

**AGENDA**  
**ST. LOUIS AREA REGIONAL RESPONSE SYSTEM**  
**BOARD OF DIRECTORS**  
**Thursday, October 10, 2019 – 9:00 A.M.**  
**ST. LOUIS CITY FIRE HEADQUARTERS**

1. CALL TO ORDER BY BILL ROCHE

2. APPROVAL OF MINUTES OF AUGUST 8, 2019 MEETING

3. DISCUSSION ITEMS

A. CCTA Program Update

ALTHEA DE GUZMAN  
Hagerty Consultants

B. Missouri All Hazards Mitigation Plan Update

JENNIFER VUITEL  
East-West Gateway Council of Governments

C. 2019 Nationwide Cybersecurity Review (NCSR)

STACI ALVAREZ  
East-West Gateway

D. Sub-committee Reports

- Communications Core Group
- Emergency Management
- Emergency Medical Services (EMS)
- Hazardous Materials (Hazmat)
- Healthcare Coalition
- Healthcare Preparedness
- Law Enforcement
- Mass Fatality
- Public Health
- St. Louis Area Regional Coalition of COADS
- Training and Exercise
- Urban Search and Rescue

4. ACTION ITEMS

A. STARRS EMS Committee Charter

NICK HAPER  
Deputy Chief  
Monarch Fire Protection District

B. Regional Security Expenditures

NICK GRAGNANI  
STARRS

C. Nominating Committee Report

CAPTAIN CHRIS HUNT  
St. Charles County Police Department

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

**STARRS BOARD OF DIRECTORS  
MEETING MINUTES  
August 8, 2019**

The meeting of the STARRS Board of Directors was called to order at 9:05 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

**Directors Present**

Greg Brown  
Mark Diedrich  
Anthony Falconio  
Don Feher  
Brian Gettemeier  
Justen Hauser  
Chris Hunt  
Nick Kohlberg  
Joann Leykam  
Cody Minks  
John Nowak  
Lawrence O'Toole  
Vanessa Poston  
Derek Rieger  
Warren Robinson  
Bill Roche  
Herb Simmons  
Roger Smith  
Jim Terry

**Ex Officio**

Jim Wild

**Excused**

Jon Belmar  
Gary Christmann  
Abe Cook  
Dennis Jenkerson  
Ryan Nicholls  
Lynden Prange  
Michele Tanton  
Morris Taylor  
Dave Todd  
Josh Wilderson

**Absent**

Mike Arras  
Nick Harper  
Ryan Weber

Also in attendance were STARRS / East-West Gateway Council of Governments staff Staci Alvarez, Nick Gragnani, Brian Marler, Leah Watkins and Brad Zoref. Guest who attended Derek Lohner, Missouri State Emergency Management Agency

**CALL TO ORDER**

Bill Roche, President, called the meeting to order.

**APPROVAL OF MINUTES OF May 16, 2019 MEETING**

Motion was made to approve the minutes of the May 16, 2019 meeting. Motion carried, all voting aye

## DISCUSSION ITEMS

### **Directors Report**

Nick Gragnani updated the Board on the status of the Urban Areas Security Initiative (UASI) grant programs. He advised that the FY 2016 UASI grant was now closed and staff was working on FY 2017, which ends in August 2020 and FY 2018, which ends in August of 2021. He advised on the status of the FY 2019 UASI grant, stating that East-West Gateway had not received the official award and was awaiting approval from the Missouri Office of Homeland Security to begin spending down funding from this grant. He stated that staff anticipates this occurring sometime late 2019 or early 2020.

Mr. Gragnani then advised the members present of the two recent CCTA functional exercises. He stated that the exercises were held on two separate days at two separate locations in the region. The first one occurred on August 1, 2019 and August 2, 2019 at the Scott Elementary School in Mascoutah, Illinois. The second exercise occurred on August 6, 2019 and August 7, 2019 at the America's Center in downtown St. Louis, Missouri. He explained that although these were functional exercises, they were not designed to test response capabilities but to train the region's response teams from law enforcement tactical operations and bomb/ordnance disposal, and local emergency medical system (EMS) teams on the recently developed CCTA response guidelines.

