



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdictional Boundaries

Memo to: Executive Advisory Committee
From: Staff
Subject: June Regional Security Expenditures Correction
Date: June 23, 2015

Staff is submitting this memo to advise the members of the East-West Gateway Executive Advisory Committee of an error in the June Regional Security Expenditures memo. This error affects only the Audio/Visual Components expenditure for the upgrade to the Regional Mobile Command Center housed at the Eureka Fire Protection District, which is the second item in the memo. Specifically, the June Regional Security Expenditures memo referred to the vendor A Sound & Video Company when it should have recommended Modern Communications, Incorporated for the contract award and the total cost was listed as \$20,160, when it should have been listed as \$16,753. The error was caused by staff when transcribing the information from the correct vendor's bid. The June Regional Security Expenditure memo that will be presented to the East-West Gateway Board of Directors on Wednesday, June 24, 2015 has been amended to reflect the correct vendor and total expenditure costs.

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Gateway Tower
One Memorial Drive, Suite 1600
St. Louis, MO 63102-2451

314-421-4220
618-274-2750
Fax 314-231-6120

webmaster@ewgateway.org
www.ewgateway.org

AGENDA
EAST-WEST GATEWAY COUNCIL OF GOVERNMENTS
EXECUTIVE ADVISORY COMMITTEE MEETING
TUESDAY, JUNE 16, 2015 –2:00 PM

1. CALL TO ORDER

2. APPROVAL OF MINUTES OF MAY 19, 2015

3. DISCUSSION ITEMS

- A. St. Louis Green Cities Challenge - - Jean Ponzi, Missouri Botanical Garden

4. ACTION ITEMS

- A. Council Procurement Policy - - Jim Wild
- B. Resolution to Modify Signatory Authorization on Council Bank Accounts - - Jim Wild
- C. Approval of the Final Air Quality Conformity Determination and Documentation and Adoption of the Long Range Transportation Plan, *Connected2045* - - Peter Koeppel
- D. Extension of September 30, 2013 Suspense Date for Locally Sponsored Projects - - Jason Lange
- E. Modification of the FY 2015-2018 Transportation Improvement Program (TIP), the Metropolitan Transportation Plan – RTP 2040, and the Related Air Quality Conformity Determination – Missouri Department of Transportation -- Jason Lange
- F. Regional Security Expenditures - - Nick Gragnani

5. OTHER BUSINESS

6. ADJOURNMENT



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdictional Boundaries

Memo to: Board of Directors
From: Staff
Subject: Project Notifications
Date: June 5, 2015

Attached is the Project Notification list for June 2015. The compiled list is a result of the weekly list of projects from the Missouri State Clearinghouse for comments. The listing contains a summary table which includes grant applications, announcements, and public notices. If you have any questions regarding this attachment, please contact Gary Pondrom in the Community Planning department.

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**Project Reviews for East-West Gateway Council of Governments
June 2015**

JURISDICTION	APPLICANT	PROJECT DESCRIPTION	FEDERAL AGENCY	FEDERAL GRANT/LOAN	FUNDING: STATE LOCAL/OTHER	TOTAL
City of St. Louis and St. Louis County	St. Louis Economic Development Partnership #1511021	Economic Adjustment Assistance – To provide funding to support a Recovery Coordinator under the Economic Adjustment program for “Other Special Projects”	DOC	\$366,899	Applicant: \$130,765	\$497,664
St. Louis County	The Curators of University of Missouri on behalf of UMSL #15110300	Substance Abuse and Mental Health Services Project of Regional and National Significance –To provide funding to support Mental Health First Aid Project Aware	HHS	\$368,761		\$368,761
St. Louis County	The County of St. Louis #31511041	Homeland Security Biowatch Program – To provide funding for the Operation of the BioWatch network in the St. Louis Area	DHS	\$550,000		\$550,000
City of St. Louis	The Community Wellness Project #1511044	Substance Abuse and Mental Health Services Project of Regional and National Significance –To provide funding for the Condoms and Sexual Education Project (C.A.S.E.)	HHS	\$1,425,000		\$1,425,000
City of St. Louis	City of St. Louis #1511051	Edward Byrne Memorial Justice Assistance Grant Program – To provide funding for the City of St. Louis Justice Assistance Program	DOJ	\$431,970		\$431,970
City of St. Louis	Center for Women in Transition, Inc. #1511053	Substance Abuse and Mental Health Services Project of Regional and National Significance –To provide funding for mental Health services for female ex-offenders	HHS	\$1,200,000		\$1,200,000
City of St. Louis	St Louis Integrated Health Network #1511055	Community Programs to Improve Minority Health Grant Program – To provide funding for the St. Louis Regional Partnerships to Increase coverage in Communities Initiative	HHS	\$497,347		\$497,347
City of St. Louis	St. Louis Effort for AIDS, Inc. #151160	Substance Abuse and Mental Health Services Project of Regional and National Significance –To provide funding for Comprehensive, Optimized Mental Health , Prevention and Substance use Services (COMPASS)program	HHS	\$497,551		\$497,551
City of St. Louis	Queen of Peace Center #1511063	Substance Abuse and Mental Health Services Project of Regional and National Significance –To provide funding for the Offender Re-entry Program – Project Break Free!	HHS	\$400,000	State: \$2,103,560 Local: \$179,375 Other: \$15,000	\$2,697,935

