Project Manager position in an amount not to exceed \$30,000;
- For the purchase of quantity one (1) mass spectrometer chemical detection system from 908 Devices Inc. in an amount not to exceed \$78,000;

for a total amount not to exceed \$322,016 from the UASI grant program.

**ATTACHMENT A**

**Expenditures for Equipment and Services  
March 7, 2022**

<u>Vendor</u>	<u>Description</u>	<u>Jurisdiction/Agency</u>	<u>Quantity</u>	<u>Cost</u>
<b>Emergency Response Planning &amp; Organization (UASI)</b>				
St. Louis County, Missouri	Critical Infrastructure Coordinator Sub-Award	St. Louis County	1	\$139,016
St. Charles County, Missouri	Intelligence Analyst Position Sub-Award	St. Charles County	1	\$75,000
City of Richmond Heights, Missouri	Project Manager - LPRD/SMRT Sub-Award	City of Richmond Heights, MO	1	\$30,000
<b>Emergency Response Equipment (UASI)</b>				
908 Devices Inc. (Boston, MA)	Mass Spectrometer Chemical Detection System	St. Clair County	1	\$78,000
<b>TOTAL EXPENDITURES</b>				<b>\$ 322,016</b>

**Total UASI Expenditures: \$322,016**