Colonel O'Toole commented on the unique opportunity of having all of the law enforcement and EMS teams together from different response agencies across the region working together in a response was the most valuable part of the exercise. He commented further that all of his officers who participated in the exercise were pleased with the training and want to do more. John Nowak stated his staff was also pleased with the exercise design and the lessons learned from participating in the event and commented on the value of the interaction with the different response teams from both sides of the Mississippi River. Don Feher agreed and stated that getting all of the teams together was a huge advantage. He reminded the Board of the policy change made by Scott Air Force Base that now allows emergency response resources from the base to respond to the Scott Elementary if something were to occur at the school. This change in military policy was initiated because of the planning for the exercises at Scott Elementary.

### **Threat & Hazard Identification & Risk Assessment**

Dale Chambers provided an update of the Threat Hazard Identification and Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR) for 2019. He stated that the THIRA-SPR is an annual report required by the Department of Ho/FEMA as part of the UASI grant. FEMA has not standardized targets of which to measure various pieces of information related to the FEMA Core Capabilities and the St. Louis region's threats and hazards identified in the report. Dale said information from prior THIRA-SPRs is relatively the same and other targets need subject matter expert input. Similar to an approach taken a few years back where the THIRA-SPR was discussed and worked through at a subcommittee level, developing the larger report, 2019 will be handled the same way. Staff will be setting up times with subcommittees to work through the THIRA-SPR process going forward.

Dale provided an example of the recently released notice of funding for a FEMA grant that recommended the use of a community's previous year's THIRA-SPR as justification of need.

Other Federal grants, particularly from DHS/FEMA will likely see this recommendation or possibly, requirement.

### **Training & Exercise Planning Workshop**

The upcoming regional Training and Exercise Planning Workshop (TEPW) was also presented by Dale Chambers. The TEPW and its outcomes, the regional Training and Exercise Plan (TEP) is a requirement of the UASI and Hospital Preparedness Program grants. Other community partners have grant requirements requiring their attendance and typically participate. All subcommittees should send their training and exercise representative. Other staff or agencies are welcome to attend. The TEPW plans for the next three calendar years. Date and location of the TEPW is September 10, 2019 beginning at 9:00am with closeout by 11:00 am. St. Louis Fire Dept. Headquarters is the location.

### **Sub-committee Reports**

- Communications Core Group – Chief Greg Brown reported that the committee’s next meeting is on Tuesday, August 13 at Frontenac City Hall.
- Emergency Management – No report
- Emergency Medical Services (EMS) – No report
- Hazardous Materials – No report
- Healthcare Coalition – Vanessa Poston stated the committee was finalizing the Chempak deployment plan, which is a requirement from the State of Missouri. She advised further that the committee had been notified of an upcoming Federal Repatriation Exercise scheduled sometime later in the month or in November. Bill Roach inquired if this was the one the State is developing at Lambert Airport. Ms Poston stated it was and that there was no further information at this time.
- Healthcare Preparedness – No report.
- Law Enforcement – No report
- Mass Fatality – Roger Smith stated the committee continues to review their existing response plans from 2011. In addition, they are looking to integrate the master fatality plan from the Association of Medical Examiners to incorporate it into the regional plan. Mr. Smith stated this opens up more flexibility to bring in specialized groups and the sharing of response resources. He said that the plan has been through a peer review and adopted by several local authorities.
- Public Health – Justen Hauser advised the committee is preparing for the “Star Spangled Bright” exercise that is scheduled for the first week in October. He stated this exercise will last two weeks starting on October 1, 2019 and will involve surveillance, public information and unified health activities.
- St. Louis Area Regional Coalition of COADS – No report
- Training and Exercise – Captain Derek Reiger advised the region’s Multi Year Training & Exercise Planning meeting will occur on September 10, 2019. He also stated that the FEMA Cyber Security exercise is scheduled for August 27 at Rock Community Fire Protection District in Arnold, Missouri.
- Urban Search and Rescue (US&R) – Brian Gettemeier stated the teams have been busy responding within and outside of the region on numerous flood responses. The US&R next meeting is later this afternoon at 1:30 PM at West County Fire Protection District house #2.

