AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM

BOARD OF DIRECTORS

Thursday, March 16, 2017 - 11:30 A.M.

ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY JOANN LEYKAM, PRESIDENT

2. APPROVAL OF MINUTES OF FEBRUARY 9, 2017 MEETING

3. DISCUSSION ITEMS

A.	Executive Director's Report • FY 2015 & 2016 UASI Budget Updates • NIMS ICS for Elected Officials Training • Regional Cache Inventory	NICK GRAGNANI STARRS
B.	Survey of Deployable Resources: Locally Acquired Asset Inventory	MARYGRACE LEWANDOWSKI Director Community Planning East-West Gateway

4. ACTION ITEMS

A.	STARRS FY2017 Hospital Preparedness Program Budget	JOHN WHITAKER STARRS
B.	St. Louis Regional Disaster Incident Management Software	NICK GRAGNANI
C.	Regional Security Expenditures	NICK GRAGNANI
D.	Nominating Committee Report	WARREN ROBINSON Jefferson County EMA

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, April 13, 2017 at 11:30 AM

STARRS BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 9, 2017

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Gary Christmann, President
Joann Leykam, Vice-President
Don Feher - Treasurer
Bill Roche, Secretary
John Anthony
Frank Arnoldy
Greg Brown
Abe Cook
Sarah Gamblin-Luig
Justen Hauser
Chris Hunt
Dennis Jenkerson
Debbie Mays
Ryan Nicholls
John Nowak
Lawrence O'Toole
Vanessa Poston
Larry Ringering
Warren Robinson
Mark Thorpe
David Todd

Ex Officio

Jim Wild

Also in attendance were Nick Gragnani, Brian Marler, Karen Kunkel, John Whitaker, Ky Kee, Dale Chambers, Leah Hummert, and Staci Alvarez of STARRS / East-West Gateway Council of Governments staff.

CALL TO ORDER

Gary Christman, Chair, called the meeting to order.

APPROVAL OF MINUTES OF JANUARY 12, 2017 MEETING

Motion was made by Lawrence O'Toole, seconded by Frank Arnoldy, to approve the minutes of the January 12, 2017 meeting. Motion passed unanimously.

DISCUSSION ITEMS

Executive Director's Report

Nick Gragnani, STARRS, provided an accounting summary for the Hospital Donation Account, which is funded by area hospitals, on a voluntary basis, depending on their trauma level. He reported that total cash on hand is $186,936.71 and assets total $217,281.41.

Hospital Preparedness Grant Program

Nick Gragnani, STARRS, provided a summary of changes in the Assistant Secretary Preparedness Response ("ASPR"), Hospital Preparedness grant, and the grant application process time line. The grant is used to help fund planning for and response to medical surge and mass casualty type incidents for the Missouri Region C Healthcare Coalition. He advised that a

new grant requirement dictates that a healthcare coalition leadership committee review the regional funding requests to ensure that they provide benefit to the entire healthcare coalition. He noted that the application process deadline is on a very tight schedule due to the delayed release of the funding opportunity renouncement and the Congressional Continuing Resolution that is set to expire on April 28 2017. A funding proposal must be submitted to the Missouri Department of Health and Senior Services by February 17, 2017. The state's application is then due to the Federal Department of Health and Senior Services by April 4, 2017. We are expecting Congress to allocate funding for the grant in late April when the federal budget is established and approved.

Complex Coordinated Terrorist Attack Grant Update
Dale Chambers, STARRS, advised that the grant application has been submitted to the Federal Grant System prior to the February 10, 2017 deadline.

ACTION ITEMS

Regional Security Expenditures
Nick Gragnani, STARRS, summarized staff's recommendation of the following expenditures, totaling $472,175. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI") grant program.

Action	Description	Amount
Sub-Award	St Charles County, Missouri to establish a microwave link between the St. Louis regional microwave network and the State of Missouri's MOSWIN network in Weldon Springs, Missouri	$200,000
Purchase	ICOR Technologies – five mini-caliber SWAT robots	$272,175

Motion approving the recommendation was made by Joann Leykam, seconded by Mark Thorp. Motion passed unanimously.

Nominating Committee Report
Bill Roche, St. Louis County Police & St. Louis Fusion Center, summarized the Nominating Committee's Board officer recommendations:

President – Joann Leykam, Director, St. Charles County Department of Administration
Vice President – Don Feher, Assistant Coordinator, St. Clair County Emergency Management Agency
Treasurer – Sergeant Bill Roche, St. Louis County Police Department and St. Louis Fusion Center
Secretary – Warren Robinson, Director, Jefferson County, Missouri Emergency Management Agency

Motion approving the Board officer recommendations was made by Abe Cook, seconded by Mark Thorp. Motion carried, all voting aye.

Mr. Roche also summarized the Sub-Committee Reaffirmations and Category C Director Appointments:

Emergency Medical System (EMS) – Chief Mark Thorp, Clayton Fire Department (Voting) and John Nowak, MedStar Ambulance (Non-Voting)

HAZMAT - Chief Dennis Jenkerson, City of St. Louis Fire Department (Voting) and Deputy Chief Mike Arras, St. Louis Fire Department (Non-Voting)

Hospital Preparedness – Debbie Mays, BJC Healthcare (Voting) and Vanessa Poston, Missouri Baptist Hospital (Non-Voting)

Interoperable Communications Core Group - Chief Greg Brown, Eureka Fire Protection District (Voting) and Joann Leykam, St. Charles County Administration (Non-Voting)

Law Enforcement – Chief David Todd, St. Charles County Police Department (Voting) and Chief Jon Belmar, St. Louis County Police Department (Non-Voting)

Public Health - Justen Hauser, Franklin County Department of Health (Voting) and John Anthony, St. Louis County Department of Health (Non-Voting)

St. Louis Area Regional Coalition of COADS – Ryan Nicholls, Washington University School of Medicine (Voting) and Cathy Vaisvil, Community Partnerships Manager, United Way of Greater St. Louis (Non-Voting)

