AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM

BOARD OF DIRECTORS

Thursday, May 18, 2017 - 11:30 A.M.

ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY JOANN LEYKAM, PRESIDENT

2. APPROVAL OF MINUTES OF APRIL 13, 2017 MEETING

3. DISCUSSION ITEMS

A.	Director's Report	NICK GRAGNANI STARRS
B.	FY 2017 MSA Risk Validation Process	SGT. BILL ROCHE St. Louis County PD DET. BRIAN NAEGER St. Louis Metropolitan PD St. Louis Regional Fusion Center/TEW
C.	St. Louis Regional IEMC Course	DALE CHAMBERS STARRS

4. ACTION ITEMS

A.	STARRS Executive Committee Report	JOANN LEYKAM St. Charles County
B.	Regional Security Expenditures	JOHN WHITAKER STARRS
C.	Nominating Committee Report	WARREN ROBINSON Jefferson County EMA

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, June 15, 2017 at 11:30 AM

STARRS BOARD OF DIRECTORS
MEETING MINUTES
APRIL 13, 2017

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Joann Leykam, President
Don Feher, Vice-President
John Anthony
Michael Arnhart
Debbie Beezley (via phone)
Jon Belmar
Greg Brown (via phone)
Les Crews
Todd Fulton
Justen Hauser
Chris Hunt
Dennis Jenkerson
John Nowak
David Todd

Ex Officio
Jim Wild

Also in attendance were Nick Gragnani, Karen Kunkel, John Whitaker, Ky Kee, Dale Chambers, Leah Watkins, and Staci Alvarez of STARRS / East-West Gateway Council of Governments staff.

CALL TO ORDER

Joann Leykam, Chair, called the meeting to order.

INTRODUCTIONS

Joann Leykam introduced new members Todd Fulton, Madison County Office of Emergency Management; and Michael Arnhart, Chief of High Ridge Fire Protection District.

APPROVAL OF MINUTES OF MARCH 16, 2017 MEETING

Motion was made by Dave Todd, seconded by Don Feher, to approve the minutes of the March 16, 2017 meeting. Motion passed unanimously.

ACTION ITEMS

STARRS Finance Committee Report

Joann Leykam summarized the Funding Committee's recommendations for 2017 expenditures. She advised that because the 2017 award has not yet been released, the FY 2016 award amount ($2,692,000) was used to determine the 2017 funding distributions outlined in corresponding meeting materials.

Motion approving the recommendation was made by Dave Todd, seconded by John Nowak. Motion passed unanimously.

Regional Security Expenditures
Nick Gragnani, STARRS, summarized staff's recommendation of the following expenditures, totaling $119,758. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI") and the Assistant Secretary of Preparedness and Response ("ASPR") Hospital Preparedness grant programs.

Action	Description	Amount
Contract	With Chesapeake Health Education Program, Incorporated, for Counter Narcotics & Terrorism Operational Medical Support Tactical Training	$40,000
Purchase	Reis Environmental – 3 PortaCount Pro Respirator Fit Test Machines	$38,955
Purchase	ABM Supply – 20 3M Peltor Com Tax III Tactical Headsets	$14,370
Purchase	Safeware, Incorporated – 10 Avon Specialist Responder Gas Masks	$10,984
Purchase	Botach Technical - Pelican Mobile Medical Supply Cases	$15,449

Motion approving the recommendation was made by Dave Todd, seconded by Chris Hunt. Motion passed unanimously.

Nominating Committee Report
Nick Gragnani summarized the following Nominating Committee's STARRS Sub-Committee recommendations:

Emergency Medical Services
Aaron Hasheider, Lieutenant/Medical Officer, Clayton Fire Department

Urban Search and Rescue
Christopher Harris, Assistant Chief, St. Clair Special Emergency Services
Mario Montero, Fire Captain, City of St. Louis Fire Department

Motion approving the sub-committee recommendations was made by John Nowak, seconded by Jon Belmar. Motion carried, all voting aye.

He also summarized requests for removal of the following individuals from their respective committees:

Hospital
Kelly Zara, SSM Healthcare

Mass Fatality
Glenn Craig, Florissant Valley Fire Protection District

Motion approving the sub-committee removals was made by Chris Hunt, seconded by Dave Todd. Motion carried, all voting aye.

OTHER BUSINESS

Dale Chambers, STARRS, advised that the FEMA Complex Coordinated Terrorist grant award has been delayed, with no release date identified.