ACTION ITEMS

**Regional Security Expenditures**

Nick Gragnani, summarized staff's recommendation of the following expenditures, totaling \$238,982. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative (UASI) grant program.

<b>Action</b>	<b>Description</b>	<b>Amount</b>
Amend sub-award	Richmond Heights, MO Automated License Plate Reader & Mug Shot Recognition Technology System Project Manager	\$51,614
Sub-award	St. Louis City, MO for the St. Louis Regional Cybersecurity Coordinator position	\$120,000
	<b>Total Amount</b>	<b>\$171,614</b>

Motion approving the recommendation was made. Motion carried, all voting aye.

OTHER BUSINESS

None

NEXT MEETING & ADJOURNMENT

Motion to adjourn the meeting was made. Motion carried, all voting aye. The meeting was adjourned at 9:44 AM.

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Chris Hunt

# St. Louis Regional EMS Committee (StL-EMS) Charter and Bylaws

## **Purpose of this Charter**

This Charter is a statement of the scope, objectives, and participants in the St. Louis Regional EMS Committee (“Committee” or StL-EMS). It outlines the mission of the Committee, identifies the stakeholders, provides a preliminary delineation of roles and responsibilities, and defines the authority of the StL-EMS Committee Coordinator. It serves as a reference of authority for the future of the StL-EMS Committee and as a subcommittee to the St. Louis Area Regional Response System (STARRS).

The region served by the StL-EMS Committee includes all the following Missouri county jurisdictions: Pike County, Lincoln County, Warren County, St. Charles County, Franklin County, Jefferson County, Washington County, St. Francois County, St. Genevieve County, Perry County, St. Louis County, and the City of St. Louis. For planning purposes, the StL-EMS Committee also includes three counties in Illinois: Madison, St. Clair, and Monroe.

The purpose of the StL-EMS Committee is to bring together a multidisciplinary group of entities and individuals working together to promote, consolidate, and collaborate in a unified response to emergencies affecting the region. The StL-EMS Committee will develop regional capabilities for the St. Louis region to achieve the National Preparedness Goal, as defined by the U.S. Department of Homeland Security. The StL-EMS Committee’s activities will be consistent and in accordance with the St. Louis Regional Security Strategy and the Threat Hazard Identification and Risk Assessment (THIRA) for the St. Louis region.

The StL-EMS Committee’s programming will enhance the region’s ability to achieve emergency preparedness capabilities recommended by the U.S. Department of Health and Human Services; the Centers for Disease Control and Prevention and the Department of Homeland Security. Achieving the emergency preparedness capabilities will give Missouri and Illinois health and medical partners the opportunity to continue developing and implementing a statewide strategic vision for health sector preparedness.

This Charter and Bylaws will become effective upon approval by the majority of the Committee members and the STARRS Board of Directors

## **Mission and Goals**

The mission of the StL-EMS Committee is to promote and enhance the emergency preparedness and response capabilities of emergency medical providers in the region.

## **Goals**

The goals of the StL-EMS Committee are:

- Building relationships and partnerships

- Facilitating communication, information, and resource sharing
- Promoting situational awareness among EMS Committee members
- Coordinating training, drills, and exercises
- Strengthening medical surge capacity and capabilities
- Assisting emergency management and Emergency Support Function (ESF) #8 partners
- Maximizing efficiency and utilization of existing resources

### **EMS Committee Membership**

Membership in the StL-EMS Committee is open to regional healthcare and first responder agencies and individuals that agree to work collaboratively on EMS related preparedness, coordination, and emergency response activities. Membership will consist of the following two categories:

**Essential Membership** – all partners in emergency preparedness are urged to participate as voting Essential Members of the StL-EMS Committee. Essential Members shall consist of at least one of each of the following positions:

- ambulance district provider
- fire-based EMS provider
- private EMS service
- hospital-based EMS service
- local public health liaison
- emergency management liaison
- healthcare preparedness committee liaison
- member at large

As defined by the Healthcare Preparedness Program and Department of Homeland Security Guidance for Emergency Medical Services Preparedness Programming.

**General Membership** – General Membership in the StL-EMS Committee is open to any entity or individual in the community desiring to participate in EMS preparedness. However, vendors are not allowed to join as committee members due to possible conflicts of interests.

