Federal-Aid
LPA Design Process Overview

MoDOT – St. Louis District Local Programs

November 2019
Local Program Contacts – St. Louis District

Note: North St. Louis County = Along and north of Page Avenue

Programming, Preliminary Engineering, Design, & Bidding

Randall Glaser, P.E. - Local Programs Design Engineer - (314) 453-5037; Randall.Glaser@modot.mo.gov
Area of responsibility: District-wide LPA Design Policy, Administration, and Project Support

Tom McCloskey - District Design Liaison - (314) 453-1831; Thomas.McCloskey@modot.mo.gov
Area of responsibility: Southwest St. Louis County municipalities (except Wildwood) and St. Charles County

Christopher Caldwell - District Design Liaison - (314) 453-1784; Christopher.Caldwell2@modot.mo.gov
Area of responsibility: Franklin County and Jefferson County, North St. Louis County municipalities

Bill Gahler - District Design Liaison - (314) 453-5082; William.Gahler@modot.mo.gov
Area of responsibility: St. Louis City, Wildwood and St. Louis County Highways & Traffic projects

Gregg Wilhelm, P.E. - District Design Liaison (Part Time) - (314) 453-1832, Gregory.Wilhelm@modot.mo.gov
Area of responsibility: Madison County Transit, Citizens for Modern Transit, Jefferson County Port Authority, Trainet, American Lung Association, Misc.

Construction & Project Oversight

Cindy Simmons, P.E. - Local Programs Construction Engineer - (314) 453-1833; Cynthia.Simmons@modot.mo.gov
Area of responsibility: District-wide LPA Construction Policy, Administration, and Project Support

Brandon Barke - District Construction Liaison - (314) 453-5068; Brandon.Barke@modot.mo.gov
Area of responsibility: North St Louis County municipalities, St. Charles County

Russell Klein - District Construction Liaison - (314) 453-5093; Russell.Klein@modot.mo.gov
Area of responsibility: St. Louis City, St. Louis County

Jill Steiger - District Construction Liaison - (314) 453-5061; Jill.Steiger@modot.mo.gov
Area of responsibility: Southwest St. Louis County municipalities, Franklin County, Jefferson County

Beth Bittick - District Construction Liaison (Part Time) - (314) 877-8770; Beth.Bittick@modot.mo.gov
Area of responsibility: Cost Share/Alternative Delivery Projects

John Brendel, P.E. - District Construction Liaison (Part Time) - (314) 453-1836; John.Brendel@modot.mo.gov
Area of responsibility: Franklin County, Jefferson County, Misc.

Right of Way / Property Acquisition

Nicole Kreisel – Sr. Right of Way Specialist - (314) 453-1825; Melissa.Kreisel@modot.mo.gov
Area of responsibility: St. Louis District-wide

Mitch Doria – Right of Way Specialist – (314) 453-5048; Mitchell.Doria@modot.mo.gov
Area of responsibility: St. Louis District-wide

Jonathan Barnes – District Right of Way Manager – (314) 453-1816, Jonathan.Barnes@modot.mo.gov
East-West Gateway’s Role

• Serve as regional clearinghouse for federal transportation funds and solicit for qualified project applications from Local Public Agencies (LPAs)

• Competitively score project applications and present to Board for addition to the TIP

• Approve any change of scope from original application

• Approve any changes in funding

• Enforce Policy on Reasonable Progress
MoDOT’s Role

- Provide guidance to Local Public Agencies (LPAs) and administer funds per federal & state requirements
- Ensure project sponsors are following the intent of the funding program and project application
- Notify East-West Gateway if project scope does not meet original application
- Ensure project meets design & construction standards & ensure sponsors meet right-of-way acquisition requirements
- Process fed-aid reimbursements (typically 80%)
- Serve as liaison between sponsor and FHWA
Project Sponsor’s Role

- Implement project according to scope and schedule in the project application
- Complete project design, right-of-way acquisition, and construction following all federal and state program requirements
- Notify East-West Gateway if project scope does not meet original application or if potential schedule delays
- Coordinate utilities, railroad, and public involvement
- Submit fed-aid reimbursement requests to MoDOT
- Commit to regular ongoing maintenance of the completed federal-aid project
Considerations for Local Sponsors

1. *The project is your responsibility.*
   Your local agency—not MoDOT, not the consultant—is ultimately responsible for ensuring that the project is implemented successfully. It is your agency’s money that is on the line.

