Saint Louis Great Streets INITIATIVE

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Collinsville, IL Great Streets

DBE Meeting

January 5, 2018

Meeting Agenda

- Procurement Overview
- D/S/W/MBE Participation Requirements
- Providing D/S/W/MBE Participation
- D/S/W/MBE Certification
- Good Faith Efforts
- Project Overview

Procurement Overview

- EWG issued four RFPs and intends to hire four separate consultants/consultant teams, one for each of:
  - Economic Assessment/Planning (# 011718-GSECON)
  - Environmental Infrastructure Analysis/Planning (# 011718-GSENVR)
  - Transportation Analysis/Planning (# 011718-GSTRAN)
  - Urban Design/Planning (# 011718-GSURBN)
- Submission deadline for all RFPs is 1:00 p.m., local time, Jan. 17, 2018.

D/S/W/MBE Participation Requirements

- D/S/W/MBE participation requirements can be found in Section VII of the RFPs.
- For solicitation # 011718-GSENVR, a DBE goal has been set at **10%.**
  - For this part of the project responding firms must demonstrate good faith efforts to meet the goal – more on this later.
- For the other three RFPs, there is not a D, S, W, or MBE goal, but D/S/W/MBE participation is encouraged.

Providing D/S/W/MBE Participation

- What counts as D, S, W, or MBE participation?
  - Work performed by a currently and properly certified D, S, W, or MBE.
  - D/S/W/MBE participation can be provided by:
    - A D, S, W, or MBE prime consultant.
    - A non-D/S/W/MBE prime that hires a D, S, W, or MBE subcontractor.
    - A non-D/S/W/MBE that partners with a D, S, W, or MBE.

- What doesn't count as D, S, W, or MBE participation?
  - Work performed by an entity that is not:
    - Certified by any agency.
    - Certified by the appropriate agency, like:
      - A proposed WBE that is not certified with MoOEO, or
      - A proposed DBE that is certified by MoDOT or other State DOT but not IDOT.

Providing D/S/W/MBE Participation

- Are D, S, W, and MBEs the same/will participation by one type meet the requirements for all types?
  - No – DBEs, SBEs, WBEs, and MBEs are different entity types and work performed by one type will only meet the requirements for that particular type.
- Will S, W, or MBE participation count as DBE participation or towards meeting the DBE goal for # 011718-GSENVR?
  - No – only work performed by an IDOT-certified DBE will count towards DBE participation or meeting the DBE goal.
- Participation will not be double-counted – work performed by an entity that is certified as more than one type will only be counted towards meeting participation for a single type.
  - For example, work performed by an entity that is both a DBE and a WBE will not be counted as both DBE and WBE participation; the work will be counted as **EITHER** DBE or WBE participation.

D/S/W/MBE Certification

- In order for a D, S, W, or MBE to be considered certified, it must be both:
  - Certified by the appropriate agency.
  - Certified prior to contract start date (but not necessarily before a firm responds to an RFP).
    - Keep in mind – the certification process takes several weeks, so it is unlikely that, at this point, an uncertified entity can obtain its certification prior to the contract start date.

D/S/W/MBE Certification

- Certifying agencies for each entity type are:

Entity Type	Certifying Agency
DBE	IDOT
SBE	Self-certify
WBE	MO Office of Equal Opportunity (MoOEO)
MBE	MO Office of Equal Opportunity (MoOEO)

- To find out whether an entity is currently and properly certified check:
  - **DBEs:** IDOT UCP Directory - https://webapps.dot.illinois.gov/UCP/ExternalSearch
  - **W/MBEs:** MoOEO W/MBE List - https://apps1.mo.gov/MWBCertifiedFirms/

Good Faith Efforts

- Solicitation # 011718-GSENVR is the only part of the project that has a DBE goal – this is the only solicitation that has a good faith effort requirement.

- Good faith efforts can be demonstrated by **<u>either</u>**:
  - Meeting the DBE goal through commitments from certified DBEs.
  - Providing written evidence that the firm took all necessary and reasonable steps to meet the goal.

Good Faith Efforts

- Examples of necessary and reasonable steps are provided in Section VII, Part E of the RFP, but include:
  - Conducting research,
  - Contacting qualified DBEs, and
  - Providing DBEs information about the project.

- Examples of what does **NOT** constitute good faith efforts are provided in Section VII, Part E of the RFP, but include:
  - Not choosing a DBE because the DBE is not the firm's preferred subcontractor.

Good Faith Efforts

- In the instance where the DBE goal is not met by the firm selected for a contract award, the firm will have to produce written documentation that demonstrates that the firm took all necessary and reasonable steps to meet the DBE goal. Written documentation includes, but is not limited to:
  - A description of the process/steps used by the firm to obtain DBE participation.
  - A list of the DBEs that the firm contacted.
  - A description of how these DBEs were identified.
  - Correspondence between the firm and the DBEs.

Good Faith Efforts

- The Council cannot enter into a contract with a selected firm that cannot demonstrate good faith efforts to meet the DBE goal.