Training & Exercise - Frank Arnoldy, Crestwood Police Department (Voting), Detective Brian Naeger, St. Louis Metropolitan Police Department, St. Louis Fusion Center (Non-Voting)

USAR - Deputy Chief Les Crews, Monarch Fire Protection District (Voting) and Brian Gettemeier, Firefighter/Paramedic, Cottleville Fire Protection District (Non-Voting)

Special Subcommittees

ESF-8 - Debbie Beezley, St Louis University Heartland Center

Mass Fatality – Sarah Gamblin-Luig, City of St. Louis Emergency Management Agency

Fusion Center Director

Sergeant Bill Roche, St. Louis County Police Department

Motion approving the Board sub-committee director reaffirmations and appointments was made by Don Feher, seconded by Abe Cook. Motion carried, all voting aye.

Mr. Roche also summarized the Nominating Committee's recommendations for new subcommittee applicants.

Emergency Medical Services

Jeffrey Siegler, EMS Physician, Washington University School of Medicine

Public Health

Amanda Brzozowki, Communicable Disease Epidemiologist, St. Louis County Department of Health

Mark Thorpe advised that the EMS Committee has not yet approved Jeffrey Siegler for the sub-committee and, accordingly, he requested that Mr. Siegler's confirmation be withheld until the next meeting.

Motion was made by Dave Todd, seconded by Joann Leykam, to table the confirmation of Jeffrey Siegler until the next Board meeting. Motion carried, all voting aye.

Motion approving new subcommittee applicant Amanda Brzozowki was made by Don Feher, seconded by Abe Cook. Motion carried, all voting aye.

Lastly, Mr. Roche summarized Sub-Committee requests for removal of the following individuals from their respective sub-committees:

Hospital Preparedness:

Michael Harris, SSM Healthcare – St. Louis
Amy Bramer, St. Anthony's Medical Center
Jacqueline Casner, St. Anthony's Medical Center
Linda Maly, St. Luke's Hospital

Law Enforcement:

John Blake, St. Louis County Police Department
Michael Deeba, City of St. Louis Metropolitan Police Department
Steve Elliot, Franklin County Sheriff's Department
Justin Hendee, St. Charles County Division of Emergency Management
Steven Johnson, St. Clair County Sheriff's Department
Robert Koester, St. Charles County Sheriff's Department
Brad Kreig, St. Charles County Sheriff's Department
Renee Kreismann, City of St. Louis Metropolitan Police Department
Edward Lauko, St. Clair County Sheriff's Department
Gregory Newhouse, City of St. Louis Metropolitan Police Department
John Pfanstiel, St. Louis County Police Department
Frank Selvaggio, Clayton Police Department
Don Strom, Washington University Police Department
Nick Valenti, St. Louis County Police Department

Public Health:

Sara Evers, St. Charles County Department of Public Health
Joe Morin

Motion approving the sub-committee removals was made by David Todd, seconded by Justin Hauser. Motion carried, all voting aye.

OTHER BUSINESS

Gary Christmann introduced a representative from the U.S. Department of Homeland Security, Transport Security Administration, Surface Transportation Security Inspector Robert Jackson, who provided information on an upcoming Intermodal Security Training and Exercise Program ("ISTEP"). Mr. Jackson advised that the St. Louis region was chosen for the exercise and that its goal is to provide a better understanding of transportation security preparedness to better inform best practices. He advised that additional information would be forthcoming in the near future.

Nick Gragnani provided some information about the proposed regional disaster incident management and asset tracking web based system for the region. He advised that the software is less costly than previous tracking software and that an ad hoc committee consisting of representatives from the STARRS committees should be formed to discuss and explore ways to make the system operational. Gary Christmann volunteered to chair the committee and requested volunteers to join it. Nick Gragnani advised that he would forward an e-mail to committees this afternoon requesting appointments and providing additional information.

Nick Gragnani advised that the Nominating Committee Report also requested that Bill Roche be reaffirmed to the STARRS Board as a representative of the Fusion Center. Motion approving Bill Roche's nomination was made by David Todd, seconded by Warren Robinson. Motion carried, all voting aye.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, March 16, 2017 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Don Feher, seconded by David Todd. Motion passed unanimously.

The meeting was adjourned at 11:59 a.m.

_____
Bill Roche, Secretary

STARRS St. Louis Area Regional Response System

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To: Board of Directors

From: Staff

Subject: STARRS FY2017 Hospital Preparedness Program Budget

Date: March 13, 2017

Starting on July 1, 2017, the U.S. Department of Health and Human Services, Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program (HPP) grant will be entering a new five year cycle. On February 3, 2017 the *Hospital Preparedness Program - Public Health Emergency Preparedness Cooperative Agreement* Funding Opportunity Announcement (FOA) was released. While the guidance covers the full five years, funds are allocated on an annual basis through the Missouri Department of Health and Senior Services. The guidance requires the Healthcare Coalition (HCC) to focus on development and expansion of the HCC, which for STARRS is the geographic area of Missouri Highway Patrol Region C area.

The grant requires the following tasks be completed in the time frames indicated:

1. Developing a HCC Preparedness Plan – Year 1
2. Conducting a timed, no-notice hospital evacuation exercise that surges 20% of the HCC's bed capacity – Annually
3. Update the HCC Hazard Vulnerability Analysis (HVA) and ensure that HCC members participate in jurisdictional risk assessments – Annually
4. Conduct a resource assessment and supply chain integrity assessment – Annually
5. Obtaining information for functional needs/at risk populations as potential medical surge patients during disasters – Annually
6. Develop an HCC Communications Plan including methods for sharing situational awareness information - Years 1-5
7. Develop an HCC Continuity of Operations (COOP) plan – By Year 3
8. Integrate into statewide recovery planning – By Year 3
9. Develop and understand system for distribution of Medical Countermeasures – Year 1
10. Develop the HCC's ability to respond to patient surges in the following scenarios: pediatric patient surge, chemical or radiation incident, burn and trauma care, behavioral health surge, infectious disease incident – Years 1-5
11. Development of an HCC Response Plan is required to be completed by the second grant year

STARRS FY2017 Hospital Preparedness Program Budget Proposal.