He also advised that FEMA would be facilitating an Integrated Emergency Management Course in the region from August 28 through 31, for 80 invitation-only attendees. He reported that FEMA representatives would be in the region May 16 through 18 to do a pre-course assessment and site selection, and he advised that 5 to 6 volunteers from the across the region would be needed on the morning of May 16 to be part of a planning team. He added that the FEMA team could possibly provide a briefing of the course at the May 18 STARRS Board meeting.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, May 18, 2017 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Chris Hunt, seconded by Dave Todd. Motion passed unanimously.

The meeting was adjourned at 11:45 a.m.

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Warren Robinson

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Memo to: Board of Directors

From: Executive Committee

Subject: Finance & Nominating Committee Nominations

Date: May 15, 2017

The STARRS Executive Committee consists of the Board Officers, i.e., President, Vice President, Treasurer and Secretary. In accordance with the STARRS By Laws, the Executive Committee nominates members to the Nominating and Finance Committees each year. Pursuant to the STARRS Bylaws, Article V, Section 2, the Executive Committee reviewed nominations to the STARRS Finance Committee and Nominating Committee and makes the following recommendations to the Board:

Finance Committee – The Executive Committee recommends the following STARRS Board members be reaffirmed to the Committee:

STARRS Board Treasurer, Sgt. Bill Roche is the Committee Chair

- Gary Christmann, St. Louis City, MO Emergency Management Agency
- Greg Brown, Eureka Fire Protection District, Eureka, MO
- Don Feher, St. Clair County, IL Emergency Management Agency
- Justen Hauser, Franklin County, MO Department of Health
- Joann Leykam, St. Charles County, MO
- Vanessa Poston, Missouri Baptist Hospital
- Larry O'Toole, St. Louis Metropolitan Police Department
- Dave Todd, St. Charles County, MO
- Jim Wild, East-West Gateway Council of Governments

Nominating Committee - The Executive Committee recommends the following STARRS Board members be reaffirmed to the Committee:

STARRS Board Secretary, Warren Robinson is the Committee Chair

- Abe Cook, Franklin County, MO Emergency Management Agency
- Mark Diedrich, St. Louis County Police, Office of Emergency Management
- Chris Hunt, St. Charles County, MO Emergency Management Agency
- Herb Simmons, St. Clair County, IL 911 Emergency Telephone Service Bureau

The terms of the memberships to both the Finance and Nominating committees are a period of one year.

Staff Recommendation: Staff recommends that the Board of Directors approve the Executive Committee nominations to the Finance and Nominating Committees.

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To: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: May 15, 2017

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) and the Assistant Secretary of Preparedness and Response (ASPR) Hospital Preparedness grant programs. Attachment A summarizes this purchases totaling **$160,422.** Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Self-Contained Breathing Apparatus (SCBA) Cylinders –** We are requesting approval to purchase 96 Scott SCBA Cylinders for the five USAR Teams and seven hazmat teams that are staged in the St. Louis region. The existing SCBA Cylinders are nearing the end of the manufacture's serviceable life and must be replaced. Total cost will not exceed **$126,681**

2. **SCBA Air-Paks** – We are requesting approval to purchase of three Scott Air-Paks for the Madison County, Illinois Hazmat Team. The Air-Paks are complete SCBA ensembles consisting of the cylinder, harness, facemask and regulator. Total cost will not exceed **$17,241**

3. **Butyl Respirator Hoods** – Hospital emergency department personnel must have the appropriate protective clothing immediately available in order to prevent becoming contaminated while treating victims of hazardous chemical incidents or when caring for patients that may have come into contact with an infectious disease. The hospitals currently have powered air purifying respirator (PAPR) ensembles which are used for this purpose as well as in training and drills. Butyl respirator hoods, which are part of the PAPR ensembles, where purchased 10 years ago are currently reaching the end of their service life. In order to assist the hospitals with maintaining their decontamination capabilities, we are requesting approval to purchase 40 butyl rubber hoods for the PAPR ensembles that will be distributed to the Missouri hospitals. These purchases will allow treatment to be provided while hospital staff is working in contaminated atmospheres. Total cost will not exceed **$16,500.**

The purchases described in this memo are being made in accordance with the agency's procurement policy.

<u>Staff Recommendation</u>: Staff recommends that the Board approve the expenditure of funds as follows:

- for the purchase of 96 Scott SCBA Cylinders from Leo M. Ellebracht Company in an amount not to exceed **$126,681**;

- for the purchase of three Scott Air-Paks from Leo M. Ellebracht Company in an amount not to exceed **$17,241**; and,

- for the purchase of 40 3M butyl rubber respirator hoods from REIS Environmental in an amount not to exceed **$16,500;**

for a total amount not to exceed **$160,422** from the UASI and the ASPR Hospital Preparedness grant programs.