2. *Wait for authorization from MoDOT before beginning any phase of work.*
   Work done and money spent prior to authorization is not eligible for reimbursement.

3. *Communication is critical.*
   Be aware of project activities, particularly critical activities with deadlines. Keep all involved parties informed:

   • It’s your project....not MoDOT’s....not the Consultant’s....not FHWA’s....not East-West Gateway’s
   • Spending federal funds isn’t easy so Wait for Authorization PE, RW, Utilities, Bid Advertising, Construction Award
The LPA Manual is your one-stop shop (and ours)
Person in Responsible Charge

- Is the person accountable for the project
- Must be a full time employee of the LPA or elected official
- Need not be an engineer
- Cannot be a consultant hired by the LPA
- >>> Must be currently certified for LPA Basic Training <<<
Person in Responsible Charge

- Makes decisions about scope and cost of project
- Familiar with design of the project, day-to-day operations, and regularly visits the project
- Reviews financial transactions and documentation
- Directs the project staff, consultant or in-house, to administer and oversee the project
- Signs all project documents including plans, certifications, and change orders
LPA Basic Training

- Started in 2012 to meet FHWA requirements
- Required for all project sponsors and consultants
- On-line/video training Approximately 4 – 5 hours
- Certification good for 2 years
Project Programming

• Project awarded TIP funds – “Congratulations Letter” (EWGateway)

• Fed-Aid Project Number assigned (MoDOT)

• Fed-Aid Program Agreement prepared & executed (MoDOT & LPA)

• If no Fed-funds for Preliminary Engineering, then LPA can start design prior to executing Program Agreement

• If Fed-funds for PE, then wait until Agreement is executed
Federal-Aid Program Agreements

- Different Agreements for each funding type (CMAQ, STP, TAP, etc.)

- Legal Contract – amount of federal funding, project scope, LPA responsibilities, audits, maintenance, payback provisions

- Enabling ordinance required for cities & 1st class counties

- Per ordinance, only certain personnel can sign agreement

- Occasionally MoDOT’s legal boilerplate changes
Engineering Selection Process

If LPA wants to use In-house Design Staff
• Must first receive MoDOT approval (only if PE is fed-funded)
• MoDOT will regularly review pre-approved list

If LPA uses Consultant Engineering Services
• Must use Qualifications Based Selection (QBS) process per Federal law (Brooks Act) & State law (Mini-Brooks Act)
Engineering Selection Process

Want federal reimbursement for engineering?

- If no – LPA doesn’t need to post RFQ on MoDOT’s website or need MoDOT approval to begin work (But it’s still a good idea to get the word out)

- If yes - Then more approvals are needed...
Potential Conflict of Interest

Consultants and TIP applications
- If Consultant prepared the project application without getting fairly paid, Consultant cannot be considered for the Engineering Services Contract.
- If Consultant prepared the project application and was fairly paid, Consultant can be considered for the ESC.
- All project documents must be made available to all interested firms (i.e. conceptual plans, studies, geotech reports, etc.)

Consultants and Request for Qualifications
- If consultant helps develop RFQ, regardless of payment, they WILL NOT be eligible for the ESC.

Consultants on Retainer - Acting as City Engineer
- New policy forthcoming
Engineering Selection Process

Qualifications Based Selection (QBS) process per Federal (Brooks Act) & State law (Mini-Brooks Act)

• Must select most qualified firm

• Price CANNOT be a factor in selection

• Negotiate price AFTER most qualified firm selected

• Even if LPA pays for engineering with local funds, you must use QBS process since federal funds are involved in the overall project

• P.S. – State Law (Mini-Brooks Act) applies to 100% local funded projects as well
Engineering Selection Process

Request for Qualifications (RFQ)

• Recommend using RFQ per sample shown in Figure 136.4.7 of LPA Manual

• Scope of work must be consistent with project’s TIP application

• Must submit to MoDOT for review/approval

• MoDOT will assign a DBE goal

• Must be posted on MoDOT’s website for at least 14 days

• Firm must be on MoDOT’s pre-qualified consultant list
Disadvantaged Business Enterprise Program (DBE)

- U.S. Congress established the USDOT program in 1982 to ensure nondiscrimination in award and administration of federal-aid transportation contracts
- Program provides economic benefits of highway design and construction to small businesses owned and operated by socially and economically disadvantaged individuals
- Certify minority and women owned businesses who are socially and economically disadvantaged (DBEs)
- Ensure DBEs are actually performing a Commercially Useful Function (CUF) on contracts
Engineering Selection Process