MINUTES

EAST-WEST GATEWAY COUNCIL OF GOVERNMENTS EXECUTIVE ADVISORY COMMITTEE MAY 19, 2015

Members Present

Jim Fields, *Chair*, St. Clair County, IL
Jason Jonas, *Vice Chair*, Jefferson County, MO
Tracy Beidleman, Metro
David Courtway, Jefferson County, MO
Gary Elmestad, St. Charles County, MO
Joe Gray, IDOT – District 8
Joe Hagerty – Madison County, IL
Ronald Longley, City of East St. Louis, IL
Curtis Jones, IDOT, Office of Urban Program & Planning
Jim McHugh, Office of the St. Louis County Executive
Joe Parente, Madison County, IL
Wesley Stephen, MoDOT
Josh Wiese, Office of the Mayor, City of St. Louis
Jonathan Zimmermann, Franklin County, MO

Others in Attendance

EWGCOG Staff:

Ed Hillhouse, Jim Wild, Mark Ashby, Jerry Blair, Mike Coulson, Wayne Flesch, Nick Gragnani, Larry Grither, Paul Hubbman, Peter Koeppel, Karen Kunkel, Jason Lange, Carol Lawrence, MaryGrace Lewandowski, Christopher Michael, Anna Musial, Rachael Pawlak, Warren Sallade, Shay Schindler, Julie Stone, DJ Wilson

CALL TO ORDER

The Executive Advisory Committee was called to order by Chair Jim Fields.

APPROVAL OF MINUTES OF APRIL 21, 2015 MEETING

Motion was made by Mr. Elmestad, seconded by Mr. Wiese, to approve the minutes of the April 21, 2015 meeting. Motion carried, all voting aye.

DISCUSSION ITEMS

Great Streets Initiative Current Efforts Update

Paul Hubbman, EWGCOG, summarized the various Great Streets projects and the status of those underway: Manchester – initial construction is underway, completion expected by 2015; Natural Bridge – complete build out is in progress, completion expected by late 2015; Grand Center – art walk is being developed; Pagedale – plan has been adopted; and West Florissant – plan has been adopted. He advised that staff's continuing work also includes working with St. Louis County staff to identify and evaluate additional sites for next year.

Additional discussion followed regarding funding for the West Florissant project, and concerns about disruption to businesses around the Natural Bridge project.

St. Louis Regional Intelligent Transportation System Architecture Project Update

Larry Grither, EWGCOG, described how the framework is used to develop a regional intelligent transportation system (ITS) plan. He identified the main components and operational concept for the overall system. Those components consist of traffic management, traveler information, public transit, commercial vehicle operations, emergency management, maintenance and construction maintenance, electronic payment and archived data management. He summarized timelines for development of the project and the thresholds met so far. He advised that next steps in the process include completion of an operational concept, defining specific projects, defining regional and project architectures, and development of timelines for deployment. Completion of the project is expected by June 30, 2015, followed by Board approval at its July 2015 meeting. He noted that pertinent information associated with the project can be obtained at the following website: <https://secure.iteris.com/share/STL/>.

Air Quality Report for St. Louis

Mike Coulson, EWGCOG, reported on staff's role in monitoring ozone, accumulate associated data used to determine the region's attainment status, and forward it to appropriate partners during the ozone season that typically runs from April 1 to October 31 each year. He explained how ozone is created, how exceedances occur, and the classification rankings for exceedances. Mr. Coulson displayed a map of monitoring stations positioned within the region to detect ozone. He also summarized historical exceedances, trends and upcoming standard changes. Mr. Coulson advised that additional air quality data and historical information is available at the On-line Air Quality Resource Center on the Agency's website.

Additional discussion followed regarding how monitoring sites are suggested to and chosen by the regional EPA office; how ozone emitting industries will be impacted by a lower standard; and how the non-attainment designation affects federal mitigation funding.

Draft FY 2016-2019 Transportation Improvement Program and Regional Air Quality Conformity Determination

Jason Lange, EWGCOG, summarized the FY 2016-2019 Transportation Improvement Program (TIP), consisting of 649 projects totaling approximately \$1.70 billion. The document, prepared annually, is federally required for allocating federal funds to transportation projects within the region. Mr. Lange provided a breakdown of the number of applications, projects, and funding source allocations per program for IDOT, MoDOT, transit, and locally sponsored projects. Mr. Lange explained that the Air Quality Conformity Determination requires projects to be analyzed, as part of the Long Rang Plan and TIP, for compliance with air quality plans and budgets. He advised that the public comment period for review and comment on the documents runs from May 29 through July 6, 2015 and he provided a schedule of open house meetings.

ACTION ITEMS

Council Procurement Policy

Ed Hillhouse, EWGCOG, advised that this item is undergoing staff analysis and will not require action today. It will be re-presented at the June meeting.

OTHER BUSINESS

Jim Wild provided a brief update of freight district developments, most notably of which is the impending announcement of an Executive Director within the next week.

He advised, in response to inquiry from Jim McHugh, that bi-laws for the Freight District is being formulated and a permanent Board should be put in place by the end of the year. The Freight District will be housed at and overseen by the Bi-State Development Agency.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Elmestad, seconded by Mr. Courtway. Motion carried, all voting aye.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Ed Hillhouse".

Ed Hillhouse
Secretary, Board of Directors



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To: Board of Directors

From: Staff

Subject: Green Cities Challenge

Date: June 9, 2015

Presented by the St. Louis Regional Chamber and the Missouri Botanical Garden, the St. Louis Green Business Challenge is a voluntary program that delivers "triple-bottom line" results (financial, social, and environmental) to companies and organizations across the St. Louis region. The Challenge supports integration of sustainability measures into the kinds of everyday operational practices common to every business - including assisting in the adoption of strategies that can improve financial performance by engaging employees and reducing environmental impact of their operations. Since 2010, 150 companies representing more than 125,000 employees have completed the Challenge.