ATTACHMENT A

Expenditures for Equipment and Services
May 15, 2017

Vendor	Description	Jurisdiction/Agency	Quantity	Cost
Emergency Response Equipment, Planning & Training (UASI)				
Leo M. Ellebracht Company (Wentzville, MO)	SCBA Cylinders	Regional Hazmat & USAR teams	96	$126,681
Leo M. Ellebracht Company (Wentzville, MO)	Scott Air Paks	Madison County	3	$17,241
Emergency Response Equipment & Planning (ASPR)				
REIS Environmental	Butyl Respirator Hoods	Missouri Regional hospitals	40	$16,500
			TOTAL EXPENDITURES	**$160,422**

Total UASI Expenditures: $143,922
Total ASPR Expenditures: $16,500

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	$18,524,651	$18,296,886	$143,922	$83,843
	Mass Casualty	1,172,980	1,091,753	0	81,227
	Incident Management Teams	2,355,312	2,211,194	0	144,118
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	8,783,351	8,726,050	0	57,301
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,618,026	8,579,774	0	38,252
	Microwave system:	9,338,047	9,188,047	0	150,000
	Radio Plan:	694,300	674,300	0	$20,000
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,278,534	5,278,534	0	0

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking	$2,422,320	$2,422,320	$0	$0
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.				
Universal ID Project This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,846,739	2,764,402	0	82,337
Mass Casualty Equipment, Medical Supplies and Software for Hospitals Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,177,244	0	72,355
Disaster Incident Management System for Hospitals and Tactical Response The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	$2,446,808	$2,270,308	$0	$176,500

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2016

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	$ 3,528,332	$3,024,221	$0	$504,111
Citizen Preparedness This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,632,666	0	30,000
Regional Coordination Planning Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving a mass casualty incident and will involve regional hospitals, public health, fire and law enforcement agencies.	386,500	371,500	0	15,000
Training Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	4,015,608	3,907,918	0	107,690
Totals:	$81,420,455	[1] $79,713,799	$143,922	$1,562,734

[1] This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2016. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

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Memo to: Board of Directors

From: Staff

Subject: Nomination of Sub-Committee Appointments

Date: May 18, 2017

The Nominating Committee offers the following appointments of STARRS' Sub-Committee representatives, individuals for membership on a STARRS Subcommittee and resignation from the STARRS Board of Directors.

SUB-COMMITTEE CATEGORY C DIRECTOR APPOINTMENTS

HOSPITAL PREPAREDNESS – Vanesa Poston, Missouri Baptist Hospital (Voting) and Helen Sandkuhl, St. Louis University Hospital (Non-Voting)

SUB-COMMITTEE MEMBERSHIPS

Law Enforcement

Richard Wilderson, Detective, City of St. Louis Metropolitan Police Department. Richard Wilderson is a fire and explosion investigator who has served as a police officer and detective for 16 years with the City of St. Louis Metropolitan Police Department. He spent ten years in the Eighth District where he was assigned to patrol and the past five as a full-time detective with the St. Louis Regional Bomb and Arson Unit. He also spent a year on the Downtown Bike Unit prior to moving into bomb and arson. Wilderson's certifications include hazardous devices technician (bomb tech), certified fire investigator (State of Missouri), and post-blast investigator certification (FBI).

St. Louis Area Regional Coalition of COADS

Kate Struttman, Disaster Program Manager, American Red Cross. Kate Struttman is currently the Disaster Program Manager for the St. Louis Area Chapter of the American Red Cross. She relocated to St. Louis in July, from Southeast Missouri where she served two years as the Disaster Program Manager. Prior joining the team at the American Red Cross, she was the Chief Development and Communications Officer for the Southeast Missouri Food Bank. Kate also served as the Events Planner & Program Development Coordinator/Program Officer AmeriCorps programs across the state during her 5 year tenure with the Missouri Community Service Commission/Corporation for National and Community Service. Kate currently resides in St. Charles with her family.

REQUEST FOR REMOVALS/RESIGNATIONS

A request for removal or resignation has been requested by the following individuals:

Hospital Preparedness

> Debbie Mays, BJC Healthcare resigned as the Hospital Preparedness Category C representative to the STARRS Board of Directors

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.