The following table is a summary of the FY 2017 ASPR Hospital Preparedness Program budget proposal submitted by STARRS to the Missouri Department of Health and Senior Services on February 17, 2017. This proposal includes expenditures and projects for the grant performance period July 1, 2017 - June 30, 2018.

STARRS FY2017 HPP ASPR Budget	Cost		
Project	**Admin:** salaries,M&A, Travel	**Equipment/ Supplies**	**Subcontract/ Consultant**
Grant/Project Management	$232,516.53		
EMS Strike Team Leader Training (1)			$15,000.00
EMS Portable UV Disinfection Wall (1)		$15,000.00	
Mass Fatality Autopsy Go Kit supplies		$10,000.00	
Cache Sustainment Equipment and Supplies		$50,000.00	
Regional HCC Response Plan/EOP/COOP			$100,000.00
	$232,516.53	$75,000.00	$115,000.00
Total Salaries, Admin, & Travel:			$232,516.53
Total Equipment, Supplies, & Contracts:			$190,000.00
TOTAL:			**$422,516.53**

Budget Detail:

Grant Program Management – Includes STARRS salary, administrative costs, and travel. STARRS staff attend planning meetings at the local and state level. East-West Gateway staff serves as the fiscal agent and administers the grant. In addition STARRS staff will be managing the individual projects listed above as well as completing grant requirements not specifically included in the budgeted projects, such as developing a Preparedness Plan, updating the Healthcare Coalition (HCC) Hazard Vulnerability Analysis, assessing regional HCC resources, and guiding the HCC Response, COOP, Recovery, and Communications planning efforts.

EMS Strike Team Leader Training – Provide training and certification for 25-30 EMS personnel in leadership or management positions to serve in the role of Emergency Medical Services Strike Team or Medical Task Force Leader.

EMS Portable Ultraviolet Disinfection Wall – This unit will be used in times of actual or suspected infectious disease outbreaks or biological agent contamination to disinfect exposed patients and/or responders. It can be set up quickly and allows an individual to be disinfected by standing in front of the activated unit. The unit would be transported by EMS teams to hospitals,

health clinics, Points of Dispensing (PODs), incident scenes or other locations where it is important to decontaminate individuals before triage, treatment, or return to service.

Mass Fatality Autopsy Go-Kits – Go-kits will be used to support a quick regional response to fatality events requiring activation of regional teams for the purpose of conducting identification, examination, and related business in a mass fatality event on site. Kits will be stationed at various locations throughout the region. The cases for these kits are being purchased with FY2016 ASPR grant funds.

Cache Sustainment Equipment and Supplies – Purchase various medical surge supplies to replace and augment supplies in existing hospital caches. This will follow the Hospital Preparedness Committee's efforts to reconfigure the current caches based on recommendations from the 2016 Cache Assessment project conducted by Hagerty consulting. We will also be in consultation with the Missouri Disaster Response System (MoDRS) Team on how best to align our resources with theirs in order to create an efficient response synergy.

Regional Healthcare Coalition Response Plan – This plan serve as the overall HCC response and coordination plan and will align with and fulfill elements of the grant guidance including requirements for HCC response plan, recovery plan, communication plan and continuity of operations plan (COOP). The plan will include detailed guidance on how the HCC integrates with ESF-8 agencies at the local, regional, and state level during emergency operations.

On Wednesday, March 8, 2017 the STARRS Finance Committee met to review and discuss the STARRS FY 2017 Hospital Preparedness Program budget proposal. After a brief discussion regarding the Missouri Department of Health and Senior Services and pending budget modifications the committee voted to recommend approval of the FY 2017 Hospital Preparedness Program budget. Minutes of this meeting are attached.

Staff Recommendation: Staff recommends that the Board accept the Finance Committee recommendation to approve the FY 2017 Hospital Preparedness Program budget.

STARRS Finance Committee
Meeting Notes
3/8/2017

Meeting Conducted Via Conference Call at 11:30 a.m.

Members Present:	***Members Absent:***
Bill Roche Joann Leykam David Todd Greg Brown Mark Thorp Abe Cook Jim Wild Debbie Mays Gary Christmann John Anthony	Dave Todd
Others Present:	
Nick Gragnani, STARRS John Whitaker, STARRS Staci Alvarez, EWGCOG Leah Watkins, EWGCOG	Don Feher, St. Clair County

The Chairperson (Bill Roche) called the meeting to order. The meeting began with Nick Gragani providing background on the ASPR grant program and the timing for STARRS receiving a final budget from the State of Missouri. The proposed budget has been submitted to the Missouri Department of Health and Senior Services (MoDHHS). The final grant amount will not be known until after April 28, 2017 when the U.S. Department of Health and Human Services has a congressionally approved budget. It is likely that the final budget number for the St. Louis Region will be reduced and it is unlikely that the budget number will increase.

John Whitaker provided a brief overview of the projects included in the proposed budget. Joann Leykam asked whether the Committee needed to develop a priority list of projects in case MoDHHS cuts funding from the requested budget. Staff advised that if cuts are made MoDHHS will likely direct where to make the cuts and may eliminate a project altogether, but it is not likely that a project would be added. Debbie Mays recommended that the Committee approve the list of projects in the proposed budget and that if MoDHHS makes cuts, then the ESF-8 Sub-Committee can work with STARRS / EWGCOG to make the necessary adjustments to the budget and that these changes not be re-submitted to the Finance Committee for review; however, if new projects need to be added to the budget, then the budget *would* be brought to the Finance Committee for review and approval.