Local governments are welcome to join the Business Challenge, but participation has been limited. Jean Ponzi from the EarthWays Center at Missouri Botanical Garden and Eric Schneider from the St. Louis Regional Chamber propose to expand the Green Business Challenge by customizing the existing program to better reflect the activities and needs of local governments. The voluntary program is tentatively called the Green Cities Challenge and is intended to give local governments the same opportunity to benefit from, and be recognized for, their "green" efforts.

The Green Cities Challenge will utilize OneSTL Performance Indicators and the OneSTL Network to customize the Challenge for local governments, campaign for participants, and organize informational events and materials. A pilot Green Cities Challenge is scheduled to be kicked off in Summer 2015 with a set of 5-7 communities to test the new challenge criteria and a full program is anticipated for 2016.

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Memo to: Board of Directors

From: Staff

Subject: Council Procurement Policy

Date: June 11, 2015

The Council's current Procurement Procedures were adopted by the Board of Directors in 1983 and amended in 1990 and 1998. Current procedures require that purchases estimated to be \$10,000 or more follow a formal bidding process and be approved by the Board of Directors.

The attached revised Procurement Policy increases the Executive Director's procurement authority to \$24,999.99 and requires that the Executive Director implement procedures necessary to comply with the policy. Additionally, the revised policy updates the dollar threshold for the formal bidding process and for micro procurements. The threshold for the formal bidding process is increased from \$10,000 to \$25,000 and the micro procurement threshold is increased from \$200.00 to \$500.00. Purchases that are expected to cost \$25,000 or more require formal procurement methods and purchases that cost less than \$500 may be procured without quotes when it is not efficient or cost effective to do so. These thresholds are still well under the thresholds set forth in Federal regulations and guidelines. The increase in the dollar thresholds will reduce the staff time required to conduct procurements and will allow the procurement of goods and services on a more timely basis.

In addition to the revisions noted above, the policy is being modified to include a requisite Code of Conduct section for the Council's employees, Committee members, and Board members. The Code of Conduct section is intended to comply with applicable local, state, and federal requirements regarding codes of conduct.

Staff Recommendation: Staff recommends that the Board of Directors adopt the attached Procurement Policy.

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St. Louis, MO 63102-2451

314-421-4220
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1. Policy Objectives. The objectives of East-West Gateway Council of Government's (the Council) Procurement Policy are to ensure the efficient acquisition of goods and services at the best available price in a fair, open, and competitive process that is in compliance with applicable local, state, and federal rules and regulations, statutes, and any grant requirements.
2. Procurement & Contracting Authority.
 - a) The Executive Director shall have the authority to procure the goods and services necessary for the operation of the Council.
 - b) The Executive Director shall be responsible for and have the authority to develop and implement written procurement procedures that will govern the procurement activities of the Council. These written procurement procedures must comply with this Procurement Policy. It is within the Executive Director's discretion to establish written procurement procedures that specify more restrictive requirements than those specified by this Procurement Policy (i.e. specifying a lower dollar threshold for when formal procurement actions are required). The written procurement procedures may be updated by the Executive Director from time-to-time, as he/she determines is necessary to meet the needs of the Council or to comply with changes in local, state, or federal requirements.
 - c) The Executive Director shall have the authority to execute any contracts including, but not limited to: consultant contracts, contracts with educational institutions or non-profit entities, grant agreements, and sub-grant agreements, without first obtaining the authorization of the Council's Board of Directors (the Board) if the contract, grant, or sub-grant amount does not exceed \$25,000. The Executive Director must obtain the authorization of the Board before he/she can execute a contract, grant agreement, or sub-grant agreement that is in an amount of \$25,000 or greater. Amendments to contracts, grant agreements, or sub-grant agreements may be executed by the Executive Director as follows:
 - i) For those contracts, grant agreements, and sub-grant agreements that were not initially authorized by the Board, the Executive Director has the authority to execute an amendment without first obtaining Board authorization unless the amendment would increase the contract, grant, or sub-grant amount so that it is equal to or greater than \$25,000.
 - ii) For those contracts, grant agreements, and sub-grant agreements that were initially authorized by the Board, the Executive Director must obtain the Board's authorization before he/she can execute an amendment that would increase the contract, grant, or sub-grant by any amount.
 - iii) For those amendments that do not increase the contract, grant, or sub-grant amount (i.e. contract extensions), the Executive Director has the authority to execute the amendments without first seeking Board authorization.
3. Procurement Methods & Procedures. It shall be the duty of the Executive Director or his/her designee to review the needs of the Council for supplies, equipment and reproduction and

other contractual services for the purpose of standardization and specification, avoidance of duplicate purchases, and the maintenance of orderly purchasing programs. All procurement actions undertaken by the Council must meet the minimum standards specified by applicable local, state, and federal requirements and must be conducted so as to ensure full and open competition.