Setting DBE Goal for Engineering Contracts

- Use MoDOT form
- Provide scope of work
- Provide location of project
- Provide engineering fee estimate
- Provide approximate percentage breakdown for the types of engineering work in the RFQ (i.e. 20% surveying; 30% bridge design; 20% roadway design; 5% drainage; 20% signal design) on MoDOT form
- MoDOT will assign a DBE goal
Engineering Selection Process

Optional On-Call Consultant List

- Can use if consultant work is less than $100,000
- Created to streamline the project delivery process
- On-Call contracts will have a specific DBE goal
- Submit scope to MoDOT prior to selecting consultant
- No advertisement required; Simply select from the list
- Use due diligence in selection; Consider at least 3 firms
**Engineering Selection Process**

**Optional On-Call Consultant List**

- On-Call categories include Structures, Construction Inspection, Roadway, Trails & Sidewalks, & Traffic Engineering

- On-Call category must be consistent with project’s TIP application

- Negotiate cost after selection

- LPA must evaluate On-Call consultant at completion

- See LPA Manual Section 136.4.2.4.3 for additional details
Engineering Selection Process

Engineering Services Contract (ESC)

- Use standard ESC contract (Fig 136.4.1)

- Scope can include design and construction inspection (recommended) – Can also include right of way valuation (appraisal) & negotiation services

- Use ESC Review Checklist prior to submitting to MoDOT (Fig 136.4.14)

- Pay attention to subconsultant section, DBE section, and overhead rates

- Work cannot begin until MoDOT approves the executed contract

- Recommend Kickoff Meeting w/ LPA, Consultant, and MoDOT
Supplemental Agreements (SA) to ESC’s

- Must notify MoDOT of the need for an SA

- MoDOT will review to ensure it is necessary and SA work is within original RFQ scope

- MoDOT will give verbal notice to proceed

- Still need to strive to meet original DBE goal

- Cannot submit invoices for SA until FHWA approves and obligates additional funding
Reimbursement Requests for Consultant Work

• **LPA must submit for reimbursable work**

• **Submit regularly as work progresses – It’s YOUR money!**

• **Reimbursement for actual costs incurred**

• **Must include supporting documentation**
Reimbursement Requests for Consultant Work

- Must use invoice form in LPA Manual EPG Fig 136.4.10
- Invoice must reflect actual hourly rates and approved overhead rates
- Consultant is responsible to charge correct rates, but LPA must ensure rates are correct
- Use Invoice Checklist prior to submitting to MoDOT (EPG Fig 136.4.18)
Actual Cost Reimbursement

- Hourly Rate must be the rate the employee actually received
- No “blended” or “average” hourly rates allowed
- Rate for payroll additives (social security, insurance, vacation, work comp, retirement, etc.) can be percent of payroll
- EPG 136.3.15
NEPA Process

• Compliance with the National Environmental Policy Act (NEPA) is required on all federal-aid projects and is the LPA’s responsibility

• Environmental Impact Statement (EIS): 2 – 3 year process when we know there are significant impacts

• Environmental Assessment (EA): 1 – 2 year process when we don’t know if there are significant impacts

• Categorical Exclusion (CE): Expedited NEPA process for projects when we know there are NO significant impacts
  – CE doesn’t mean “NO IMPACTS”. It means the project is “excluded” from having to perform an EIS or an EA
NEPA Process

• MoDOT is able to “programmatically” assign a NEPA classification of Programmatic Categorical Exclusion (PCE) for many LPA projects with no significant impacts
  – Pavement resurfacing, roadway rehab, bridge replacement, etc. within existing right of way or with minor RW acquisition
  – Addition of new signals, lighting, curbs, sidewalks, shared-use paths, ITS, etc. on existing RW or with minor RW acquisition
  – Non-construction projects (i.e. signal optimization)

• Non-programmatic CE projects may require a detailed CE2 report to clearly document that impacts are not significant
  – Historic districts, parks, significant new RW acquisition, new realignment on new RW, new roadways, etc.