Joann Leykam made a motion to approve the FY 2017 ASPR proposed budget to include:

STARRS FY2017 HPP ASPR Budget	**Cost**		
Project	**Admin:** salaries,M&A, Travel	**Equipment/ Supplies**	**Subcontract/ Consultant**
Grant/Project Management	$232,516.53		
EMS Strike Team Leader Training (1)			$15,000.00
EMS Portable UV Disinfection Wall (1)		$15,000.00	
Mass Fatality Autopsy Go Kit supplies		$10,000.00	
Cache Sustainment Equipment and Supplies		$50,000.00	
Regional HCC Response Plan/EOP/COOP			$100,000.00
	$232,516.53	$75,000.00	$115,000.00
Total Salaries, Admin, & Travel:			$232,516.53
Total Equipment, Supplies, & Contracts:			$190,000.00
TOTAL:			**$422,516.53**

for a total amount of $422,516.53 and, in the event that MoDHHS requests a budget change, the ESF-8 Sub-Committee will work with STARRS / EWGCOG staff to make the necessary changes; these changes will not require Finance Committee approval unless a project is added to the proposed budget. If a project needs to be added to the budget, the updated budget will be brought to the Finance Committee for review and approval.

The motion was seconded by Debbie Mays.

The motion was passed unanimously.

Debbie Mays made a motion to adjourn the meeting. Greg Brown seconded the motion. The motion passed unanimously.

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To: Board of Directors

From: Staff

Subject: Regional Disaster Incident Management Software

Date: March 13, 2017

The need for a regional inventory and disaster incident management collaborative software product has been identified as a region-wide gap since STARRS began. The overarching goal of this initiative has always been to enhance regional collaboration across the St. Louis metropolitan area before, during and after a major disaster. There have been several iterations of different software products that STARRS has purchased on behalf of the region in order to achieve this goal. Each of these software products had their pros and cons and reasons why they were not supported or did not meet the region's needs.

The recent attempt to establish a new disaster incident management software (DIMS) project started within the STARRS Emergency Management (EM) Sub-Committee in the summer of 2016. After purchasing the WebEOC software for the region, the STARRS EM Sub-Committee determined there was minimal benefit to purchasing WebEOC expansion modules (e.g., notifications and resource tracking modules) which caused funds to remain from the FY 2015 UASI budget. The STARRS EM Sub-Committee, through their chair Mr. Gary Christmann, made a request to use the remaining funds from the WebEOC line item to purchase a tactical incident management software product for each of the eight county emergency operation centers (EOC) in the region and the St. Louis Medical Operations Center (SMOC).

A meeting of the STARRS Finance Committee was held on August 4, 2016 to discuss and potentially approve the STARRS EM Sub-Committee's budget modification request. During the meeting, where all members were present, Mr. Christmann, acting on behalf of the STARRS EM Sub-Committee, gave a detailed explanation on the type of software the EM Committee was requesting. He stated the software would be an Incident Action Plan (IAP) fully NIMS compliant package tool for incident management. He stated the software would have integrated NIMS ICS forms with the ability to prepopulate the data through continuing operational periods. It would also have the ability to track the FEMA Burn Rate for calculating resource deployment costs. Finance Committee members inquired about this purchase, specifically about the reoccurring costs and the use of the software for asset tracking during real time incidents or if it could also be used for inventory management for grant auditing purposes. After further discussions a motion was made to approve the budget modification for the purchase of the software, the motion was approved unanimously. Minutes from this meeting are attached.

The request to modify the budget and the Finance Committee recommendation was presented to the STARRS Board of Directors at their August 18, 2016 meeting. A copy of the Board memo, outlining the Finance Committee's action, is attached along with the minutes from the meeting. After receiving the Board's approval, staff worked with members of the STARRS EM and Hospital Sub-Committees to develop bid specifications that would be posted to purchase the IAP/Inventory Management software. Five vendors submitted bids in response to this IFB; however, only two met all of the bid specifications. After reviewing the two vendor's software presentations, the bid selection committee made a selection of the winning vendor.

However, prior to requesting Board approval to purchase the software, staff received information there was growing concern among some of the local emergency operations centers (EOC) that the software would not be used by all eight EOC's in the region. The overall concern was regarding regional acceptance of any DIMS product. In order to address this concern, an ad hoc committee was formed, per direction of the STARRS Board of Directors, to explore a method by which any software product purchased by STARRS for inventory and disaster incident management needs would be accepted and used universally across the region.

On Tuesday, February 28, 2017 the ad hoc committee met at the St. Louis County Emergency Operations Center. Five of the eight EOC's had representatives at this meeting. After staff provided a review of the four previously purchased DIMS products there was a lengthy discussion on the regional acceptance of any new electronic platform from which the region could coordinate and collaborate emergency resource deployments during a major incident. Comments and concerns expressed during the discussions were based on integrations with existing WebEOC software that is being utilized by some in the region and the Salamander software in use in the St. Louis County EOC. A suggestion was made to reach out to regional Incident Command (IC) personnel to see what software they are using and to build consensus for the use of a DIMS product from the top - down (i.e., elected officials to ICs) and from the ground – up (i.e., ICs to elected officials).

Staff advised the committee of the regional need to manage and coordinate the emergency resources that have been developed through STARRS funding and are staged across the region. The need is for a regional platform that provides continuous updated data on equipment availability and methods for deployment when a need arises. Staff offered to maintain data from all of the caches in a regional DIMS platform ensuring that it stays updated and available when a need arises.

However, the committee remained concerned regarding the use of multiple DIMS products within the EOC's and the complexity that these multiple products would create for the individual EOC's when activated during a disaster. Concerns were also expressed regarding coordination

with the State of Missouri Emergency Management Agency to make sure that what the region uses for a DIMS product is consistent with the Missouri's future plans.

