Memo to: Board of Directors

From: Staff

Subject: Amendment to the FY 2017 Unified Planning Work Program: revision to 2.03 Transportation Improvement Program and Monitoring, 2.11 Multimodal Transportation Planning, 2.12 Great Streets Charrette – Illinois, and 2.13 Great Streets Initiative

Date: March 14, 2017

All planning projects funded with federal transportation dollars are required to be in the Unified Planning Work Program (UPWP). Four work elements require changes to their activities or products, including: 2.03 Transportation Improvement Program and Monitoring, 2.11 Multimodal Transportation Planning, 2.12 Great Streets Charrette – Illinois, and 2.13 Great Streets Initiative. The changes are described below and the revised work elements are attached to this memo.

2.03 – the updated application for STP-S projects (product/outcome J) and a completed TIP database (product/outcome K) have been removed from the FY 17 UPWP because the completion dates for these products/outcomes have been changed to FY 18. Staff continues to work on the updated STP-S application and has developed the evaluation criteria and will be conducting a beta-test of the proposed criteria during FY 17 using information from project applications submitted in March 2017. This beta-test will be used to determine if any changes need to be made to the criteria before the STP-S application is finalized. Staff continues to work on defining the scope for the development of a TIP database and plans to proceed with the build-out of the database in FY 18.

2.11 – the Bicycle Planning Guidance document (product/outcome E) has been removed from the FY 17 UPWP because the completion date has changed to December 2017. The completion date shift will provide staff more time to complete the document and to ensure that the document aligns with the updated STP-S evaluation criteria. Staff will continue to work on the document during the FY 17, but will not have a completed product until December 2017.

2.12 – activities 3 through 6 and products/outcomes B through D related to the consultant procurement, conducting the planning charrette, production of the planning report document, and other associated tasks have been removed from the FY 17 UPWP.
Staff conducted program presentations in Illinois and conducted a call for project applications; however, staff did not receive any project applications for Great Streets planning assistance in Illinois for FY 17. Staff will continue efforts to inform Illinois communities about the Great Streets program and plan to conduct another call for project applications during FY 18.

2.13 – product/outcome A has been revised to reflect the current project schedule for the Forest Park Great Streets project and the major work products that are estimated to be accomplished during FY 17. The planning process will continue through the rest of FY 17 and into FY 18.

These changes do not require a change to the FY 2017 UPWP budget.

**Staff Recommendation:** Staff recommends that the FY 2017 UPWP be amended to revise the activities or products for elements 2.03 Transportation Improvement Program and Project Monitoring, 2.11 Multimodal Transportation Planning, 2.12 Great Streets Charrette – Illinois, and 2.13 Great Streets Initiative.
TRANSPORTATION IMPROVEMENT PROGRAM AND PROJECT MONITORING
2.03

Activities:

1. Revise methods for evaluating and prioritizing transportation investments to ensure consistency between the Transportation Improvement Program (TIP), Congestion Management Process (CMP), Regional ITS Architecture and the Regional Transportation Plan (RTP). Research and evaluate methods from other metropolitan areas for applicability to the region.

2. Conduct TIP development workshops to inform local project sponsors and interested parties of project submission requirements and evaluation and approval procedures.

3. Solicit projects and assist local governments and other sponsors in developing and documenting projects for TIP funding consideration.

4. Develop annual list of obligated projects.

5. Maintain and provide staff support to Illinois and Missouri Transportation Planning Committees (TPC).

6. Provide assistance to local sponsors in developing project applications for TIP funding consideration and in implementing projects and maintaining schedules.

7. Evaluate projects submitted for TIP consideration and establish funding priorities for local and state highways, transit, paratransit, and transportation alternatives.

8. Define proposed projects and attributes for GIS and database inclusion; evaluate geographic distribution of programmed investments.

9. Perform air quality conformity determinations for the TIP; prepare technical documentation detailing air quality modeling procedures and assumptions, the conformity determinations, and related plan updates; and conduct project-specific air quality analyses, as required.

10. Conduct public outreach to solicit comments on the TIP process and the recommended program.

11. Publish and disseminate TIP, and prepare materials necessary for actions to amend or otherwise revise the TIP, as needed.

12. Conduct project implementation workshops for sponsors with projects in the TIP.

13. Monitor the implementation of TIP projects and track the use of federal funds through the preparation of quarterly progress reports for projects included in the annual element of the TIP with semi-annual reports identifying projects that are failing to meet implementation schedules and falling behind in the obligation of federal funds.
14. Prepare action recommendations for Board concerning projects not complying with obligation schedules.