• CE2 can take 6-months – 1 year
Environmental & Cultural Review
RER

- LPA or Consultant submits electronic Request for Environmental Review (RER) to MoDOT’s Environmental & Historic Preservation Section (EPG 136.6.2)

- MoDOT reviews RER and uploaded documents and will tentatively advise LPA of probable NEPA classification and other items needed for Environmental Clearance

- LPA or Consultant completes Threatened & Endangered Species, Section 106 - Cultural/Historic, Section 4f/6f - Parkland, Floodplain, Stormwater, Section 404 – Wetlands/Streams, etc.

- LPA or Consultant uploads and submits all follow-up environmental documents electronically for review
Threatened & Endangered Species procedures are much more involved than a few years ago (EPG 136.6.4.5)

Must have Section 106 / SHPO, Section 4(f)/6(f) Parklands, Threatened & Endangered Species, & Noise complete before MoDOT can issue final NEPA Classification

Must have RER submitted and NEPA Classification determined before 35% plan completion (i.e. Preliminary Plans approval)

Must have NEPA Classification prior to RW acquisition (A-date) – Even if no Fed-funds for RW (Notice to Proceed)
Design Criteria

- LPA and their Engineer must document the Design Criteria used for the project
- All work on the National Highway System (NHS) must use AASHTO criteria
- NHS includes all Principal Arterials, not just freeways
- Other criteria may be used for non-NHS routes but must be “officially adopted” nationally recognized criteria - NACTO
Design Criteria

• Bicycle Facilities and Shared Use Paths must use AASHTO Bicycle Guide

• Pedestrian Facilities and Sidewalks must use PROWAG

• Roadside Safety Hardware must use AASHTO Roadside Design Guide

• Traffic Control Devices and Temporary Traffic Control must use MUTCD

• Resurfacing, Restoration, and Rehabilitation (RRR) projects must use design criteria which preserve and extend the service life and enhance safety
Preliminary Design

Design Preliminary Plans in accordance with:

- Scope in TIP Application
- Applicable design guidelines (AASHTO, etc.)
- Meet pedestrian/ADA requirements
- Bicycle facility requirements
- MUTCD

SL District requires submittal of preliminary plans for all projects
Preliminary Design

MoDOT will review:

- **Scope** – Is it consistent with TIP application?
- **Eligibility** – Do plans reflect intent of fed-aid program?
- **Design Criteria & Standards** - Are they appropriate for project?
- **Efficient use of public funds** – What is project purpose & need?
- **Utility impacts** – To help ensure no delays will occur
- **Right of Way Impacts** – Can project be built within existing or proposed new Right of Way?
- **Environmental Impacts** – NEPA Classification + Ensure all applicable clearances are in progress/obtained
- **Bicycle/Pedestrian/ADA Impacts** – Are appropriate bike/ped accommodations included?
- **Impacts to MoDOT routes**
Right of Way

The Right of Way process includes:

- New Permanent Right of Way
- Easements - Permanent or Temporary
- Change in Property Access – Change in driveway location, number of driveways, driveway width, access restrictions
- Donation of property or easement for project

Submit RW plans after Preliminary Plans are approved even if not using Fed-funds for RW

Can’t start acquisition until:

- NEPA Classification complete
- RW plans are approved
- Fed-funds: Acquisition date (A-date) issued or No Fed-funds: Notice to Proceed issued
- RW plans and A-date request can be submitted together
Right of Way

• Change in number, location, or width of driveways is a change in access therefore is a change in property rights

• Permanent Right of Way or Perm. Easement must be acquired anytime permanent public facilities encroach on private property

• Temp. Construction Easement, Temp. Slope Construction License, etc. must be acquired anytime construction operations will encroach on private property

• MoDOT must halt construction if work cannot be physically done without encroaching on private property

• LPA must certify compliance with Uniform Act at PS&E even if no Fed-funds used for acquisition

• Condemnation must be complete before PS&E approved

• If no new RW, LPA must submit “5-year Rule” certification
Right of Way Reimbursements

• Right of Way Costs include:
  – Property acquisition cost (payment for property)
  – Appraisal & Appraisal review fees
  – Pro-rata taxes
  – Payment for damages to remainder of property
  – Condemnation costs, Legal settlements, Court commissioner fees
  – Uneconomic remnants
  – Relocation payments and expenses
  – Negotiator fees

• Reimbursement request should itemize costs for each parcel
Right of Way Reimbursements

• Right of Way costs do not include engineering

• PE Costs include:
  – Preparation of cost estimates prior to appraisal
  – Title work
  – Description writing
  – Preparation of right of way plans
  – Project management/coordination with RW acquisition consultant