**Terms** – Essential Members will serve a term that begins on the date that the nomination is approved by the STARRS Board and will continue until the date of the next STARRS’ annual meeting or the member ceases to be a member of the committee, whichever occurs first. Any member whose term is about to expire may be nominated to succeed him/herself. If during the member’s term, the member misses more than half of the regular meetings, without being excused by the chairperson or vice chairperson, he/she may no longer be eligible to serve on the committee and may be reported to the STARRS Nominating Committee for further action to include removal from the committee.

**Membership responsibilities/expectations--** Essential and General StL-EMS Committee members

should:

- Be individuals with decision-making authority
- Attend a majority of the regularly scheduled meetings which is defined as more than 50% annually
- Participate in establishing priorities for the Committee
- Educate and inform member organizations on Committee activities
- Participate in Committee-sponsored training exercises and drills

Per STARRS by-laws, failure to maintain membership in good standing will result in removal of the member from the committee roster.

### **Conducting StL-EMS Committee Business**

As a STARRS Subcommittee, the StL-EMS Committee is subject to the STARRS Bylaws which governs how the committee shall function. This includes the following:

Voting membership: Each STARRS approved Essential Member shall have a vote on the committee. Members considered General Members do not have a vote on committee matters and thus are not approved by the STARRS Nominating Committee or Board of Directors.

Quorum: A quorum necessary to conduct the business of the Committee shall consist of at least a majority of the voting members present at a committee meeting. Presence is defined as in-person attendance at the meeting or, in the case of teleconference or similar meeting, but only if the participants in the meeting are able to hear each other.

Votes on Issues: Passage of issues voted on by the Committee members requires one vote over fifty percent of the voting members participating in the meeting, whether physically or electronically present. During such times when passage of an issue is time sensitive or lack of a quorum causes issues with conducting business, the Essential Membership may put the issue in front of the membership via email for a vote.

Manners of Voting: Voting on all questions coming before the committee shall be a "yea" or "nay", or by a show of hands, unless action is taken for a roll call vote on a particular matter. If a roll call is approved, the "yeas" and "nays" shall be recorded by name in the minutes of the meeting.

Changes to Bylaws: Passage of changes to the bylaws, or any other organizational document requires a vote of two-thirds (2/3) of all voting members present at the meeting.

Notice of intent to change the bylaws shall be sent to the membership a minimum of 30 days prior to the next regularly scheduled meeting and requires two meetings to vet, process, and approve.

### **Meetings**

The StL-EMS Committee shall hold bi-monthly meetings. Special meetings may be convened at the request of the Committee Coordinator or the Chair.



Regular Meetings: Regular meetings of the Committee shall be held bi-monthly and scheduled by the Chairperson. Notice of the meeting will be provided at least fourteen (14) days in advance to all members, by electronic mailing or delivering a written notice, to the address provided by the member to the Committee. The agenda for the meeting will be sent with the written notice of the meeting. Posting the meeting dates, times, locations, and agenda in public locations as appropriate will be used to inform the public.

Special Meetings: The Chairperson may, upon written request of at least two (2) members, and when they deem it expedient, call a special meeting of the Committee for transacting any business. The purpose of the meeting will be set forth in the call for the meeting and mailed or delivered to each Essential member at least five (5) business days before such meeting. At the Special Meeting no business will be considered other than that designated in the call, however, if a quorum of the Committee is present at a special meeting, the Committee may transact any item of business if the members of the Committee present vote unanimously to transact said business. Notices shall include the time, place and objective of the meeting, and the means available to join the meeting electronically.

### **StL-EMS Committee Leadership Roles**

Chairperson: The Chairperson shall preside at all meetings of the Committee, be responsible for preserving order and decorum and submit recommendations and information as he or she may consider proper concerning the business, affairs, and policies of STARRS and the Committee. Except as otherwise authorized by this charter or by resolution of the Committee Essential membership, the Chairperson shall sign or delegate to the Vice-Chairperson the authority to sign all official documents of the Committee. The Chairperson will also ensure that an agenda of each Committee meeting is mailed or delivered as provided within the STARRS Bylaws. The Chairperson shall represent the Committee on applicable state and local committees. The term of office for the Chairperson shall be one year.