- a) ***Procurement Methods.*** In general, the Council may use the procurement methods described in this Section 3, Part (a), when the methods are authorized by applicable local, state, and federal requirements and if the methods are conducted in accordance with the Council's written procurement procedures. The Executive Director shall be responsible for ensuring that the Council's written procurement procedures clearly describe each procurement method and when each method may be used.
 - i) Informal competitive procurement methods (i.e. open market, request for quotes). An informal procurement method can be used for those purchases that are expected to cost \$24,999 or less; however, the Executive Director may, in his/her discretion, set a lower dollar threshold for when informal procurement methods can be used.
 - ii) Formal competitive procurement methods (i.e. invitation for bids; request for proposals; requests for qualifications; and two-step procurements). Formal procurement methods must be used for those purchases that are expected to cost \$25,000 or more; however, the Executive Director may, in his/her discretion, set a lower dollar threshold for when formal procurement methods must be used.
 - iii) Noncompetitive procurement methods (i.e. sole source).
 - iv) Other procurement methods (i.e. government prices and contracts [GSA and State supply schedules; cooperative purchasing; joint procurements, etc.]).
 - b) ***Procurement Procedures.*** The written procedures developed by the Executive Director must, at a minimum, include the components required by applicable local, state, and federal policies, rules and regulations, and statutes. The Executive Director may, in his/her discretion, implement procedures that are more restrictive than local, state, or federal requirements. The written procedures developed and implemented by the Executive Director are subject to the limitations and exceptions expressed in Section 4.
 - c) ***Effective Date.*** The Executive Director must use his/her best efforts to develop the written procurement procedures described in this Section 3 no later than July 31, 2015. Until these written procurement procedures are developed, the Council's existing procurement procedures shall be used for any procurement actions. The written procurement procedures developed by the Executive Director shall be effective as of the date determined by the Executive Director.
4. **Limitations & Exceptions.** Any procurement procedures developed by the Executive Director are subject to the following limitations and exceptions:

- a) Procurement actions cannot be subdivided in order to avoid the requirements for formal procurement methods (i.e. splitting a \$25,000 purchase into two purchases of \$12,500 each).
 - b) The procurement standards, methods, and procedures described in Section 3 will not apply to:
 - i) Grant agreements, sub-grant agreements, or contracts with governmental entities, educational institutions, or non-profit entities.
 - ii) Procurement actions where the estimated purchase price of supplies, publications, repairs, gasoline, etc. is less than \$500 and the Executive Director determines that it is not cost effective to follow the procurement procedures described in Section 3; however, the Executive Director shall establish written guidelines to maximize efficiency for these types of purchases and to ensure that the competitive nature of the transaction is maintained.
 - iii) Procurements, contracts, or other agreements otherwise authorized by a grant funding agency, regulation, law, or by the Board.
 - c) The Council is not permitted to use the “cost plus a percentage of cost” and the “percentage of construction cost” methods of contracting.
 - d) The Council’s written procedures must avoid the acquisition of unnecessary or duplicative items. The Council should consider consolidating or breaking out procurement actions in order to obtain a more economical purchase. When appropriate, the Council must conduct an analysis of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
5. Code of Conduct. The Council’s employees, officers, agents, directors, Committee¹ members, and Board members who are engaged in the selection, award, and administration of contracts are required to adhere to the standards of conduct described below. This Code of Conduct supplements, but does not supersede, the East-West Gateway Council of Governments Code of Ethics that was established for the Council’s employees in 2011.
- a) *Conflicts of Interest.* No Council employee, officer, agent, director, Committee member, or Board member may participate in the selection, award, or administration of contracts if he/she has a real or apparent conflict of interest.
 - i) **Definition.** A conflict of interest may arise if:
 - 1) One or more of the following persons has a financial or other interest in or a tangible personal benefit from a firm considered for a contract award:
 - a) the employee, officer, agent, director, Committee member, or Board member,

¹ Committee means a committee that has a Board appointed membership (i.e. the Executive Advisory Committee).

- b) an immediate family member of an employee, officer, agent, director, Committee member, or Board member,
 - c) a partner of an employee, officer, agent, director, Committee member, or Board member, or
 - d) an organization which employs or is about to employ any of the persons described in Section 5, Part (a)(i)(1)(a)-(c).
 - ii) **Disclosure.** Each employee, officer, agent, director, Committee member, Board member has a duty to disclose any conflict of interest (both real and apparent). The disclosure must be made as described in this Section 5, Part (a)(ii).
 - 1) A conflict of interest must be disclosed in writing, as follows:
 - a) An employee (except the Executive Director), officer, agent, or director must disclose a conflict of interest to the Executive Director.
 - b) The Executive director must disclose a conflict of interest to the Chairman of the Board.
 - c) A Committee member or Board member must disclose a conflict of interest to the Secretary of the Board .
 - d) The written disclosure must clearly describe the conflict of interest. The Executive Director or Board Chairman, as applicable, may, in his/her discretion, request additional information.
 - 2) If the conflict of interest does not become apparent until a Committee or Board meeting, then the Committee member or Board member must immediately disclose his/her conflict of interest to those present at the meeting.
 - iii) **Resolution.** A conflict of interest must be resolved in accordance with what is in the best interest of the Council and in compliance with applicable local, state, or federal requirements. For employees (except the Executive Director), officers, directors, and agents the conflict of interest will be resolved by the Executive Director. For the Executive Director, Committee members, or Board members the conflict of interest will be resolved by the Board. The Executive Director or Board may consult with the Council's attorney, as each deems appropriate, prior to resolving the conflict.
- b) *Gifts, Gratuities & Favors.*
- i) Except as noted in Section 5, Part (b)(ii) and (iv), no Council' employee, officer, agent, director, Committee member, or Board member may solicit or accept gifts, gratuities, favors, or anything with a monetary value from the Council's contractors, subcontractors, potential contractors, or parties to a sub-grant agreement, if the gift, gratuity, favor, or other item of monetary value is provided in exchange for the performance of a duty or for a favorable or other action taken with respect to a contract or grant award.
 - ii) It is permissible to accept a gift, gratuity, favor, or other item (including those that are unsolicited) if the value is less than \$250.