• Costs incurred by engineer for coordinating with the right of way negotiator or redesigning plans to accommodate negotiations are PE costs and are not eligible for right of way reimbursement
Utilities

Poor Utility Coordination is #1 Cause of Project Delays

• LPA & Consultant must identify and coordinate all utility impacts – both simple adjustments and major relocations

• Utility Checklist (Fig. 136.7.8) recommended for each utility (Note: Checklist revisions forthcoming)

• Identify need for easements early if utility relocation is needed – even if non-reimbursable

• Relocation is costly to the Utility Owner, so consider extra public RW or easement width to accommodate existing utility facilities

• Preliminary Plans will not be approved if contact with Utility Owners has not been made
Utilities

Want federal reimbursement for relocation work?

- NEPA must first be approved

- Submit estimate or executed agreement to MoDOT
  - If owned by LPA, must submit estimate
  - If not owned by LPA, must submit agreement with utility company

- Work cannot begin until after MoDOT approves

- Work may start before construction work starts
Projects crossing railroad right of way require the railway company’s written approval of the final plans.

Fed-aid projects “near” a railroad crossing require review of all MUTCD warning devices, even if the crossing is not within the limits of the project.

A specific statement of “No Railroad Impacts” is required at PS&E even when no railroads are affected by the project.

Details regarding Railroads are found in EPG 136.9, EPG 643.4, and Fed-Aid Essential Videos.

Contact your Design Liaison EARLY for railroad coordination…Plan for long lead times.
Proprietary Items

- Note: Some changes forthcoming, but policy still in effect for Missouri LPA projects
- If used, then minimum of 3 competing products must be listed
- Must include statement “Or Equal” in specification
- Must include an “alternative product approval process” in specification
- If less than 3 products, then LPA must submit Public Interest Finding (PIF) to MoDOT for approval
Final Plans, Specifications and Estimates (PSE)

LPA will submit complete PSE package
  • No partial submittals without all documents included
  • Do your own QA/QC prior to submittal
  • Occasional submittal allowed with RW clearance pending

MoDOT will review to check:
  • Scope
  • ADA compliance
  • Eligibility
  • TIP to ensure project is listed in correct fiscal year
  • Impact to MoDOT route
  • Proprietary Items
Final Plans, Specifications and Estimates (PSE)

MoDOT will review to check:

• Bid proposal to ensure all federal requirements are included (number all pages in proposal please)

• Ensure construction engineering (CE) is performed by qualified personnel

• Type of work so DBE goal can be assigned

• Right of Way clearance

• Environmental commitments and clearance

• Utility status
<table>
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<tr>
<th>#</th>
<th>Item</th>
<th>Topic</th>
<th>Reference</th>
<th>LPA Responsibility</th>
<th>LPA Initial</th>
<th>Location within submittal (i.e. page number) to be filled out by LPA or Consultant</th>
<th>MoDOT District Staff Responsibility</th>
<th>MoDOT District Initial</th>
<th>In Fig. 136.9.3 Bid Proposal Boilerplate?</th>
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<tr>
<td>1</td>
<td>Certification</td>
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<td>EPG 136.9.2.11</td>
<td>LPA to fill out and submit the LPA certification of PS&amp;E Form (Fig 136.9.5) to certify that the PS&amp;E meet all federal and state laws.</td>
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<td>MoDOT - District - review for required items.</td>
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<td>2</td>
<td>Supporting documentation to proposal</td>
<td>Section 106 Clearance</td>
<td>EPG 136.9.2.1</td>
<td>EPG 136.6.6</td>
<td>Section 106 - SHPO Clearance, if applicable</td>
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<td>Proposed/Supporting Documentation</td>
<td>Section 404 Permits</td>
<td>EPG 136.9.2.1</td>
<td>EPG 136.6.6</td>
<td>404 CDE Permit/MO Water Quality (If applicable) ** This should be included in the proposal.</td>
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<td>Supporting documentation to proposal</td>
<td>USF&amp;W/T&amp;E</td>
<td>EPG 136.9.2.1</td>
<td>EPG 136.6.6</td>
<td>United States Fish &amp; Wildlife (USF&amp;W) Threatened &amp; Endangered Species (T&amp;E) Clearance, if applicable.</td>
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<td>Supporting documentation to proposal</td>
<td>MDC Heritage Review</td>
<td>EPG 136.9.2.1</td>
<td>EPG 136.6.6</td>
<td>Missouri Department of Conservation (MDC) Heritage Review, if applicable.</td>
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<td>Supporting documentation to proposal</td>
<td>100-year floodplain and regulatory floodway</td>
<td>EPG 136.9.2.1</td>
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<td>Flood Plain Development Permit, if applicable</td>
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Must be reviewed and initialed by LPA person of Responsible Charge. Changes forthcoming to clarify required submittals.
SL District - Effective January 1, 2020 – All projects must use standard boilerplate. No modified local boilerplate versions except where allowed (highlighted) in the document.
Job Special Provisions

