



AGENDA
ST. LOUIS AREA REGIONAL RESPONSE SYSTEM
BOARD OF DIRECTORS

Thursday, April 15, 2021 – 9:00 A.M.

*** VIRTUAL MEETING - CALL IN INFORMATION ***

1-605-313-5111
Access Code: 193547

1. CALL TO ORDER BY WARREN ROBINSON
2. APPROVAL OF MINUTES, MARCH 2021 MEETING
3. DISCUSSION ITEMS
 - A. Directors Report
GREGGORY FAVRE,
STARRS
 - B. COVID Update
BRAD ZOREF,
STARRS
 - C. Sub-committee Reports
 - *As Subcommittees have been engaged in COVID-19 response, they have not been meeting to discuss STARRS activity. Subcommittee reports will resume as COVID-19 operations lessen.*
5. ACTION ITEMS
 - a. Board Secretary Position Review
WARREN ROBINSON,
STARRS Board President
 - b. Finance Committee Review
WARREN ROBINSON
 - c. Regional Security Expenditures
GREGGORY FAVRE,
STARRS
6. OTHER BUSINESS
7. NEXT MEETING AND ADJOURNMENT
 - a. **The next STARRS Board meeting is currently scheduled for May 13th, 2021.**

Given the fluidity of the regional COVID-19 response and the impact it has on this board, we will continue to evaluate the needs of the organization and our membership and will provide updates to the meeting schedule as needed.

**STARRS BOARD OF DIRECTORS
MEETING MINUTES
March 11, 2021**

The meeting of the STARRS Board of Directors was called to order at 9:00 a.m. via telephone conference call, with attendance as follows:

On Conference Line:

Abe Cook
Bill Roche
Brian Gettemeier
Chris Hunt
Cody Minks
Derek Rieger
Don Feher
Gary Christmann
Greg Brown
Gregg Favre
Jason Campbell
Jerry Lohr
Jim Terry
Jim Wild
Joann Leykam
John Nowak
Michele Ryan
Nick Harper
Roger Smith
Shawn Incenhower
Tony Falconio
Warren Robinson

Not Present:

Dennis Jenkerson
Derek Rieger
Herb Simmons
Jani Albright
Josh Wilderson
Justen Hauser
Kathy Vasivil
Kurt Frisz
Landen Prange
Larry OToole
Lawrence Taylor
Lynn Perrin
Michele Tanton
Mike Arras
Nick Kohlberg
Ryan Weber
Tina Davis
Vanessa Poston

Also in attendance were STARRS / East-West Gateway Council of Governments staff Staci Alvarez, Leah Watkins, Gregg Favre, Dale Chambers, Brad Zoref, Samantha Peterson and Brian Marler

CALL TO ORDER

Warren Robinson called the meeting to order at 0901 and Staci Alvarez took attendance and confirmed a quorum.

APPROVAL OF MINUTES OF THE MAY MEETING

Warren Robinson requested approval for the February 2021 Board meeting minutes with a correction that he was present. Nick Harper motioned and Don Feher seconded. The motion to approve the minutes was approved.

DISCUSSION ITEMS

Directors Report

Gregg Favre shared that staff is committed to the upcoming UASI grant application process and are available to members as they create their project applications. Frequently Asked Questions (FAQs) documents have been created for the process. Gregg also noted that two cities fell off the UASI funding list this year, explaining that it is an ongoing struggle to stay on the list and that this was a reminder of the importance of the required documents associated with the UASI process.

Gregg also shared that two CCTA events recently completed and that after action feedback from the events was positive. Feedback included praise for the route that STARRS has taken with this and similar virtual events during the Covid-19 response. Gregg also shared that today was the one-year anniversary of the WHO's declaration of a global pandemic from Covid-19. Support for the covid response continues across the region, and an update will occur at next month's meeting.

Gregg also shared an update on the recent Metro Air Support discussions related to flight operations in Illinois. Radios on the aircraft are being updated to include additional radio talk-groups used in Illinois.

Gregg also shared a cybersecurity update on the recent Microsoft Exchange hack letting the group know that Derek Rieger has been busy this week supporting agencies in Madison county and other locations with the attack, and encouraged agencies to reach out to Derek and the Fusion Center for assistance..

Gregg also shared thanks with Bill Roche for leading the Board over the previous two years, and congratulated Tony Falconio on recently receiving CEM certification. Tony Falconio thanked Gregg for the kind words regarding his recent certification.

Cody Minks shared thanks with STARRS staff and the STARRS Board of Directors for ongoing assistance during the last year's Covid-19 response.

UASI Update

Dale Chambers shared an update on the UASI FY2021 Grant Application process. Completed project applications are due by 5:00PM Thursday, March 25th. This information went out to the Board of Directors previously. The project application process has been simplified to one document this year, with additional FAQs for clarity. Please reach out to STARRS staff with any questions or concerns. As STARRS continues to work away from the office, email addresses remain the best contact method. As in the 2020 UASI grant, 2021 includes priority investments and project evaluation processes. The 2021 national priorities now include a new priority called Domestic Violence Extremism, and the applications will continue to be evaluated and scored by DHS. A new risk scoring metric was also added to the UASI metric this year, one that St. Louis scores highly in. STARRS continues to work with EWG and the state of Missouri on the Non-Profit Security Grant. Sam Peterson will be the contact for that grant.