- ii) An employee, officer, agent, director, Committee member, or Board member must disclose a gift, gratuity, favor, or anything with a monetary value (even unsolicited) that is received from the Council's contractors, subcontractors, potential contractors, or parties to a sub-grant agreement when the value of an *individual* gift, gratuity, favor, or other item is equal to or greater than \$250 or if the *cumulative value* of gifts, gratuities, favors, or other items received in a calendar year exceeds \$250. The disclosure must be made in writing (e-mail submission is acceptable) within 30 calendar days of receipt of the gift, gratuity, favor, or item of monetary value. The written disclosure must be made to:
 - 1) The Executive Director for an employee (except the Executive Director), officer, agent, or director,
 - 2) The Chairman of the Board for the Executive Director, or
 - 3) The Secretary of the Board for Committee members and Board members.
 - iii) The requirements regarding gifts, gratuities, favors, or other items applies equally to gifts, gratuities, favors, or other items solicited or received by the immediate family member of an employee, officer, agent, director, Committee member, or Board member.
 - iv) The promise or provision of matching funds for a grant award or funds to support a Council project (i.e. a corridor study) does not constitute a gift, gratuity, favor, or other item of monetary value.
- c) *Disciplinary Action.* Failure to adhere to this Code of Conduct may result in penalties, sanctions, or other disciplinary action enforced against the employee, officer, agent, director, Committee member, or Board member. The disciplinary action may include, but is not limited to: exclusion from participation in a meeting or series of meetings, removal from position, or dismissal from employment. Violations of this Code of Conduct must be handled as follows:
- i) A violation that involves a Council employee (except the Executive Director), officer, agent, or director will be referred to the Executive Director. The Executive Director will determine the appropriate disciplinary action given the facts and circumstances, any applicable local, state, or federal requirements, and the best interests of the Council.
 - ii) A violation that involves the Executive Director, a Committee member, or a Board member will be referred to the Board. The Board will determine the appropriate disciplinary action given the facts and circumstances, any applicable local, state, or federal requirements, and the best interests of the Council.
6. Effective Date. This Procurement Policy shall take effect on July 1, 2015 and it supersedes any prior procurement policy. The Council's existing procurement procedures shall remain in effect until the date noted in Section 3, Part (c).

The undersigned duly qualified and acting Chairman of the East-West Gateway Council of Governments certifies that the foregoing is a true and correct copy of the policy adopted at a legally convened meeting of the Board of Directors held on _____.

Chairman, Board of Directors

Date

Attest

Date



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdiction Boundaries

Memo to: Board of Directors
From: Staff
Date: June 11, 2015
Subject: Resolution to Modify Signatory Authorization on Council Bank Accounts

Staff is requesting that the Banking Resolution be updated to authorize signers on the accounts based on their position held at East-West Gateway. This will eliminate the need to request Board action when the incumbent of a key position changes. The personnel designated to initiate transactions on behalf of East-West Gateway on each account will follow the Council's existing cash management procedures. The required resolution is attached.

Staff Recommendation: Staff recommends adoption of the attached resolution to modify the authorized signers on the Council's deposit accounts.

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BANKING RESOLUTION

WHEREAS, the East-West Gateway Council of Governments, a Missouri corporation, having its principle office located in the City of St. Louis has deposited funds in the Bank of America, N.A.;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors that the funds credited to East-West Gateway Council of Governments be subject to withdrawal upon presentation of signatures of the individuals ("Authorized Signer") holding the following authorized positions:

Executive Director
Assistant Executive Director
Director of Transportation Planning
Director of Research Services
Director of Administration

BE IT FURTHER RESOLVED that the individuals holding the above named positions are authorized on behalf and in the name of the East-West Gateway Council of Governments to operate the accounts and authorize payment of moneys from the accounts, signed as authorized above and in accordance with the requirements established by each account signature card, the bank is authorized to charge any such order against the account;

that checks, drafts, bills of exchange and other orders for the payment of money which are payable to the East-West Gateway Council of Governments may be endorsed by any of the above named persons, or may be endorsed in writing or by a stamp without designation of the person endorsing, and deposited with the bank for credit to the account; and

that the account shall be subject to the Bank Collection Code of Missouri and future amendments thereof, and to the present and future regulations of the bank relating to deposit accounts.

CERTIFICATE

The undersigned duly qualified and acting Chair of the East-West Gateway Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of Directors held on June 24, 2015.

Mark Kern
Chair, Board of Directors

Date

Edward Hillhouse
Secretary, Board of Directors

Date



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdictional Boundaries

Memo to: Board of Directors

From: Staff

Subject: Adoption of Long-Range Transportation Plan, *Connected2045*, State of the System Technical Supplement, and Air Quality Conformity Determination

Date: June 9, 2015

Federal law requires that the Council update the region's long-range transportation plan every four years. The last plan, *Regional Transportation Plan 2040*, was adopted by the Board in June, 2011.

Connected2045 is a long-range vision for how our region's transportation system will develop over the next 30 years. All transportation projects using federal funds must be identified in the long-range plan, or be consistent with the plan's principles. This plan update, which extends the current plan's horizon year to 2045, outlines regional challenges and ten principles to guide regional transportation decisions; identifies strategies to direct transportation system evaluation and decision-making; defines the region's capacity to finance major transportation improvements; identifies priority projects that can be funded within the region's anticipated financial resources; and establishes the conformity between the plan and state and regional air quality goals.

Connected2045 identifies over \$31 billion in recommended investments between 2016 and 2045, including approximately \$27 billion in highway and transit preservation spending, and \$4 billion for 29 major regional transportation projects. All recommended investments fit within the plan's fiscal constraint. The plan also includes 22 illustrative projects, totaling \$4.5 billion, and 12 corridors where improvements may be warranted and further study is recommended. All cost and revenue estimates are in year of expenditure (YOE) dollars.