The Job Special Provisions are revisions to the standard specifications and general provisions applicable to all projects. The JSPs contain information covering work methods, materials, measurements, or basis of payment. The JSPs are incorporated into the bidding documents. This database contains the Standard JSP’s, Non-Standard JSP’s and LPA JSP’s.

For questions about Job Special Provisions please contact Ivan Schmidt and LPA specific questions can be sent to Melissa Wilbers.

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<tr>
<th>Name</th>
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<tr>
<td>LPA1501</td>
<td>Acceptance of Precast Concrete Members and Panels</td>
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<td>LPA1502</td>
<td>Acceptance of Structural Steel</td>
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<tr>
<td>LPA1507</td>
<td>ADA Compliance and Final Acceptance of Constructed Facilities</td>
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<tr>
<td>LPA1503</td>
<td>Add Alternates</td>
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<tr>
<td>LPA1504</td>
<td>Alternates For Pavements</td>
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<td>LPA1505</td>
<td>Guidelines for Obtaining Environmental Clearance for Project Specific Locations</td>
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Engineer’s Estimate – EPG 136.7.4
Provide subtotals for following pay item categories:

- Roadway
- Bridge
- Signing/Striping/Signal
- Landscaping/Streetscaping
- Bicycle/Pedestrian Facilities
- Any Add Alternates
- Utilities (if fed participation)
- Construction Engineering (if fed participation)
- Any non-participating costs
Construction Engineering (CE)

- **Must request with PS&E if want federal reimbursement**
  - Warning – MoDOT cannot add CE to a project after Construction Authorization has been requested. Occasionally an LPA doesn’t remember to request their federal CE funds and they end up paying for CE using local funds!

- **Start RFQ process for CE early so it doesn’t hold-up bidding**

- **Can be done by same consultant engineering firm that is doing design plans.** (Consider RFQ for PE & CE together in one ESC.)

- **Can be done by Local Forces for prequalified agencies**
Construction Authorization
(Authority to Advertise for Bids)

- MoDOT issues conditional PS&E approval letter
  - DBE goal blank (to be issued by MoDOT)
  - Bid opening date blank (to be determined by LPA)
  - Federal & state wage rates not current
  - May have other conditions, i.e. minor plan revisions, outstanding permit, etc.

- MoDOT requests obligation of fed-funds and notifies LPA when FHWA authorizes construction funds

- LPA submits final As-Bid documents: updated bid proposal and plans with all blanks filled in, current wage rates, all plan corrections done, all permits

- MoDOT issues “Authority to Advertise” letter to LPA
Construction Authorization
(Authority to Advertise for Bids)

• LPA posts advertisement for bids and ensures:
  • Submit “Notice to Contractors” ad to MoDOT for posting on MoDOT’s website at least 48 hours prior
  • Advertise in local newspaper (in vicinity of project)
  • Project must be advertised at least 21 days prior to bid opening – longer if prebid conference – longer if complicated project
  • Contractor questions are answered
  • Provide addenda to MoDOT for review and posting on MoDOT’s website
Bid Opening & Award

• LPA publicly opens bids

• LPA must award to lowest responsive, responsible bidder. Must be prequalified by MoDOT.

• LPA requests MoDOT concurrence with award

• Email award request and bid info to MoDOT Central Office LPA staff: LPASubmit@modot.mo.gov

• Award Concurrence will be emailed back from Central Office
Start Construction!

- MoDOT Local Programs Design staff will handoff project to MoDOT Local Programs Construction staff for Construction Administration

- LPA determines Notice to Proceed (NTP) Date, Notifies MoDOT Construction staff, and issues NTP to Contractor

- MoDOT will request Obligation Adjustment for actual Contract Award Cost
  - Note: MoDOT Construction staff needs the NTP date within 30 days of award concurrence to proceed with Award Adjustment
Break for Next Session