Additional duties of the Chairperson include:

- Providing general oversight for Committee activities and associated projects
- May serve as a STARRS Board Category C Director and provide guidance and direction to the STARRS Board of Directors regarding the distribution of funds from the Health Preparedness Program (HPP) and Urban Area Security Initiative (UASI) grants, including the preparation and submission of grant documents such as work plan deliverables, and state and national reporting
- Serving as the point of contact to the Missouri Department of Health and Senior Services (MoDHSS), Missouri Hospital Association (MHA), and St. Louis Regional Response System (STARRS),and
- Providing technical assistance to community hospitals and discipline representatives; promoting healthcare preparedness within the region, such as extending invitations to community partners to attend Committee meetings.

Vice-Chairperson: The Vice-Chairperson shall perform the duties of chairperson in the absence or incapacity of the Chairperson. In case of the resignation or death of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed on the Chairperson until such time the Committee shall elect a new Chairperson. The Vice-Chairperson shall have the authority to sign official documents of the

Committee or pursuant to authority delegated by the Chairperson. The term of office for the Vice-Chairperson shall be one year.

Secretary/Treasurer: The Secretary/Treasurer shall establish a mailing list of all members, record or transcribe the minutes of all Committee meetings, and send out meeting notices. The Secretary/Treasurer shall also ensure that an agenda of each Committee meeting is electronically mailed or delivered as provided within the STARRS Bylaws. The Secretary/Treasurer assists in preparing and managing the budget for multiple grants and general funds. The term of office for the Secretary/Treasurer shall be one year.

Election of Officers: The Committee shall elect the Chairperson, Vice-Chairperson, and Secretary/Treasurer from those persons whom they have nominated from the Committee Essential Membership to serve for one (1) year. Elections shall be held in November. Officer terms shall take effect after the STARRS Annual Meeting in February of each year.

Removal of Officers: During their time of office, an elected officer may be removed from office for failure to perform their duties or failing to remain in good standing as outlined by STARRS by-laws. If during a properly posted meeting of the Committee, a 2/3 majority of the total voting members present affirm, an officer can be removed from office after approval from the STARRS Nominating Committee and final approval by the STARRS Board of Directors.

Vacancy: Should the Office of Chairperson, Vice-Chairperson, or Secretary/Treasurer become vacant, the Committee shall elect a successor for the unexpired portion of the term within 120 days of the occurrence of the vacancy.

Other Officers and Committees: The Essential Membership may create such other officers and such subcommittees, as it deems necessary to conduct the business of the StL-EMS Committee.

### **Additional Regional Resources**

The StL-EMS Committee has access to other formal documents and protocols such as Memorandums of Understanding (MOUs), Memorandums of Agreement (MOAs), contracts, and regional plans. The following documents are available to members of the Committee:

- Hospital statewide mutual aid agreements
- Hospital Alternate Care Site Plan
- Hospital Evacuation and Transport Plan
- St. Louis Regional Healthcare Coalition Preparedness Plan
- St. Louis Regional Healthcare Coalition Response Plan
- St. Louis Regional Healthcare Coalition Hazard Vulnerability Analysis and Risk Assessment
- St. Louis Medical Operations Standard Operating Guidelines
- Threat and Hazard Identification Risk Assessment (THIRA)

### **Additional Provisions**

This Charter shall not supersede any existing mutual aid agreement or agreements.

This Charter shall not be interpreted or construed to create a legal relationship, association, joint venture, separate legal entity or partnership among the member bodies, nor to impose any partnership obligation or liability upon any member. Further, no member shall have any authority to act on behalf of or as or be an agent or representative of, or to otherwise bind, any other member body.


No member of the StL-EMS Committee shall be required under this Charter to indemnify, hold harmless, and defend any other member from any claim, loss, harm, liability, damage, cost, or expense caused by or resulting from the activities of any Committee officer, employee, or agent.

**APPROVAL OF CHARTER:** This Charter is adopted by those assenting to its terms and affixing their signatures below, either in the capacity as a duly authorized representative or as an individual. This Charter may be signed in counterparts.