Staff Recommendation: Staff's recommends that, until the issue is settled regarding how the region will be collaborative, the type of DIMS product to use and is willing and able to coordinate disaster response in all phases of Emergency Management, regional federal homeland security grant funds managed by STARRS should not be used to purchase a DIMS product for the region. Because WebEOC is the standard platform for both Missouri and Illinois and their county level Emergency Operations Centers, and because that purchase has already been made, current or future STARRS Homeland Security grant funds should only be used to sustain and enhance the existing WebEOC software.

STARRS Finance Committee
Meeting Notes
August 4, 2016

Meeting Conducted Via Conference Call

Members Present:

John Anthony
Greg Brown
Abe Cook
Gary Christmann
Don Feher
Joann Leykam
Debbie Mays
Larry Ringering
David Todd
Mark Thorp

Others Present:

Nick Gragnani, John Whitaker, Dale Chambers, STARRS and Leah Hummert, EWGCOG

Ms. Joann Leykam, Chairperson called the meeting to order at 9:05 AM. The meeting began with Nick Gragnani providing an update on the available funds from the FY 2015 UASI grant budget. He stated that $112,500 was allocated in the FY 2015 budget to sustain the WebEOC project. Because the STARRS EMA Sub-Committee determined there was no need for the purchase of WebEOC expansion modules, only $54,693 was needed to sustain WebEOC for another year. Therefore, $57,807 was now available for washout funding. Mr. Gragnani explained further that the STARRS EMA committee has requested that the remaining funds be used for the purchase of a disaster incident management software program for the eight county emergency management agencies in the region. He asked Gary Christmann to brief the committee on the merits of the EMA Sub-Committee's request.

Gary Christmann explained the EMA Sub-Committee's request to use the remaining funds from the WebEOC line item to purchase a tactical incident management software product for each of the eight county emergency operation centers (EOC) in the region. Gary gave a detailed explanation on the type of software the EMA Committee was requesting. He stated the software is an Incident Action Plan (IAP) fully NIMS compliant package tool for incident management within the EOC. It utilizes NIMS ICS forms and will have the ability to prepopulate the data through continuing operational periods.

Additionally, it will contain direct integration with the IAP forms and reports while providing operational status updates. Gary stated the real advantage is the ability to track the FEMA Burn Rate through the software's Resource Tracking tool which tracks personnel and equipment including check-in scanning through bar code technology. It can log individual and event times, upload geo-tagged photos and provide printed reports.

Chief Dave Todd questioned who would pay the reoccurring costs for the software license renewal? Gary explained it would be similar to the WebEOC where sustainment funding is requested from each UASI grant fiscal year. If there is no more federal Homeland Security grant funds available then the cost would be the

responsibility of the local jurisdictions. He stated that the only downside to purchasing this software would be if the local emergency management agencies did not use it when a real time incident occurred.

Ms. Debbie Mays questioned if the asset tracking part of the software was only useable during real time incidents or could it also be used for inventory tracking for audit needs and commented that the hospitals do not have access to WebEOC and inquired if they would have access to this new incident management software? Gary explained that the hospitals have access to WebEOC. Debbie asked if the local emergency management agencies had to grant access to their systems in order to share their data? Mr. Christmann explained that Brian Marler is currently providing training to the local EOC's which includes showing how hospitals can be granted access to the local systems through the use of passwords access. Abe Cook explained that the St. Louis Medical Operations Center (SMOC) is recognized like any local jurisdiction within WebEOC and can get access from any local jurisdiction.

In response to Ms. Mays' question regarding the use of the software to track inventories, Gary explained that this may have to be added to the request for proposal (RFP).

Chief Todd asked if the software would have the ability to be shared with other local jurisdictions like O'Fallon and St. Peters within St. Charles County? Gary stated that this was possible.

Joan Leykam inquired about the cost of the software, asking what the worst case scenario on the final costs would be? Gary explained that the initial purchase would be for the standard software and cautioned that the costs could go higher if more features are added to the RFP.

Ms. Leykam then made a motion to allocate a total of $57,807 to be allocated for the purchase of incident management software for the eight local emergency management agencies within the St. Louis region and the St. Louis Medical Operations Center (SMOC). Larry Ringering seconded the motion. Motion passed unanimously.

David Todd made a motion to adjourn the meeting. Greg Brown seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 9:28 AM.

STARRS St. Louis Area Regional Response System

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Memo to: Board of Directors

From: Staff

Subject: FY 2015 UASI Unspent Funds Reallocation

Date: August 11, 2016

At the June Board meeting the regional security expenditures included the renewal of the regional use of the WebEOC software for a period of one year at a cost of $112,500. However, because the STARRS EMA Sub-Committee determined there was no use for expansion modules that were included in the WebEOC software, only $54,693 was needed to sustain WebEOC for another year. This left a total of $57,807 as unspent FY 2015 UASI funding.

The STARRS Emergency Management Sub-committee requested that the remaining washout funds be used to purchase a disaster incident management software program for the St. Louis regional emergency management agencies. This software will be utilized tactically at the command post level to track resources and record the FEMA's Schedule of Equipment Rates, better known as the "Burn Rate," when a resource is deployed.

Although the funding request is in accordance with the FY 2015 UASI Investment Justification for regional collaboration, there was a need for the STARRS Finance Committee to review and approve the project for funding. Therefore, a telephone conference call meeting of the Finance Committee was held on Thursday, August 4, 2016 at 9:00 AM. Mr. Gary Christmann, Commissioner for City of St. Louis Emergency Management Agency and Chair of the STARRS Emergency Management Sub-Committee advised the Committee on the need for a tactical level disaster incident management software program that would be used to track the deployment of emergency response resources and record the FEMA “Burn Rate”.

After a period of discussion on the merits of purchasing the software which included questions regarding how it would benefit the region, a motion was made to allocate a total of $57,807 for the purchase of disaster incident management software for the eight local emergency management agencies within the St. Louis region and the St. Louis Medical Operations Center (SMOC). The motion passed unanimously.

