

## ***Important Application Information – FY 2018-2021 Transportation Improvement Program***

### **Project Applications:**

- STP-S: <http://www.ewgateway.org/tiponlineapp/2017/stp2017.pdf>
  - CMAQ: <http://www.ewgateway.org/tiponlineapp/2017/cmaq2017.pdf>
  - Application works best in Internet Explorer
  - **Begin by clicking on the “Clear Form and Create New Project” button. You only need to do this one time: when you first set up the application. Be sure to write down number.**
  - Write down the project identification number. You will need it if you want to retrieve the application later.
  - Click “Preliminary” or “Final” only when you have completed the preliminary or final application. If you wish to not submit an application mark application withdrawn.
  - For fields that are not applicable, enter either a zero (for data fields in financial plan) or “N/A” (for narrative fields).
  - Use the priority condition measure tables at the bottom of each page of the STP application to help you select the appropriate priority condition and point value.
  - Performance measures must match area where majority of work is occurring. A road resurfacing should use only road performance measures, projects focusing on bicycle or pedestrian accommodations should focus on bike/ped performance measures.
  - In the project description, please indicate which phases of work that will use federal funds
  - Read Frequently Asked Questions page for additional information.
  - Don’t panic, call or email for help (form isn’t saving, lost project number)
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### **Other Requirements:**

**Forms available on TIP application page**

### **Operations and Maintenance Form – Illinois and Missouri sponsors**

Projects sponsors are required to demonstrate that their jurisdictions have adequate revenue to fund their local share of projects programmed in the Transportation Improvement Program (TIP) as well as maintain their local federal-aid system. 23 USC 450.324 states: For purposes of transportation operations and maintenance, the financial plan shall contain system-level estimates of costs and revenue sources that are reasonably expected to be available to adequately operate and maintain Federal-aid highways (as defined by 23 U.S.C. 101(a)(5)) and public transportation (as defined by title 49 U.S.C. Chapter 53). This form must be completed by all project applicants and is due by **Thursday, March 2, 2017 at 4 PM**. Only one form is needed per sponsor.

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### **Important Dates**

- Project Development Workshop to be held **December 9, 2016** in Missouri and **December 13, 2016** in Illinois (registration form at [www.ewgateway.org](http://www.ewgateway.org)).
- Project Review Workshop is tentatively scheduled for **early February 2017** at East-West Gateway (attendance not required). This workshop is geared toward sponsors seeking guidance in areas of ADA

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compliance / accessibility including improving bus stops, accommodations for pedestrians and bicyclists, East-West Gateway's Great Streets Initiative, and stormwater related issues – **advance registration required**

- Preliminary application due by **Thursday, January 26, 2017** —only if you want Council staff to review your preliminary application before you submit the final application. Only 3 reviews per sponsor.
- Final application (including application fee, signatures, and supplemental information) due by **Thursday, March 2, 2017 at 4 PM**. Applications sent by mail must be postmarked by March 2, 2017.
- Non-Federally funded project disclosure form due by **Thursday, March 2, 2017 at 4 PM**.

### **Great Streets Initiative – Resources for Local Sponsors**

- Mission: (1) to expand the way we think about our streets, (2) to empower local governments to be advocates for better street designs, and (3) to strengthen communities and spur economic development.
- Web site: <http://www.ewgateway.org/greatstreets/greatstreets.htm> (link also available on East-West Gateway COG Web site)
- Digital Resource Guide available – Guide includes design tutorial, articles, and reference materials for local sponsors to use in incorporating Great Streets concepts into different types of project settings:
  - downtown main street
  - mixed-use district
  - small town downtown
  - office employment area
  - residential neighborhood
  - civic/educational corridor
  - neighborhood shops
  - commercial/service corridor

What's needed to submit a project application??

**STP-S, and CMAQ applications** – A completed project application consists of one (1) printed original application, signatures, and supplemental information and one (1) electronic copy in Adobe Acrobat (.pdf) format containing the project application/signatures/supplemental information. See project checklist for requirements by application.

### **Other required information – One form per sponsor**

- **Operations and Maintenance Form** – email or mail/deliver one (1) printed copy

### **Required only if sponsor is building regionally significant project without federal funds**

- **Non-Federally funded disclosure form** – email, or mail/deliver one (1) printed copy

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**By Mail or delivery (Postmarked by March 2, 2017):**

**East-West Gateway Council of Government  
Attn: Jason Lange  
1 S. Memorial Dr. Suite 1600  
St. Louis, MO 63102**

**Email – [jason.lange@ewgateway.org](mailto:jason.lange@ewgateway.org) –Phone 314-421-4220**

**Non-Federally Funded Project Disclosure – Illinois and Missouri**

Required only if sponsor is building regionally significant project without federal funds

All regionally significant project emission impacts must be included in the regional emissions analysis regardless of funding source. The non-federally funded project disclosure form must be completed if the sponsor has a non-federally funded project that is regionally significant. Examples of this include: Building a new road, widening a road to add additional through lanes, or traffic signal synchronization projects. The form must be completed only for sponsors with non-federally funded, regionally significant projects. The form is due by Thursday, March 2, 2017 at 4 PM.

**For More Information:**

- STP-S//CMAQ/ projects: Jason Lange – E-mail: [jason.lange@ewgateway.org](mailto:jason.lange@ewgateway.org)
- Operations and Maintenance Form: Jason Lange – Email: [jason.lange@ewgateway.org](mailto:jason.lange@ewgateway.org)
- Non-federal funded/regionally significant projects: Jason Lange – E-mail: [jason.lange@ewgateway.org](mailto:jason.lange@ewgateway.org)
- Great Streets concepts: Paul Hubbman – E-mail: [paul.hubbman@ewgateway.org](mailto:paul.hubbman@ewgateway.org)
- ITS Consistency Statement: Larry Grither – E-mail: [larry.grither@ewgateway.org](mailto:larry.grither@ewgateway.org)
- Transportation Safety: Anna Musial – E-mail: [anna.musial@ewgateway.org](mailto:anna.musial@ewgateway.org)
- Title VI– E-mail: Royce Bauer – E-mail: [royce.bauer@ewgateway.org](mailto:royce.bauer@ewgateway.org)
- Phone numbers: (618) 274-2750 – Illinois; (314) 421-4220 – Missouri
- TIP application page: <http://www.ewgateway.org/TIPAppInfo/tipappinfo.htm>