Approved by the St. Louis Regional EMS Committee meeting on this date: 7 of June, 2019

  
\_\_\_\_\_  
Jim Fingerhut, Chairman

Attested

  
\_\_\_\_\_  
Kathy Brooks-Maness, Secretary/ Treasurer



Memo to: Board of Directors  
From: Staff  
Subject: STARRS Authorize Signatory Agent  
Date: October 7, 2019

Since 2007 the St. Louis Area Regional Response System (STARRS) has received financial donations from the region's hospitals. These contributions have enabled STARRS to pay the cost of expenditures which are not allowed by grant funding. The Hospital Donation funds are maintained in a bank account at PNC Bank. The bank requires a resolution from the Board designating the positions authorized to make payment of funds before new signature cards can be issued on the account (see attached board resolution).

Therefore, there is a need to designate authorized agents and issue signature cards for the STARRS Hospital Donation account. Designating multiple signatory agents provides continuity in dispersing these funds. In order to maintain this continuity there is a need to designate James W. Wild, Ex Officio and Dominic M. Gragnani, Executive Director of STARRS, as signatory agents of the STARRS Hospital Donations account.

**Staff Recommendation:** Staff recommends that the Board authorize the Board President and Secretary to issue the attached board resolution officially authorizing these appointments.

Attachment



**BANKING RESOLUTION**

**WHEREAS**, the St. Louis Area Regional Response System (DBA STARRS), a Missouri corporation, having its principle office located in the City of St. Louis has deposited funds in PNC Bank;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors that the funds credited to STARRS be subject to withdrawal upon presentation of signatures of the individuals (“Authorized Signer”) holding the following authorized positions:

Executive Director

Dominic M. Gragnani

Ex Officio

James W. Wild

**BE IT FURTHER RESOLVED** that the individuals holding the above named positions are authorized on behalf and in the name of STARRS to operate the accounts and authorize payment of moneys from the accounts, signed as authorized above and in accordance with the requirements established by each account signature card, the bank is authorized to charge any such order against the account;

that checks, drafts, bills of exchange and other orders for the payment of money which are payable to STARRS may be endorsed by any of the above named persons, or may be endorsed in writing or by a stamp without designation of the person endorsing, and deposited with the bank for credit to the account; and

that the account shall be subject to the Bank Collection Code of Missouri and future amendments thereof, and to the present and future regulations of the bank relating to deposit accounts.

**CERTIFICATE**

The undersigned duly qualified and President of STARRS certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of Directors held on October 10, 2019.

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Board of Directors

\_\_\_\_\_  
Date

Memo to: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: October 7, 2019

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes these expenditures totaling **\$448,162**. Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Community Emergency Response Team (CERT) Back Packs** – We are requesting approval to purchase 560 CERT Back Packs for the St. Louis regional CERT teams that contain various equipment used by the CERT team member consisting of a hard hat, eye protection, green CERT vest, leather gloves, flashlight, dust masks, ear plugs, light sticks, triage tape, and a first aid kit. Total costs will not exceed **\$61,040**.
2. **Hazardous Materials (Hazmat) Emergency Response Equipment** – We are requesting approval to purchase 21 Chemical Protective Suits (three per team) for the following Hazmat Teams: Franklin, Jefferson and Madison County; City of St. Charles; City of St. Louis; Creve Coeur Fire Protection District and St. Clair County Special Emergency Services. Total cost will not exceed **\$36,120**.
3. **Urban Search and Rescue (US&R) Emergency Response Equipment** - We are requesting approval to purchase various types of emergency response equipment for the five St. Louis regional US&R teams, which consist of firefighters from fire agencies across the region as follows: Team 1, St. Charles County, Missouri; Team 2, City of St. Louis, Missouri; Team 3, St. Louis County, Missouri; Team 4, St. Clair County, Illinois Special Emergency Services; and, Team 5, a combined team consisting of fire agencies within both Franklin and Jefferson Counties in Missouri. The equipment being purchased consists of hydraulic cutting, spreading and ram

tools used for extrication rescues; high pressure heavy lifting cushions and air bags; and, water rescue dry suits. Total costs will not exceed **\$351,002**.

All expenditures described in this memo are being made in accordance with the agency's procurement policy.