Staff Recommendation: Staff recommends the approval of the STARRS Finance Committee action to fund the purchase of disaster incident management software for the eight local emergency management agencies and the SMOC as recorded on the attached Finance Committee Meeting Minutes.

STARRS BOARD OF DIRECTORS
MEETING MINUTES
August 18, 2016

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Gary Christmann, President
Joann Leykam, Vice President
Don Feher, Treasurer
Debbie Beezley
Jon Belmar
Abe Cook
Sarah Gamblin-Luig
Justen Hauser
Chris Hunt
Dennis Jenkerson
Debbie Mays
Ryan Nicholls
John Nowak
Vanessa Poston
Lynden Prange
Larry Ringering
Warren Robinson
Herb Simmons
David Todd
Ryan Weber

Ex Officio
Jim Wild

Also in attendance were Nick Gragnani, Brian Marler, John Whitaker, Ky Kee, Dale Chambers, Leah Hummert, and Staci Alvarez of STARRS / East-West Gateway Council of Governments (EWGCOG) staff.

CALL TO ORDER

Gary Christman, Chair, called the meeting to order.

APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING

Motion was made by Debbie Beezley, seconded by Herb Simmons, to approve the minutes of the August 18, 2016 meeting. Motion passed unanimously.

DISCUSSION ITEMS

U.S. Senate Legislative Report

Courtney Houston-Carter, Office of US Senator Roy Blunt, advised that he is the point person for the Senate Law Enforcement Caucus co-founded and chaired by Senator Blunt. He stressed the importance of continued lobbying to ensure and increase future UASI funding to the region. He reported on the Fallen Heroes Flag Act, a bill sponsored by Senator Blunt, recently signed into law. The Act allows the Representative or Senator of an immediate family member of a deceased firefighter, law enforcement officer, member of a rescue squad or ambulance crew, or public safety officer who died in the line of duty to give the family, on request, a US Capitol-flown flag, together with a certificate, signed by the official providing the flag.

Executive Director's Report
Nick Gragnani, STARRS, advised that staff is expecting the guidance criteria for the Complex Coordinated Violent Extremist Terrorist Attack (CCTA) program grant in the very near future. He reiterated that the grant is geared toward cities that participated in the Joint Counter Terrorism Awareness Workshop Series ("JCTWS"). Gary Christmann added that a planning committee tasked with analyzing the JCTWS' after-action report will meet in early September to identify possible projects to be included in a regional funding request application.

Nick Gragnani summarized information contained in a Department of Homeland Security (DHS) Information Bulletin titled "*Supplemental Guidance for Law Enforcement Terrorism Prevention Activity Expenditures*" which addressed allowable expenditures of funds from the Law Enforcement Terrorist Prevention Activities (LETPA) grant. This is the 25 percent set-aside portion of the UASI grant award. Mr. Gragnani stated that the Bulletin outlined the type of allowable expenditures which include: implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) initiative; regional counterterrorism training programs; support for coordination of regional full-scale training exercises; development of countering violent extremism programs, projects and initiatives; and maturation and enhancement of designated state and major urban area fusion centers. He stated that the Bulletin was vague on equipment expenditures, noting that various tactical, bomb, and crime scene equipment were not listed. He stated that in order to clarify the information provided in the DHS Bulletin a memo was sent to the Missouri Office of Homeland Security (Mo OHS) asking for verification that the budgeted line item equipment purchases in both FY 2015 and FY 2016 UASI grant were still allowable. At this time, Mo OHS has not responded to the memo regarding these expenditures. Mr. Gragnani stated he would advise the Board as soon as a response is received.

Jon Belman, St. Louis County, stressed the importance of continued financial support of the Fusion Center.

Nick Gragnani summarized staff contact information/assignments for projects and requested adherence as outlined in the memo to streamline communication and processes.

National Preparedness Report
Dale Chambers, STARRS, provided an overview of the National Preparedness Report, an annual report that summarizes progress in building, sustaining and delivering the 32 core capabilities outlined in the National Preparedness Goal. Data contained within the report is derived from the region's Threat Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report. He noted that staff is currently working on updating the region's THIRA and will complete the report by early November 2016.

MaryGrace Lewandowski, EWGCOG, reported on the Hazard Mitigation Plan, a five-year plan for the Missouri portion of the region for long-term vulnerability reduction, which complements the National Preparedness Report by identifying critical areas and key essential facilities in a jurisdiction. She explained the importance of adoption of the resolution in order to take advantage of FEMA grant funding programs, and she described some of the applicable non-disaster and post-disaster funding programs. She distributed a list of those municipalities and entities that have not yet adopted the plan, and requested assistance in moving resolutions

forward for those wishing to participate. She requested that all questions concerning the Plan be directed to either her, or Carol Lawrence at East-West Gateway Council of Governments.

Gary Christmann commended Dale Chambers for his dedication and for the quality of the region's THIRA.

National Network of Fusion Centers Final Report
Detective Brian Naeger, St. Louis Metropolitan Police Department, St. Louis Fusion Center, summarized the report and the methodology behind its preparation by the Department of Homeland Security (DHS). He advised that the DHS requires every fusion center to perform a yearly self-assessment, which is part of a broader external assessment. He noted that the 2015 version differs from previous years in that it is an evaluation of the 78 national network of fusion centers versus that of individual centers. He compared some of the percentages for the St. Louis regional office against the cumulative data, reporting that the St. Louis Fusion Center maintains a staff of five full-time employees, has minimal operational expenses, and has been cited for best practices nationwide by the Department of Homeland Security. He advised that recommendations derived from the final report are: (1) Sustainment of foundational capabilities across the National Network must be maintained; and (2) Fusion centers have consistently implemented privacy, civil rights and civil liberties protections, but must work to maintain and enhance these protections as threats and technologies change.

ACTION ITEMS

Finance Committee Report
Nick Gragnani, STARRS, summarized staff's recommendation to approve the Finance Committee's action to fund the purchase of disaster incident management software for the eight local emergency management agencies within the St. Louis region and the St. Louis Medical Operations Center (SMOC), from FY 2105 surplus funds totaling $57,807.