The State of the System Technical Supplement to *Connected2045* details the analysis that went into the plan's development and highlights the Council's transportation planning activities.

Finally, staff has conducted an Air Quality Conformity Determination as part of the development of *Connected2045*. In accordance with the Clean Air Act Amendments of 1990 and related Federal regulations, the long-range plan must be found to be in conformity with all applicable State Implementation Plans (SIPs) and with the mobile source emissions budgets as established by the SIPs before the long-range plan may be

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One Memorial Drive, Suite 1600
St. Louis, MO 63102-2451

314-421-4220
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approved by the MPO and the Federal Highway Administration. Based on the conformity analysis conducted for the applicable ozone and fine particle standards, *Connected2045* has been found to be in conformity with all relevant federal and state conformity regulations.

Staff presented *Connected2045* and State of the System Technical Supplement to the EAC and Board of Directors in March. Additionally, staff held two open houses (one each in Illinois and Missouri) in May, as well as two online open houses in cooperation with STLtoday.com, the website of the St. Louis Post-Dispatch, to solicit comments from the public.

A summary of the public comments received is being provided as an attachment to this memo. The comments received relate primarily to transit funding (in particular Metrolink expansion) and widening Highway N in St. Charles County.

Missouri Route N is included in the Plan's list of recommended corridor studies. After a study is completed an improvement project can be developed.

With regards to Metrolink expansion, the primary issue is a lack of funding. The region already faces a \$1.2 billion shortfall over the plan period just to maintain the existing system at current service levels. The specific priorities identified in *Connected2045* must be financially constrained, which means EWG is required to show how any transit expansion project would be funded. At the moment, there is not sufficient local and state funding for Metrolink expansion. However, St. Louis County is dedicating funding to study Metrolink expansion in the County. This study has been added to the Plan's list of recommended corridor studies.

The *Connected2045* document, associated State of the System technical document, and Air Quality Conformity Determination can be downloaded at:
<http://www.ewgateway.org/download/connected2045/>

Staff Recommendation: Staff recommends approval of the *Air Quality Conformity Determination and Documentation (8-Hour Ozone & PM 2.5)* for *Connected2045* and the Long-Range Transportation Plan, *Connected2045*.

Summary of Comments

Connected2045

Illinois open house – Collinsville (3 Attendees)

- No comments received at meeting, see email/mail-in comments

Missouri open house – Maryland Heights (9 Attendees)

- No comments received at meeting, see email/mail-in comments

Online open house #1 (http://news.live.stltoday.com/Event/Give_us_your_thoughts_about_long-range_transportation_for_St_Louis_Join_Mondays_live_chat)

- Plan lacks adequate funding for capital transit investments
- Plan lacks a funding plan for bicycle and pedestrian projects
- A Bike Share Program should be included in the region's funded project list
- EWG needs to find a regional solution to the lack of transportation funding
- EWG should stop funding the construction of new roads that contribute to urban sprawl, because the region's population growth does not justify continued expansion
- The needs of the region's growing elderly population need to be taken into more consideration during the project selection process.

Online open house #2

(http://news.live.stltoday.com/Event/Share_your_thoughts_on_long-range_transportation_for_St_Louis_Join_Mondays_live_chat)

- Plan should include a bridge connecting Festus to Illinois.
- Plan lacks adequate funding for capital transit investments
- A Bike Share Program should be included in the region's funded project list
- There should have been more in-person open houses during the public comment period.

Internet/mail-in comments (31 emails, 10 mail-in)

- The widening of Highway N in Lake St. Louis, MO should be included in the Plan's project list.
- A new interchange at I-255 at Fish Lake Road in Columbia, IL should be included in the Plan's project list.
- Plan lacks adequate funding for capital transit investments
- MoDOT's transportation investments disproportionately favor rural over urban areas. EWG should push for more MoDOT funding emphasis in the St. Louis region.
- Invest in I-270 in north St. Louis County



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdictional Boundaries

To: Board of Directors

From: Staff

Subject: Extension of September 30, 2015 Suspense Date for Locally Sponsored Projects

Date: June 9, 2015

In April 2010, the Board of Directors approved a modification to the one-time schedule change allowed by the Policy on Reasonable Progress. The change allowed sponsors to request, no later than June 1, a one-time extension, gave staff authority to grant extensions up to three months, and required Board action on extension requests of three to nine months.

To be considered for this one-time extension the sponsor has to demonstrate: a) the delay is beyond their control, and the sponsor has done diligence in advancing the project; b) federal funds have already been obligated on the project, or in cases that no federal funds are used for preliminary engineering or right-of-way acquisition, there has been significant progress toward final plan preparation; and c) there is a realistic strategy in place to obligate all funds within the extended time.

As of the June 1 deadline, staff received eleven requests for schedule extensions beyond the September 30, 2015 suspense date. The amount of federal funds programmed for these projects is \$12.4 million. Of the eleven requests, three were for a three-month extension, and the remaining eight were for a nine-month extension. Based on staff review of the three-month extension requests and recommendations from MoDOT, staff believes that a nine-month extension is needed for all eleven projects to ensure an on-time obligation of funds. The remaining 71 projects programmed in FY 2015, representing \$41.9 million in federal funds, have obligated funds or are on schedule to obligate funds by September 30, 2015. Last year, East-West Gateway received 26 requests for extensions totaling \$38.2 million. Staff will continue to monitor all projects, according to the schedules indicated in the project application and provide updates if issues arise.