**Staff Recommendation:** Staff recommends that the Board approve the expenditure of funds as follows:

- the purchase of purchase 560 CERT Back Packs from More Prepared, LLC in an amount not to exceed **\$61,040.00**;
- the purchase of 21 Chemical Protective Suits from Wise Safety and Environmental in an amount not to exceed **\$36,120**;
- the purchase of assorted hydraulic extrication equipment consisting of cutters, spreaders and rams from Sentinel Emergency Solutions in an amount not to exceed **\$60,097**;
- the purchase of five (5) heavy rescue lifting air bag sets and rescue air cushion systems from Banner Fire Equipment, Inc., in an amount not to exceed **\$191,905**; and,
- the purchase of 75 water rescue dry suits from Banner Fire Equipment, Inc., in an amount not to exceed **\$99,000**

for a total amount not to exceed **\$ 448,162** from the UASI grant program.



**ATTACHMENT A**  
**Expenditures for Equipment and Services**  
**October 10, 2019**

<u>Vendor</u>	<u>Description</u>	<u>Jurisdiction/Agency</u>	<u>Quantity</u>	<u>Cost</u>
<b>Emergency Response Planning &amp; Organization (UASI)</b>				
More Prepared, LLC	CERT Backpacks	Regional	560	\$61,040
Wise Safety & Environmental (St. Louis, MO)	Chemical Protective Suits	Regional	21	\$36,120
Sentinel Emergency Services (Arnold, MO)	Extrication Equipment	Regional	various	\$60,097
Banner Fire Equipment, Inc (Roxana, IL)	Air Bags Sets & Rescue Air Cushion Systems	Regional	5	\$191,905
Banner Fire Equipment, Inc (Roxana, IL)	Dry Suits	Regional	75	\$99,000
<b>TOTAL EXPENDITURES</b>				<b>\$ 448,162</b>

Total UASI Expenditures: \$448,162

**ATTACHMENT B**  
**Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative**  
**through Fiscal Year 2018**

	<b>Total Budgeted</b>	<b>Prior amount approved by EWG Board</b>	<b>This request</b>	<b>Remaining to be approved</b>
<b>Critical Response Teams</b>				
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	\$18,918,353	\$18,445,240	\$387,122	\$85,991
Hazmat / HR Mass Casualty Incident Management Teams	1,197,008	1,115,781	0	81,227
	2,545,312	2,402,164	0	143,148
<b>Law Enforcement Tactical Team Equipment</b>				
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	10,297,089	9,417,001	0	880,088
Misc equipment:	4,514,819	4,514,819	0	0
Tactical vehicles:				
<b>Interoperable Communications</b>				
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	8,758,026	8,579,774	0	178,252
Radios, phones, video conf. etc:	9,529,911	9,212,047	0	317,864
Microwave & downlink systems:	694,300	674,300	0	\$20,000
Radio Plan:	5,278,534	5,278,534	0	0
<b>The Virtual EOC</b>				
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.				

**ATTACHMENT B**  
**Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative**  
**through Fiscal Year 2018**

	<b>Total Budgeted</b>	<b>Prior amount approved by EWG Board</b>	<b>This request</b>	<b>Remaining to be approved</b>
<p><b>Emergency Patient Tracking</b>  Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.</p>	\$2,422,320	\$2,422,320	\$0	\$0
<p><b>Universal ID Project</b>  This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.</p>	557,812	557,812	0	0
<p><b>Expand Public Health Capabilities</b>  Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.</p>	2,980,365	2,822,834	0	157,531
<p><b>Mass Casualty Equipment, Medical Supplies and Software for Hospitals</b>  Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.</p>	2,296,305	2,177,244	0	119,061
<p><b>Disaster Incident Management System for Hospitals and Tactical Response</b>  The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.</p>	\$2,301,886	\$2,270,308	\$0	\$31,578

**ATTACHMENT B**  
**Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative**  
**through Fiscal Year 2018**

	<b>Total Budgeted</b>	<b>Prior amount approved by EWG Board</b>	<b>This request</b>	<b>Remaining to be approved</b>
<b>Terrorism Early Warning Center</b> The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	\$ 4,379,139	\$3,655,335	\$0	\$723,804
<b>Citizen Preparedness</b> This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,738,666	2,667,466	61,040	10,160
<b>Regional Coordination Planning</b> Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
<b>Exercises</b> A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving	471,500	371,500	0	100,000
<b>Training</b> Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	4,351,049	4,158,289	0	192,760
<b>Totals:</b>	<b>\$85,256,445</b>	<b>\$81,766,819</b>	<b>\$448,162</b>	<b>\$3,041,464</b>

<sup>1</sup> This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2018. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.