Motion approving the recommendation was made by Dave Todd, seconded by Jon Belmar. Motion passed unanimously.

Nominating Committee Report
Nick Gragnani, STARRS, summarized the Nominating Committee's recommendation of the following individual for membership on the following sub-committee:

Training and Exercise
Jason Campbell, Emergency Preparedness Manager, Barnes-Jewish Hospital

Motion approving the recommendation was made by Dave Todd, seconded by Debbie Beezley. Motion passed unanimously.

OTHER BUSINESS

Update regarding clarification on the DHS Bulletin for the LETPA funds. Mr. Gragnani advised he had just received e-mail from Mo OHS stating that the existing equipment line items are approved for the LETPA expenditures.

Gary Christmann introduced and welcomed new members Ryan Nicholls, Washington University; and Chris Hunt, St. Charles County.

Dale Chambers advised that a training and exercise planning workshop for the region at the Crestwood Municipal Center has been rescheduled to September 13, 2016 at 9:00 a.m.

Debbie May's inquired about the discussion at the June Board meeting regarding concerns about vital information not being properly communicated from first responders to hospitals during major regional incidents. Gary Christmann commented that the TEW has added healthcare representatives to its e-mail lists and designated them as liaisons to the Fusion Center. He advised further that the STARRS Emergency Management Committee will address the topic further at its next meeting. He stated that he would report on the results of the EMA discussions at the next STARRS Board meeting.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, September 15, 2016 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Jon Belmar, seconded by Abe Cook. Motion passed unanimously.

The meeting was adjourned at 12:23 p.m.

_____

Bill Roche, Secretary

STARRS St. Louis Area Regional Response System

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To: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: March 13, 2017

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) and the Assistant Secretary of Preparedness and Response (ASPR) Hospital Preparedness grant programs. Attachment A summarizes this purchases totaling **$96,428.** Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Hospital Emergency Radio Communications** – In 2016 STARRS purchased desktop and portable handheld radios for the Missouri hospitals in the St. Louis region. These interoperable radios are currently being used by hospital emergency departments and incident command centers to coordinate regional emergency events with the St. Louis Medical Operations Center, local EMS and county emergency management agencies, as well as various regional partners. The radios function on the St. Louis Area Regional Trunk Radio (SLATER) system. In order to expand their capability during a statewide disaster response, there is a need to reprogram the radios so they can function on the Missouri Statewide Interoperability Network (MOSWIN). Programming will include MOSWIN radio talk group and control functionality assignments, and software upgrades that are necessary for the radio to operate on the MOSWIN network. Therefore, we are requesting approval to expend funds to support the programing of 166 radios to function on the MOSWIN network. Total cost will not exceed **$14,000.**

2. **IBM Statistical Package for the Social Sciences (SPSS) Software** – We are requesting approval to purchase seven authorized base SPSS user licenses and seven regression SPSS user licenses for the St. Louis regional local public health agencies. SPSS is an IBM software program which manages an analytical process. It allows public health epidemiologists to analyze the various types of data that is routinely collected when conducting syndromic surveillance, especially during outbreaks. It will be used for response to a communicable disease outbreak, pandemic influenza, or biological attack incident. This purchase would ensure uniformity in data visualization capacity for epidemiologists across the region. The SPSS user licenses will be distributed to the East Side Health District and to the Madison, and St. Clair County Public Health Departments in Illinois and in Missouri to the City of St. Louis, Franklin, Jefferson and St. Louis County Public Health Departments. Total cost will not exceed **$27,993**.

3. **Law Enforcement Tactical Robot –** Last month's Regional Security Expenditure memo included the purchase of Mini-Caliber Tactical Robots for five law enforcement agencies in the region. We are requesting approval to add an additional Mini-Caliber robot for the St. Clair County, Illinois Sheriff's Department. The additional cost is **$54,435** which increases the total cost not to exceed to $326,610 for six robots.

The purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- to allow the Executive Director to enter into a contract with WirelessUSA for the programming of 166 hospital radios in an amount not to exceed **$14,000**;

- for the purchase of seven (7) authorized base user licenses and seven (7) regression user licenses from PCM-G/Global GovEd in an amount not to exceed **$27,993;** and,

- or the purchase of a Mini-Caliber SWAT Robots from ICOR Technologies, Incorporated in an amount not to exceed **$54,435**,

for a total amount not to exceed **$96,428** from the UASI and the ASPR Hospital Preparedness grant program.

ATTACHMENT A

Expenditures for Equipment and Services
February 6, 2017

Vendor	Description	Jurisdiction/Agency	Quantity	Cost
Emergency Response Equipment & Planning (UASI)				
PCM-G/Global GovEd	SPSS Licenses	Madison Co., St. Clair Co., Franklin Co., Jefferson Co., St. Louis Co., St. Louis City	14	$27,993
ICOR Technology, Inc. (Ottawa, Ontario)	Tactical robot	St. Clair County	1	$54,435
Emergency Response Equipment & Planning (ASPR)				
Wireless USA (St. Louis, MO)	Radio Programming	MO portion of the region	166	$14,000
			TOTAL EXPENDITURES	**$96,428**

Total UASI Expenditures: $82,428
Total ASPR Expenditures: $14,000

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	$18,524,651	$18,296,886	$0	$227,765
	Mass Casualty	1,172,980	1,091,753	0	81,227
	Incident Management Teams	2,355,312	2,211,194	0	144,118
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	8,783,351	8,646,261	54,435	82,655
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,618,026	8,579,774	0	38,252
	Microwave system:	9,338,047	9,188,047	0	150,000
	Radio Plan:	694,300	674,300	0	$20,000
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,278,534	5,278,534	0	0