- This means that a selected firm may be ultimately deemed ineligible for the contract award if the firm does not **either**:
  - Meet the DBE goal.
  - Provide written evidence that it took the necessary and reasonable steps to meet the DBE goal.

Questions?

- Refer to D/S/W/MBE Participation section in Appendix 5 – FAQs.

- Future questions must be submitted no later than 1:00 p.m., local time, on Jan. 10, 2018. Submit your questions to:

  Staci Alvarez at: staci.alvarez@ewgateway.org

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Project Overview

Program Principles:

- Are **Great places**
  - local identity & walkability
- **Integrate land & transportation** planning
  - design to a vision
- Accommodate **all users and modes**
  - trip type - “to, through, & within”
  - accessible for everyone
- Are **economically vibrant**
  - complementary uses
- Are **environmentally responsible**
  - practical
  - more than just storm water
- Rely on **current thinking**
  - adapting what works best
- Are **measurable**
  - performance measures guide the process
  - relate to RTP & funding
- **Develop collaboratively**
  - multi disciplinary team & iterative community input

Combining **local knowledge**

(residents, owners, proprietors, leadership, etc.)

with **technical expertise**

(multi disciplinary team):

Iterative Feedback Loops

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Great Streets Emphasize:

- **The Process**
  - Multi-disciplinary consultant team
  - Extensive local knowledge (community engagement)
  - Best Practices – Raising expectations for next time . . .
- **The Product**
  - The Plan Document
  - Prepared and Motivated Core Stakeholders
  - Next Steps and Strategies for Implementation
  - Elevated Expectations and Capacity

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A Limited Approach:

- Not every community is ready for intense detail
- A ***more general discussion*** about main issues / framework
- EWG staff / project sponsor act as "prime"
- ***Individual Consultants***
  - Urban Design / Planning
  - Transportation Planning
  - Market Analysis / Strategy
  - Environmental Infrastructure
  - Selected consultants need a strong understanding of related market and environmental issues
- Process centered on ***4 day "charrette"***

Great Streets
Collinsville

Approach

Bike / Pedestrian mobility & Signage / Wayfinding

Full breadth of Great Streets analysis and planning

The Team

- **Sponsors:**
  - **Local**
    - Define project area
    - Provide work space / internet / printing / team meals
    - Facilitate outreach and engagement (including hosting the charrette)
    - Review / edit report document
  - **EWG**
    - Administer procurement and contracts
    - Develop work scope
    - Draft final report
- **Consultants**
  - Develop existing conditions assessment
  - Participate fully in engagement
  - Write individual white papers for their disciplines
  - Review / edit report document

Schedule (MLK as an example)

1 Prep / Investigation (the month prior to the charrette)

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Charrette Schedule At A Glance
Location: 5736 Dr. Martin Luther King Dr.

Questions: Contact Connie Tomasula at tomasulac@stlouis-mo.gov or (314) 657-3876

April 11 Monday	April 12 Tuesday	April 13 Wednesday	April 14 Thursday
8:00 am to 8:30 am Team Sets Up Studio	8:30 am to 9:00 am Design Team Discussion	8:30 am to 9:00 am Design Team Discussion	8:30 am to 9:00 am Design Team Discussion
8:30 am to 11:30 am **Project Site Walking Tour**	9:00 am to 10:30 am **Neighborhood Institutions Focus Group Session**	9:00 am to Noon Design Team Working Session	9:00 am to Noon Final Design Team Working Session
11:30 am to Noon Debrief (closed door)	10:30 am to Noon **City Departments Focus Group Session**		
1:00 pm to 2:30 pm **Commercial Development Focus Group Session**	1:00 pm to 3:00 pm **Transportation Focus Group Session**	1:00 pm to 5:00 pm Design Team Working Session	1:00 pm to 3:30 pm Preparation & Formatting for Final Presentation (closed door)
2:30 pm to 4:00 pm **Community Development & Housing Focus Group Session**	3:00 pm to 5:00 pm Design Team Discussion (closed door)		3:30 pm to 5:00 pm Studio Clean Up
4:00 pm to 5:00 pm Design Team Discussion (closed door)			
6:00 pm to 9:00 pm **Public Meeting Project Kick-Off**	6:00 pm to 9:00 pm **Public Meeting Feedback Session**		6:00 pm to 9:00 pm **Public Meeting Wrap Up & Next Steps Session**

* All sessions shown in white are open to the public or for drop in.

3 Strategic Planning Report

Submittal

- Proposals due at EWG by **1pm, Jan 17**
  pdf version and 2 print copies
- Program information
  http://www.greatstreets-stl.org/about
- Reference projects
  http://www.ewgateway.org/transportation-planning/great-streets-initiative/round-four/
- Submittal Questions - all communication to go to:
  Staci Alvarez
  618 274-2750 (IL) 314 421-4220 (MO)
  staci.alvarez@ewgateway.org

Questions