Nine-month Extension

Table 1 details the eleven projects that have requested an extension. These requests, which require Board action, are detailed below. Staff has reviewed these eleven projects to determine if the delay is beyond the sponsor's control, if federal funds have been obligated for these projects, and if a realistic strategy is in place to obligate federal

Gateway Tower
One Memorial Drive, Suite 1600
St. Louis, MO 63102-2451

314-421-4220
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funds by June 30, 2016. Based on information provided by the sponsors and a review of the project files, staff has determined that all eleven projects have met the required tests.

Table 1 Projects Requesting up to Nine-Month Extension			
Sponsor/ TIP #	Title – Description	FY 2014 Federal Funds	Reason for Delay
Creve Coeur/ 5755-14	Coeur De Ville Lane--Sidewalk - Mo 340 (Olive Blvd) To MO AB (Ladue Rd)--Resurfacing - Parc Provence To Royal Valley Dr	\$363,629	Right -of-Way 0 of 11 parcels acquired. MoDOT review and approval of preliminary plans and right-of-way plans was delayed. This caused a delay in the start of the acquisition process.
Festus/ 5760-13	Horine Road--Hillsboro Rd (N. 5Th Street) To Richard Avenue--Resurfacing - Add Sidewalks	\$ 833,120	Right-of-Way 72 of 72 parcels acquired. MoDOT requires additional documentation from City prior to issuing right-of-way clearance.
Franklin County/ 6303-14	Bend Road Bridge--Over Meramec River (And Approaches)--Replace Bridge - Realign Road	\$ 3,463,843	Right -of-Way 9 out of 10 parcels acquired. Cannot find owner of last parcel. The County doesn't have any contact information for the owner after an extensive search. The court is being petitioned to award the County ownership of the parcel.
Maryland Heights/ 5579-15	Adie Road, Phase 3--Fee Fee Road To Schuetz Road-- Sidewalks - Road Reconstruction - Center Turn Ln	\$ 1,800,000	Right -of-Way 10 of 12 parcels acquired. Condemnation process has started on the remaining parcels.
MoDOT/ 6394-15	Mo 30 Traffic Signals--Russell Blvd To Grand Blvd--Replace Signals And Upgrade Detection	\$ 1,265,256	Coordination Some intersection approaches are six- legged. City needs additional time to work with public to identify street closures near intersections. MoDOT will hold off on final design while this occurs.
O'Fallon/ 5886-15	East / West Terra Overpass - Sidewalk--At Mo M (Main St)- -On Overpass - Bike Ped Improvements	\$ 588,045	Design Coordination City would like to coordinate design of the bike and pedestrian aspects of this project with the FY 2016-2019 recommended I-70 Outer Road project that is pending Board approval.

Table 1 Projects Requesting up to Nine-Month Extension			
Sponsor/ TIP #	Title – Description	FY 2014 Federal Funds	Reason for Delay
St. Charles County/ 6397-15	O'Fallon Rd--At Gutermuth Rd--Install Traffic Signal	\$181,520	Right-of-Way 0 of 4 parcels acquired. Acquisition delayed due to requirement that right- of-way and easement plats be sealed by a registered land surveyor. Acquisition is underway.
St. Louis County/ 6531-15	West Florissant Avenue-- I-270 to rail Trestle At Buzz Westfall Center--Preliminary Engineering--Great Streets	\$2,000,000	Budgeting Project added to TIP last November. Local match was not originally included in the County's Capital Improvement Program. Adjustments made allows only short window of time to obligate funds on time. County has identified match and will begin consultant procurement shortly.
Sunset Hills/ 5819-13	West Watson Road--S. Lindbergh Blvd. To Robyn Road--Resurfacing - Sidewalks	\$ 865,507	Right of Way 4 of 13 parcels acquired. City redesigned some sidewalk to meet residents' requests. Three donation letters expected by end of month. City continues to negotiate with property owners.
Wildwood/ 5828-13	Fox Creek Bridge--Over Fox Creek--Replace Bridge	\$ 463,015	Right-of-Way 0 of 2 parcels acquired. The Missouri Department of Conservation has agreed to donate one parcel. This was approved by the Conservation Commission at their May 29, 2015 meeting. Negotiations on the other parcel delayed because of parcel owner availability.
Wildwood/ 5617-13	Woods Road Bridge--Over Hamilton Creek--Bridge Replacement	\$560,000	Right-of-Way 0 of 1 parcel acquired. The Missouri Department of Conservation has agreed to donate the parcel. This was approved by the Conservation Commission at their May 29, 2015 meeting.
	Total	\$12,383,935	

Staff Recommendation: Staff recommends that the eleven projects identified above be granted a nine-month extension to the September 30, 2015 suspense date. Federal funds for all eleven projects must be obligated no later than June 30, 2016.



EAST-WEST GATEWAY
Council of Governments

Creating Solutions Across Jurisdictional Boundaries

To: Board of Directors

From: Staff

Subject: Modification of the FY 2015-2018 Transportation Improvement Program (TIP) – Requested by the Missouri Department of Transportation

Date: June 9, 2015

The Missouri Department of Transportation (MoDOT) is requesting to revise the FY 2015-2018 TIP, *RTP 2040*, and related Air Quality Conformity Determination to add one new project.

New Project

MoDOT is requesting to add one project to replace a damaged overhead sign truss on I-70 at MO 141 for a total cost of \$243,000. MoDOT intends to use advance construction¹, meaning that the project initially will be funded with 100 percent state funds from MoDOT's operations budget until federal funds become available. The anticipated amount of federal funds to be converted is \$219,000, and the anticipated federal funding will come from the National Highway Performance Program. This project will be funded using cost savings from other projects already completed in this fiscal year.