15. Continue development of a process for evaluating the effectiveness of implemented TIP projects. Evaluate “best practices” from other metropolitan areas.

16. Substantiate provisions of annual self-certifications and documentation of performance of the metropolitan planning process, including MoDOT and EWG co-signed annual self-certification statement to be approved by the EWG Board of Directors.

17. Update application for Surface Transportation Program-Suballocated (STP-S) to be consistent with principles and goals of Connected2045.

18. Undertake procurement/development of a new database for the development and management of the TIP (Consultant).

Products/Outcomes:

A. Final FY 2017-2020 and Draft FY 2018-2021 TIP (August 2016 and June 2017)

B. TIP program development workshops, implementation workshops, and public involvement activities (ongoing)

C. Technical documentation of TIP amendments and modifications, including a year-end report (ongoing)

D. Agendas, presentations, and proceedings for TPC meetings (ongoing)

E. Conformity determinations for the RTP and TIP (April – August 2016, October 2016 - January 2017(if necessary))

F. Technical documentation of air quality modeling procedures, assumptions, and conformity determinations (December 2016 (if necessary), June 2017)

G. Presentations for air quality committee and interagency consultation group meetings (ongoing)

H. Monthly reports showing the implementation status of projects programmed in the TIP that are subject to the Policy on Reasonable Progress and the flow of federal funds (ongoing)

I. Year-end status report of monitored TIP projects and annual listing of obligated projects (October 2016 and December 2016)
Estimated Costs:

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Activities:

1. **Accessibility and Paratransit Planning**
   a. Monitor the performance of the transportation system for mobility impaired populations.
   b. Consult and coordinate with mobility impaired advocates to develop funding and project approaches that address access issues.
   c. Compile data on obstacles to access and mobility and prepare informational materials for community education on access/mobility issues.
   d. Develop strategies to create efficiencies in transportation services for the elderly and individuals with disabilities.
   e. Communicate and disseminate paratransit grant information to government, not-for-profit, and for-profit agencies in the region that serve elderly, disabled, and low-income populations in the region.
   f. Assist local sponsors in developing paratransit grant applications.
   g. Conduct a project solicitation, evaluation, and selection process for Section 5310 funds as identified in the Coordinated Human Services Transportation Planning (CHSTP).

2. **Bicycle and Pedestrian Planning**
   a. Organize regular meetings of and provide staff support to the Bicycle and Pedestrian Advisory Committee (BPAC) and BPAC working groups.
   b. Maintain inventory of local bikeway plans and recommended facilities to support regional bicycle planning efforts.
   c. Implement appropriate strategies from the regional bicycle/pedestrian plan through outreach to local communities and organizations.
   d. Develop a Bicycle Planning Guidance document to assist local governments in developing low stress facilities.
   e. Create and maintain inventory of existing bicycle and sidewalk network in GIS for use in various transportation studies and reports.
   f. Work with local agencies to share information regarding the number of persons using the region’s bicycle/pedestrian network. Provide count information to local governments.
   g. Provide technical assistance to local sponsors in developing bicycle and pedestrian projects and applications for TIP funding consideration.
3. **Intermodal Freight Planning**
   
   a. Provide staff support for the newly created St. Louis Regional Freightway (Bi-State Development Agency).

   b. Continue the process of disseminating the findings and recommendations included in the regional freight study and work with the St. Louis Regional Freightway to implement when possible.

   c. Develop strategies for financing a Regional Rail Network Study in the Region.

   d. Refine the initial baseline assessment of the twenty-three Industrial Site Areas identified in the St. Louis Regional Freight Study.

   e. Provide assistance to state DOT’s on regional freight needs, including presentations for DOT sub-groups and affiliated associations.

   f. Coordination meetings with freight community on freight study recommendations.

4. **General Transportation Technical Assistance**
   
   a. Respond to local government or other agency requests for small-scale transportation planning studies, needs/issue assessments, or general technical assistance.

   b. Respond to community requests for general transportation information (transportation data, federal or state legislation and regulations, transportation policies and issues, etc.).