Memo to: Board of Directors  
From: Staff  
Subject: Nomination of Sub-Committee Appointments  
Date: October 7, 2019

The Nominating Committee offers updates to the Board Officers, appointments of STARRS' Sub-Committee representatives, the reaffirmation of existing Sub-Committee representatives and approval for the removal of Subcommittee members.

### **Subcommittee Applicants**

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

#### **Healthcare Preparedness**

**Cody Minks, Emergency Preparedness Specialist, SSM Health.** Cody Minks joined SSM Health in February 2019 to serve as an Environmental Safety, Security & Emergency Preparedness Specialist. In this position he is responsible for emergency planning for SSM St. Louis and their eight hospitals across the region. Cody has also served as the Regional Public Health Emergency Planner for the St. Charles County Department of Public Health, specifically serving as the CDC's Cities Readiness Initiative (CRI) program coordinator for the St. Louis Region.

#### **Healthcare Coalition**

**Cody Minks, Emergency Preparedness Specialist, SSM Health.**

#### **Law Enforcement**

**Sergeant John Jones, St. Louis Regional Bomb & Arson, St. Louis Metropolitan Police Dept.** John Jones became the Bomb Squad Commander in April of 2019. Prior to taking on that role, he spent three plus years as supervisor SWAT Supervisor for one of the SLMPD SWAT teams and also has experience as a Detective in the Bomb & Arson section of the Bureau of Investigations.

**Officer Joseph Busso, Special Weapons and Tactics (SWAT), St. Louis Metropolitan Police Dept.** Joseph Busso has been the SWAT Team: Sniper/Observer Team Leader since 2013, and is responsible for the management, training, exercising & instructing the 4-man Sniper/Observer Team. Joe is also a member of the St. Louis Regional CCTA program planning team.

**Sergeant Matt Moore, Special Operations Commander, Jefferson County Sheriff's Office.**

Matt Moore became the Special Operations Division Commander in April 2018, in which he is responsible for managing the special operations units in Jefferson County, managing the divisions budget, developing training, and commanding the County's SWAT Team. He has been with the Jefferson County Sheriff's Office since 2013, serving in various roles.

**Sergeant Clifford Sommer, Special Weapons & Tactics, St. Louis Metropolitan Police Dept.**

Cliff Sommers is a 22 year veteran of the St. Louis Metropolitan Police Department, and has been serving as a Sergeant on the SWAT team since 2013. He has also served as a District Sergeant and Detective in the SLMPD.

Urban Search and Rescue

**Chad Wagner, Assistant Chief, Lake St. Louis Fire Protection District.**

Chad Wagner has been the Assistant Chief for Lake St. Louis since 2017. He has served with various Fire Departments since 1992. He has extensive experience with Heavy Rescue and Haz-Mat. In addition to his duties as Assistant Chief, he is also an instructor with the St. Louis County Fire Academy and is a member of St. Charles County Heavy Rescue Task Force and Missouri Task Force 1.

Mass Fatality

**Shawn Hicks, Medical Investigator, St. Louis City Medical Examiner.** Karissa Huffman joined the Franklin County Health Department as a Public Health Planner in October 2018. Prior to joining Franklin County, she studied Health Science and Wellness at the University of Missouri where she received a Bachelor's degree in May 2018. Her certifications include ICS-100, 200, 700, and 800 as well as CPR, AED, and Basic First Aid training.

**SUB-COMMITTEE Chair and Vice Chair Appointments**

Sub-Committee Vice Chair Appointment

**Cody Minks, Emergency Preparedness Specialist, SSM Health.**

**Staff Recommendation:** Staff recommends that the Board of Directors approve the Nominating Committee recommendations.