The new project is summarized below:

New Projects					
TIP#/ Sponsor/ Sponsor #	Title-Limits	Description of Work	County	Federal Cost	Total Cost
6569-16/ MoDOT/ 6I3115	I-70 – At MO 141	Replace damaged overhead sign truss	St. Louis	\$0	\$243,000
TOTAL				\$0	\$243,000

¹ Advance construction is a mechanism that enables a sponsor to start construction using non-federal funds, with the understanding that it may later convert the project to federal-aid funding and receive federal reimbursement. To be eligible for conversion, the project must qualify for federal funds.

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Staff Recommendation: Staff recommends that the FY 2015-2018 TIP, *RTP 2040*, and related Air Quality Conformity Determination be revised to add one new project as summarized above and detailed in the attachment. This project is exempt with respect to air quality in accordance with federal regulations (40 CFR 93.126).

June 9, 2015

Amendment # 0615-087
TIP # 6569-16
Sponsor # 6I3115

PROJECT SPONSOR: MoDOT

ACTION REQUESTED: Revise FY 2015 of the FY 2015-2018 TIP to add a project

TITLE: I-70

LIMITS: At MO 141

DESCRIPTION: Replace damaged overhead sign truss

COUNTY: St. Louis

FUNDING SOURCE: State Advance Construction (STAC*)

	Federal	Match	Total
PE	\$0	\$34,000	\$34,000
ROW	\$0	\$0	\$0
Implementation	\$0	\$209,000	\$209,000
Total	\$0	\$243,000	\$243,000

*\$219,000 to be converted to National Highway Performance Program at a later date

AIR QUALITY CONFORMITY:

Exempt – Directional and informational signs
(§ 93.126)

STAFF RECOMMENDATION: Approval



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Memo to: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: June 9, 2015

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes these purchases totaling **\$108,280**. Also, attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

Interoperable Communications

Deployable Radio and Phone Interconnect System – We are requesting approval to purchase eight Portable Radio and Phone Interconnect Systems for use by emergency response teams during mutual aid operation and incident response anywhere within the St. Louis region. These field deployable devices are able to bridge communications between different first responder radio systems, allowing interoperability among disparate radio systems. They can be used to interconnect municipal, state and federal radios, public safety and military radios, land-line and satellite telephones, 700Mhz, 800Mhz, UHF, VHF, VoIP devices, and cell phones within minutes after deployment. The equipment will be housed within mobile cases and stored in emergency response command vehicles throughout the region. One device will be given to each of the eight County Emergency Management Agencies in the region. Total cost will not exceed **\$88,120**.

Audio/Visual Components – We are requesting approval to purchase Audio/Visual (AV) Components that are needed to upgrade the Regional Mobile Command Center housed at the Eureka Fire Protection District. These AV components will replace the existing low resolution analog camera recording system with new High Definition (HD) digital components. This upgrade improves the quality and resolution of captured video allowing for better transmission and recording from the Mobile Command Center. The components to be purchased include HD encoders and specialty cables for integrating the system with the vehicle's computer systems. Total cost will not exceed **\$20,160**.

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All of the purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- for the purchase of eight ICRI-E tactical repeater/bridge communications interoperability devices from Communications Applied Technology in an amount not to exceed **\$88,120**; and,
- for the purchase of five HD Digital Encoders and twelve related specialty cables from A Sound & Video Co, LLC in an amount not to exceed **\$20,160**;

for a total amount not to exceed **\$108,280** from the UASI grant program.

ATTACHMENT A

**Expenditures for Equipment and Services
June 5, 2015**

<u>Category</u>	<u>Vendor</u>	<u>Description</u>	<u>Jurisdiction/Agency</u>	<u>Quantity</u>	<u>Cost</u>
1	Emergency Response Equipment (UASI)				
	Communications-Applied Technology (Reston, VA)	ICRI-E tactical repeater/bridge communications interoperability devices	Regional	8	\$88,120
	A Sound & Video, LLC (Valley Park, MO)	Interoperable communications kits updates	Regional	17	\$20,160
TOTAL EXPENDITURES					\$108,280

Total UASI Expenditures: \$108,280

Categories:

1 - Interoperable Communications

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	\$17,993,651	\$17,978,036	\$0	\$15,615
	Mass Casualty	903,000	829,682	0	73,318
	Incident Management Teams	2,096,000	2,027,572	0	68,428
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	7,682,356	7,568,601	108,280	5,475
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,386,622	8,354,774	0	31,848
	Microwave system:	8,988,047	8,988,047	0	0
	Radio Plan:	674,300	674,300	0	\$0
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,322,438	5,278,534	0	43,904

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking				
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.	\$2,422,320	\$2,422,320	\$0	\$0
Universal ID Project				
This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities				
Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,828,131	2,598,860	0	229,271
Mass Casualty Equipment, Medical Supplies and Software for Hospitals				
Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,107,999	0	141,600
Disaster Incident Management System for Hospitals and Tactical Response				
The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	\$2,234,308	\$2,157,808	\$0	\$76,500

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center				
The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	\$ 3,142,602	\$2,664,000	\$0	\$478,602
Citizen Preparedness				
This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,602,666	0	60,000
Regional Coordination Planning				
Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises				
Two regional exercises occurred on August 9-10 2006 at Busch Stadium and Olivette. In addition, Community Emergency Response Teams (CERT) exercises were added in FY06.	446,500	371,500	0	75,000
Training				
Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	3,695,608	3,597,498	0	98,110
Totals:	\$77,824,830	¹ \$76,318,879	\$108,280	\$1,397,671

¹ This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2014. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.