**Products/Outcomes:**

A. Information materials for community education on access/mobility issues *(ongoing)*

B. Technical assistance, including paratransit funding workshop and grant assistance to local sponsors *(ongoing)*

C. List of priority paratransit, accessibility, and mobility projects for TIP funding consideration *(Spring 2017)*

D. Agendas, presentations, and proceedings for Bicycle and Pedestrian Advisory Committee (BPAC) meetings and BPAC working groups *(ongoing)*

E. Bicycle inventory database / GIS information of the recommended bicycle network for the region *(ongoing)*
F. Begin GIS sidewalk inventory database (*ongoing*)

G. Provide bicycle/pedestrian counts to local governments (*ongoing*)

H. Educational resources for and outreach to promote the newly established St. Louis Regional Freight District (*ongoing*)

I. County Freight Scans/Profiles (profiles in freight) to equip the staffs of county planning agencies, and other economic development groups, with increased understanding of freight trends in their localities and with greater capacity to address freight issues (*ongoing*)

J. Presentations and workshops as requested by local representatives (*ongoing*)

K. Special reports relating to local planning studies, needs/issue assessments, or technical assistance (*ongoing*)

L. Responses to information requests (*ongoing*)

**Estimated Costs:**

**Federal:**

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Activities:

1. Introduce the program to Illinois municipalities.

2. The program introduction will include presentations by EWG staff to existing elected officials and municipal staff through governmental and professional organizations, preparation of graphic and written materials, and dissemination through existing regional and professional networks. Presentations will include a call for applications from interested communities.

Products/Outcomes:

A. Program introduction, presentations, and call for project applications (August 2016)

Estimated Costs:

Federal:
Trans Planning Funds

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Activities:

1. Continue to support implementation efforts of previously planned projects; review project planning, design, and engineering activities for consistency with Great Streets principles; assist communities in developing multi-jurisdictional agreements, district plans, and construction projects in previously planned Great Streets corridors; support implementation funding efforts of the various project sponsors.

2. Evaluate project planning, design process, and built project performance for lessons learned.


4. Conduct local official and agency outreach to expand community awareness of Great Streets program and principles; work and develop partnerships with other agencies interested in communicating with and educating local governments about Great Streets; develop educational materials that will assist communities in using the web-based design guide.

5. Advance one or multiple projects through planning. Work with selected project sponsor(s) and peer agencies to refine scope, select consultant team, conduct project planning and manage the consultant team through the planning process. Administer consultant contract(s) and ensure all work is done in accordance with Great Streets principles. (staff and consultant)

6. Review projects submitted for TIP funding to determine their consistency with Great Streets principles, and provide technical assistance to local governments that will enable them to better incorporate those principles into project design.

7. Participate in implementation efforts for previously planned Great Streets Projects.

8. Maintain and update the web-based digital design guide, as appropriate.

9. Provide the RPSD implementation effort with Great Streets-related technical support.

10. Procure consultants for selected Great Streets project(s).

11. Conduct project selection activities for possible FY 2018 project(s).

Products/Outcomes:

A. Great Streets planning process kick-off meeting, community engagement plan, and begin existing conditions and market / land-use analysis (June 30, 2017)
B. Continued evaluation of lessons learned from previous demonstration projects (*ongoing*)

C. Educational resources for community outreach and partnership activities (*ongoing*)

D. Solicitation for, and review of project applications for project(s) to be conducted in FY 2018, if required (*June 30, 2017*)

E. Maintenance of digital design guide (*ongoing*)

**Estimated Costs:**

**Federal:**

Trans Planning Funds

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MINUTES
EAST-WEST GATEWAY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
MARCH 29, 2017

The regular meeting of the Board of Directors was held in the Council offices on Wednesday, March 29, 2017 at 10:00 a.m.

Members in Attendance
John Griesheimer, Chair; Presiding Commissioner, Franklin County, MO
Mark Kern, Vice-Chair; Chairman, St. Clair County, IL Board
Steve Stenger, 2nd Vice-Chair, County Executive, St. Louis County, MO
Steve Ehlmann, County Executive, St. Charles County, MO (via conference phone)
Robert Elmore, Chairman, Monroe County, IL Board
Barbara Geisman, Regional Citizen, City of St. Louis, MO
Barry Glantz, Mayor, City of Creve Coeur; President, St. Louis County, MO Municipal League
Bill Grogan, Regional Citizen, St. Clair County, IL
Greg Horn, MoDOT
Curtis Jones, IDOT
Reggie Jones, Mayor, City of Dellwood, St. Louis County, MO
Richard Kellett, Regional Citizen, St. Louis County, MO
John A. Laker, Regional Citizen, St. Clair County, IL
Roy Mosley, Board Member, St. Clair County, IL
John Nations, President, Bi-State Development
Kristen Poshard, Regional Citizen, Madison County, IL
Kurt Prenzler, Chairman, Madison County, IL Board
Tom Smith, Mayor, City of Waterloo, IL; Vice-President, SW IL Council of Mayors
Herb Simmons, President, SW IL Metropolitan and Regional Planning Commission
Francis Slay, Mayor, City of St. Louis, MO
Ken Waller, County Executive, Jefferson County, MO
Michael Walters, Madison County, IL
John White, Councilman, St. Charles County, MO