Chris Hunt asked for an update on the possibility of body armor purchases using UASI FY2021 funds. Gregg and Dale both provided an update on recent discussion and guidance on that possibility, sharing that they had not seen anything specifically stating that would not be allowed..

Subcommittee Reports

Jason Campbell shared an update for the Healthcare Preparedness sub-committee, explaining that they updated their 2021 goals and reviewed the HPP grant deliverables. They will develop a focus team for the required deliverables with additional details to come.

Gregg Favre shared with the group that Eureka FPD will host an ICS300 & ICS400 class series this summer, watch for an email from Sam Peterson following this meeting on reserving a seat.

ACTION ITEMS

By Law Review by Committee & Resolution

Warren Robinson shared an update of recent discussions related to the addition of a cybersecurity expert to the STARRS Board of Directors. Such an update to the Board makeup requires a change to the STARRS By Laws. It is being proposed that a subcommittee be created to investigate updates to the STARRS By Laws for this and other changes over the next sixty to ninety days.

Joann Leykam began discussion on the proposed new cybersecurity position on the STARRS Board, sharing details on how the process might occur using the existing By Law process, comparing the process to the creation of the Fusion Center's addition to the STARRS Board. Joann shared concern over the possibility of using a cybersecurity advisory board instead of the normal STARRS sub-committee process. Derek Rieger shared information about his proposal for adding the Board position, stressing that the cybersecurity coordinator position is a full time staffed position and that it doesn't lend itself to being siloed into a normal committee structure. Derek further shared that his proposed work-group option would allow greater expertise involvement and outreach beyond traditional STARRS committee membership. Warren asked for a motion to create a By-Laws review committee, Derek motioned and Nick Harper seconded. The motion passed with 2 no votes. Chris Hunt requested a roll call vote. The roll call vote tally was 13 Yes and 3 No.

Regional Security Expenditure

Gregg Favre shared information related to this month's regional expenditures, which includes Bomb Suit ensembles for the bomb teams in the region. Gary motioned to approve the expenditure and it was seconded. The regional expenditure is approved.

Other Business

Tony Falconio shared that Roger Smith is retiring from Madison County after 38 years of service, Roger will remain active as a Deputy Coroner and will continue to be involved in regional preparedness and STARRS Mass Fatality after his retirement.

NEXT MEETING & ADJOURNMENT

Warren shared that April 8th (is the next Board meeting date).

Warren requested a motion to adjourn, which was provided and seconded. The motion carried unanimously; the meeting was adjourned at 9:45AM

Warren Robinson



Memo to: Board of Directors
From: Warren Robinson, Board President
Subject: Nomination of a Board Secretary
Date: April 8th, 2021

In March, during review of procedures for establishing a nominating committee, it came to my attention that February's slate of executive officers contained a candidate who is ineligible to hold the position of Board Secretary per the bylaws.

According to the STARRS Board Bylaws, Article IV, § 1(d), states, "The person appointed to serve as the Secretary may not be a category "C" director (voting or non-voting)."

I regret to lose the benefit of Chief Frisz's experience and leadership on the Executive Committee. There is no question to his qualification to provide regional leadership either personally or professionally but, as the bylaws are currently written, a Category C Director cannot hold the position of Secretary on the executive committee or serve on the nominating committee as required.

As there is no nominating mechanism in the bylaws to address this specific issue, the Executive Committee has met and conferred, and we would recommend Ryan Weber of Monroe County to serve in the position. We bring Director Weber as a nomination to the board for approval.

If approved by the Board, Ryan will serve the remainder of the Secretary's term.

I have asked the Ad-hoc Bylaws Committee to review Article IV, § 1(d) to see if changes to the current rule are warranted.



Memo to: Board of Directors
From: Warren Robinson, Board President
Subject: Nomination of Finance Committee Appointments
Date: April 8th, 2021

Pursuant to the STARRS Board Bylaws, Article V, § 2(b)(i) the Executive Committee offers the following slate of Officers for consideration of appointment to the Finance Committee.

If this slate of nominations is approved, the officers named below will serve on the Finance Committee for a term that begins on the date of STARRS' meeting at which the member's nomination is approved and continues for a period of one year.