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking	$2,422,320	$2,422,320	$0	$0
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.				
Universal ID Project This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,846,739	2,697,454	27,993	121,292
Mass Casualty Equipment, Medical Supplies and Software for Hospitals Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,177,244	0	72,355
Disaster Incident Management System for Hospitals and Tactical Response The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	$2,446,808	$2,270,308	$0	$176,500

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	$ 3,528,332	$3,024,221	$0	$504,111
Citizen Preparedness This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,632,666	0	30,000
Regional Coordination Planning Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving a mass casualty incident and will involve regional hospitals, public health, fire and law enforcement agencies.	386,500	371,500	0	15,000
Training Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	3,875,608	3,867,918	0	7,690
Totals:	$81,280,455	[1] $79,527,062	$82,428	$1,670,965

[1] This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2016. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

STARRS St. Louis Area Regional Response System

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Memo to: Board of Directors

From: Staff

Subject: Nomination of Sub-Committee Appointments

Date: March 13, 2017

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

Emergency Management

Anthony Falconio, Logistics Coordinator, Madison County Emergency Management Agency.
Anthony Falconio is the Logistics Coordinator for Madison County Emergency Management Agency and has been in that position since February 2016. Tony brings more than 8 years of emergency management experience to Madison County. He was previously the Director of the Clinton County (IL) Emergency Management Agency and held that position for four years. Tony is also a part-time law enforcement officer with the Village of Aviston (IL) Police Department. Tony earned his Illinois Professional Development Series Certification and is in the process of earning the Illinois Professional Emergency Managers Certification. He graduated from the Southwestern Illinois College Police Academy and passed the Illinois Law Enforcement Training and Standards Board state certification test for law enforcement officers. Tony graduated with his Master's degree in Kinesiology from Southern Arkansas University and his Bachelor's in Physical Education from McKendree College in 2005.

Hazmat

Erik Kambarian, Fire Chief, Godfrey Fire Protection District. Chief Kambarian is the Radiological Officer for the Madison County Hazmat Team and also serves as the Team Steering Committee Chairman. He is certified by the State of Illinois to handle licensed radioactive materials. In addition to this, he's a co-coordinator for RAD-ER, a 40 hour practical course in radiological emergencies at Chernobyl Nuclear Power Plant, Ukraine and has been to Chernobyl three times. He possesses a B.A. in Political Science from Iowa State University and is a former U.S. Naval Officer.

Hospital

Andrew Blevins, Emergency Management Officer, St. Anthony's Medical Center. Andrew Blevins will graduate with his Masters in Emergency and Disaster Management from American Military University in August 2017. Prior to attending American Military University, Blevins received his Bachelor's in Assets Protection and Security from Eastern Kentucky University. His experience includes providing training to Madison County's emergency management employees and first responders for the Chemical Stockpile Emergency Preparedness Program (CSEEP) and was planning the yearly exercise for this program. Blevins also has six years of experience as firefighter/paramedic where he worked on technical rescues, hazmat, and ems services as well provided fire safety education.

Law Enforcement

Chris Hunt, Sergeant, St. Charles County Police Department. Sergeant Hunt is a 20 year law enforcement professional with experience as a director, supervisor, detective, patrol officer, and instructor. Currently, Chris serves in the Director of the St. Charles County Emergency Management agency and a Sergeant in the Office of the Chief of Police. In addition to these roles, he is a Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) Accreditation Supervisor and a nationally certified firearms instructor. Chris is a member of the International Association of Chiefs of Police, Missouri Police Chiefs Association, and the Federal Bureau of Investigation Law Enforcement Executive Development Association.

Jon Martin, Commander, Regional Bomb & Arson Unit, St. Louis County Police Department. Sergeant Martin has been with the St. Louis County Police Department since July 1997. Upon graduating from the St. Louis County and Municipal Police Academy in 1997, he began his career as a patrol officer in the South County Precinct. He followed this with an assignment as an Operator in the Tactical Operations Unit until he was promoted to the rank of Sergeant. With this promotion, he became a Watch Supervisor of the West County Precinct and then the Supervisor of the Auto Crimes Unit. In December 2016, Martin became the Acting Commander of the Bureau of Crimes against Property in the Division of Criminal Investigation where he was responsible from the day to day operations of the Auto Crime Unit, General Assignment Unit, Burglary Unit, and the Bomb and Arson Unit until 2017. In January of 2017, Martin became the Bomb Commander of the St. Louis Regional Bomb and Arson Unit for the St. Louis County Police Department. In addition to his work with St. Louis County Police, he is a member of the International Association of Bomb Technicians and Investigators. He received his Bachelor of Science in Criminal Justice from MacMurray College in 1996.

Michael Richardson, Sergeant – Special Operations, Franklin County Sheriff's Office. Lieutenant Richardson has been with the Franklin County Sheriff's Office since 2009. He started as a Road Patrol Officer and moved into the Traffic Safety Unit after three years. In 2014,

Lieutenant Richardson was promoted to the rank of Corporal and supervised the Traffic Safety Unit. Lieutenant Richardson has served on the Special Weapons and Tactics (SWAT) team for eight years holding the position of Assistant Team Leader. In January 2017, Richardson became a Lieutenant in Special Operations. In addition to his current role, he is also the Deputy Commander of SWAT, Supervisor over the Traffic Safety Unit, Commercial Vehicle Enforcement, Public Relations, and Training Coordinator. Before joining the Franklin County Sheriff's Office, Richardson served in the United States Marine Corps and amassed an extensive and varied background including training and education in weapons of mass destruction, simunitions, drug recognition, and hazmat.

Request for Removals/Resignations
A request for removal or resignation has been requested by the following individuals:

Hazmat:

- Timothy Dorsey, West County Fire EMS and Fire Protection District, request for removal by Hazmat
- Richard Siebold, Madison County and Alton Fire, request for removal by Hazmat

USAR:

- Ernie Rhodes, West County Fire, West County Fire EMS and Fire Protection District, request for removal by Hazmat

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.