Members Absent
Mark Eckert, Mayor, City of Belleville; President, SW IL Council of Mayors
Emeka Jackson-Hicks, Mayor, City of East St. Louis, IL
Erika Kennett, State of Illinois Department of Commerce and Opportunity
Lewis Reed, President, Board of Aldermen, City of St. Louis
Renee Reuter, Jefferson County, MO

Others in Attendance
Tracy Beidleman, Bi-State Development Agency
Jackie Covington, Bi-State Development Agency
Tom Curran, St. Louis County, MO
Laura Ellen, MoDOT
Others in Attendance, cont’d
Gary Elmestad, St. Charles County, MO
Jo Emerick, URS
Kevin Jemison, IDOT
Jim Terry, Highway W/MM Task Force

EWGCOG Staff:
Jim Wild, Staci Alvarez, Jerry Blair, Tamar Brown, Joyce Collins-Catling, Dale
Chambers, Janise Chamblin, Ross Friedman, Larry Grither, Rodney Halbert, Ajdin
Hamzagic, Bonnie Harper, Paul Hubbman, Dan Hutti, Frank Johnson, Karen Kunkel,
Jason Lange, Carol Lawrence, MaryGrace Lewandowski, Marcie Meystrik, Anna Musial,
Rachael Pawlak, Sonya Pointer, John Posey, Mary Rocchio, Roz Rodgers, Lubna Shoaib,
Helena Sykas, Melissa Theiss, Christine Thomas, DJ Wilson, David Wilson, Michael
Wohlstadter

CALL TO ORDER

The Board of Directors meeting was called to order by Mr. Griesheimer, Chair.

INTRODUCTIONS

Mr. Griesheimer introduced new member Kristen Poshard, Regional Citizen from Madison
County, IL.

APPROVAL OF MINUTES OF FEBRUARY 22, 2017 MEETING

Motion approving the February 22, 2017 Minutes was made by Mr. Waller, seconded by Mr.
Glantz. Motion carried, all voting aye.

DISCUSSION ITEMS

Draft Fiscal Year 2018 Unified Planning Work Program
Staci Alvarez, EWGCOG, reported that the Unified Planning Work Program (UPWP), prepared
and brought before the Board annually for approval, outlines the regional planning activities to
be carried out over the next fiscal year, and serves as a scope of work for contracts with each of
the Council’s federal and state funding agencies. She noted that this year’s draft document
includes $10,640,672 for research, analysis, planning, and community engagement projects. A
sizable portion is pass-through funds, expended on behalf of other agencies. Ms. Alvarez noted
that the final document would be presented to the Board of Directors in April for approval and
adoption.

Jim Wild, EWGCOG, noted that he could be contacted with any questions regarding the UPWP.

FAST-Act Performance Measure Requirements
Peter Koeppel, EWGCOG, provided information on the Fixing America’s Surface
Transportation Act (FAST Act), which establishes national goals, performance measures, and
accountability in planning and funding infrastructure investments and provides funding for
surface transportation. He described the Performance Goals and Measures under the FAST Act, which include safety; infrastructure condition; system reliability; freight movement and economic vitality; environmental sustainability; and transit. He also briefly summarized target setting and reporting requirements and the process by which federal assessments will be conducted.

I-70 Planning and Environmental Linkage Study
Laura Ellen, MoDOT, provided an outline of the PEL Study, explaining that the purpose of the study is to assess transportation, economic, social and environmental issues to determine the needs along the I-70 corridor. She also reported on the benefits of the study, the schedule for conducting it, and the public outreach to accompany it. She noted that a public meeting would be held on March 30, 2017 to gather additional input, and noted that additional information about the study can be obtained at www.envisioni70.com.

ACTION ITEMS

Amendment to the FY 2017 Unified Planning Work Program: revision to 2.03 Transportation Improvement Program and Monitoring, 2.11 Multimodal Transportation Planning, 2.12 Great Streets Charrette – Illinois, and 2.13 Great Streets Initiative
Jim Wild, EWGCOG, summarized staff’s recommendation to amend the FY2017 Unified Planning Work Program to revise activities and products associated with elements 2.03 Transportation Improvement Program and Monitoring, 2.11 Multimodal Transportation Planning, 2.12 Great Streets Charrette – Illinois, and 2.13 Great Streets Initiative.