Finance Committee Nomination List

- Chris Hunt (Chair)
- Joann Leykam
- Gary Christmann
- Don Feher
- Greg Brown
- Justen Hauser
- Bill Roche
- Jim Wild



Memo to: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: March 11, 2021

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes purchases totaling \$1,002,616

Critical Infrastructure Coordinator - The CI/KR Coordinator facilitates emergency planning and preparedness activities among key resource (KR) and critical infrastructure (CI) sites within the region. The overarching goal of this position is to provide information on hardening security at vulnerable facilities and provide guidance on how to deter a terrorist attack to the region's susceptible critical infrastructure. One of the key roles of the CI/KR Coordinator is to work with the U.S. Department of Homeland Security (DHS) in providing regional CI/KR data. DHS uses this data to determine the region's Threat, Vulnerability and Consequence to a terrorist attack. The Coordinator participates in quarterly DHS conference calls on critical infrastructure and key resource identification. Because Homeland Security grant funding is tied to the region's existing critical infrastructure and key resources, these DHS data calls are critical to keeping the region's infrastructure data up to date. This has allowed the region to maintain a level of grant funding which is critical as intelligence bulletins to local police, fire, public health and related health care agencies. Therefore, we are requesting approval to enter into an agreement with St. Louis County, Missouri to provide funding to support the CI/KR Coordinator position within the St. Louis Fusion Center. Total cost for the Critical Infrastructure Coordinator position will not exceed \$135,016 for the period of August 1, 2021 through July 31, 2022. Funding will come from the UASI 2019 grant.

Intelligence Analyst – This Intelligence Analyst position is a core function of the St. Louis Regional Fusion Center, analyzing information and identifying trends to share timely law enforcement intelligence data with federal, state and local law enforcement entities. Duties include researching tactics, techniques and procedures of domestic and international terrorist groups, developing Safety Alerts and Bulletins for St. Louis regional law enforcement agencies, responding to requests for information from private sector, local, state and federal sources, working in collaboration with Fusion Centers from around the country to develop timely and accurate intelligence products and analyzing federal law enforcement data for determination of relevance for the St. Louis region. Therefore, we are requesting approval to enter into an agreement with St. Charles County, Missouri to provide funding to support the Intelligence Analyst position within the St. Louis Fusion Center. Total cost for the Intelligence Analyst position will not exceed \$75,000 for the period of August 1, 2021 through July 31, 2022. Funding will come from the UASI 2019 grant.

Project Manager for St. Louis Regional License Plate Recognition Database -(LPRD) and Mugshot Recognition Technology (SMRT) Databases - The Project Manager for the LPRD and SMRT is a part time position within the St. Louis Fusion Center. The position facilitates and oversees the implementation of

the regional law enforcement license plate reader and mugshot recognition databases. Duties include facilitating an independent audit of LPRD/SMRT users and ensure compliance with the Fusion Center's privacy policies and end user agreements. Maintaining these databases allows all law enforcement agencies across the region to share critical suspect information. The LPRD /SMRT Manager requires an in-depth knowledge of the operations, capabilities, restrictions and maintenance of the LPRD and SMRT systems. The position will work with regional law enforcement agencies to solicit their participation while managing the progress of the system. The City of Richmond Heights Police Department has agreed to provide the LPRD/SMRT Project Manager on a part time basis and has agreed to accept a sub-grant award for the funding. Therefore, we are requesting approval to enter into a sub-grant award with the City of Richmond Heights, Missouri for a total cost not exceed \$30,000, for the period of July 1, 2021 through July 31, 2022. Funding will come from the UASI 2019 grant.

Thermal Imaging Camera Systems - Staff is seeking approval to purchase thermal imaging camera systems within the region's Metro Air Support aircraft. The camera systems would improve the capabilities of the flight crews to conduct high-definition surveillance at greater altitudes and assist in critical infrastructure monitoring. In addition, the cameras are lighter in weight than existing, outdated systems, which would reduce the forward cabin weight and improve lifting capacity in the aircraft. The cost of two (2) systems would not exceed \$762,600. Funding will come from the UASI 2018 grant.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- For a sub-award to St. Louis County, Missouri for the Critical Infrastructure /Key Resource Coordinator position in an amount not to exceed \$135,016;
- For a sub-award to St. Charles County, Missouri for the Intelligence Analyst position in an amount not to exceed \$75,000;
- For a sub-award to Richmond Heights, Missouri for the Automated License Plate Reader and Mugshot Recognition Technology System Project Manager in an amount not to exceed \$30,000;
- For the purchase of two (2) thermal imaging camera systems from Wescam USA, Inc. in an amount not to exceed \$762,600.

for a total amount not to exceed \$1,002,616 from the UASI grant program.

ATTACHMENT A

**Expenditures for Equipment and Services
April 12, 2021**

<u>Vendor</u>	<u>Description</u>	<u>Jurisdiction/Agency</u>	<u>Quantity</u>	<u>Cost</u>
Emergency Response Planning & Organization (UASI)				
St. Louis County, Missouri	Critical Infrastructure Coordinator Sub-Award	St. Louis County	1	\$135,016
St. Charles County, Missouri	Intelligence Analyst Position Sub-Award	St. Charles County	1	\$75,000
City of Richmond Heights, Missouri	Project Manager - LPRD/SMRT Sub-Award	City of Richmond Heights, MO	1	\$30,000
Emergency Response Equipment (UASI)				
Wescam USA, Inc. (Santa Rosa, CA)	Thermal Imaging Cameras	St. Louis County	2	\$762,600
TOTAL EXPENDITURES				\$ 1,002,616

Total UASI Expenditures: \$1,002,616