Motion approving the recommendation was made by Mr. Kern, seconded by Mr. Mosley. Motion carried, all voting aye.

Modification of the FY 2017-2020 Transportation Improvement Program (TIP), the Metropolitan Transportation Plan, Connected2045, and the Related Air Quality Conformity Determination – Section 5310
Rachael Pawlak, EWGCOG, summarized staff’s recommendation to modify the Transportation Improvement Program (TIP), the Metropolitan Transportation Plan, Connected2045, and the Related Air Quality Conformity Determination to add the new 20 new Section 5310 projects detailed in the meeting memo and its attachments.

Motion approving the recommendation was made by Mr. Simmons, seconded by Mr. Laker. Motion carried, all voting aye.

Modification of the FY 2017-2020 Transportation Improvement Programs (TIP), the Metropolitan Transportation Plan, Connected2045, and the Related Air Quality Conformity Determination - Requested by Missouri and Illinois Sponsors
Melissa Theiss, EWGCOG, summarized staff’s recommendation to amend the FY 2017-2020 TIP, Connected2045 and the Related Air Quality Conformity Determination to add the following projects:
Illinois:

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<td>6797B-17</td>
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<td>Add</td>
<td>St. Clair County - Resurfacing – IL 13 / IL 157 – IL 163 to IL 13 to E Jct.</td>
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<td>Modify</td>
<td>St. Clair County – Bridge rehabilitation IL 15 over IL 157</td>
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<tr>
<td>6673-18</td>
<td>IDOT</td>
<td>Modify</td>
<td>Madison County – Resurfacing, ADA Improvements US 40 – 0.2 miles west of Formosa Road to 0.2 miles east of Bethany Lane</td>
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<td>5410-15</td>
<td>IDOT</td>
<td>Modify</td>
<td>Madison County – Bridge deck replacement – I-55 over MCT Bike Trail, 5 miles south of IL 140</td>
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Missouri:

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<tr>
<td>6363-17</td>
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<td>Modify</td>
<td>Franklin County – Resurfacing sidewalk, bridge, roundabout Denmark Road, Phase 2</td>
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Ms. Theiss advised that MoDOT was also requesting to add thirty-two new scoping projects, as detailed in the meeting materials.

Motion approving the recommendation was made by Mr. Kern, seconded by Mr. Simmons. Motion carried, all voting aye.

Regional Security Expenditures
Dale Chambers, STARRS, summarized staff’s recommendation of the following expenditures, totaling $96,428. The expenditures will be funded from the U.S. Department of Homeland Security’s Urban Area Security Initiative (“UASI”) and the Assistant Secretary of Preparedness and Response (“ASPR”) Hospital Preparedness grant programs.

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<td>Contract</td>
<td>With Wireless USA for programming of 166 hospital radios</td>
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<td>Purchase</td>
<td>ICOR Technologies, Incorporated – a Mini-Caliber SWAT Robot</td>
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Motion approving the recommendation was made by Mr. Smith, seconded by Mr. Glantz. Motion carried, all voting aye.

OTHER BUSINESS

Jim Wild advised that staff will soon be conducting a solicitation for projects for the Transportation Alternatives Program. The program includes $1.4 million funding for Illinois and $8.5 million for Missouri, and the application period runs from April 4, 2017 to June 19, 2017. He noted that application materials and workshop registration information are available on the EWGCOG website, and that Rachael Pawlak, EWGCOG, was available to answer additional questions.
Mr. Wild also reported that EWGCOG will be soliciting projects for the Great Streets program in Missouri. He advised that a workshop will be held on April 10, 2017 for those communities interested in making application by April 27, 2017.

Mr. Ehlmann initiated discussion about shovel-ready projects conducive to both sides of the river that could begin once federal infrastructure funding is released. Mr. Kern suggested the Merchants Bridge as a viable project, and Jim Wild advised that a nationwide priority list compiled by unions and other interest groups did have it as part of an investment list totaling nearly $80 billion.

Curtis Jones, IDOT, advised that the Illinois Department of Commerce and Economic Development has funding opportunities, and he advised that he had additional information for those interested.

Mr. Griesheimer thanked Mr. Slay for his many years (22) of service on the Board of Directors, and presented him with a plaque commemorating his tenure. Mr. Slay thanked everyone and encouraged a continued cohesive approach to accomplish common goals.

**ADJOURNMENT**

Motion to adjourn the meeting was made by Mr. Waller, seconded by Mr. Slay. Motion carried, all voting aye.

Respectfully submitted,

James M. Wild  
Secretary, Board of Directors